

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Working Meeting
2nd Budget Workshop
January 09, 2018

Present: Chris Bassingthwaite, Tracy Currier and Arlene Patten

Also Present: Chief Trott, Janice Thompson, Kay Bailey, Kevin Gilbert, George Morrill,
Doug Campbell, Francis Muzzey, Chief Ames

The Selectmen agreed that next Meeting would be on **January 16th at 5:00 pm**, for the Third Budget Workshop Meeting, and they had added two Non-Publics.

Chris motioned to open the Budget Workshop Meeting at 5:03 pm, seconded by Tracy and approved.

Second Budget Workshop Meeting Minutes:

Fire Dept. - Chief Ames, presented his budget to the Selectmen. There was a slight increase in the Communications, Heating Oil and propane. The Chief also mentioned because the size of the crew of volunteers he feels that the incentive pay could be raised by a small amount to cover new members. Overall, the Selectmen were pleased and thanked the Chief for a great job in keeping the expenses down to a minimal.

Transfer Station – Glenn Campbell, presented his budget to the Selectmen. He spoke of a rough draft and would finalize by next meeting. He gathered numbers and proposed many good options for recycling, grants, additional help and his desires to make the Transfer Station a money maker, helping to decrease the tax efforts. Mr. Campbell did estimate coming in somewhere around \$61,000 but said it might change a smidgen.

Webster Memorial Library - Trustees, presented a preliminary budget to the Board. They agreed that the budget still needed some work, and should be finalized soon. The Selectmen agreed that there was some work needed, and stated they were doing a great job.

Highway & Streets – Kevin Gilbert, stated there is still work to be done with the Highway Dept. budget and would have something finalized in the next meeting.

Chris mentioned that he attended the school meeting and they are decreasing their budget by roughly \$60,000.

It was agreed that next week, Deb Ziemba, the Tax Clerk / Tax Collector would present her budget.

Chris motioned to come out of the Budget Workshop at 5:45 pm, seconded by Tracy and approved.

Chris motioned to come out of the Public Meeting and go into the Non-Public at 5:50 pm, seconded by Tracy and approved.

Non-Public Meeting #1

At 5:50 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Tracy and approved. Select Board / Personnel Matter. No decisions were made. Chris motioned to come out of the Non- Public at 6:05 pm, seconded by Tracy and approved.

Chris motioned to go into another Non–Public Meeting at 6:06 pm, seconded by Tracy and approved.

Non-Public Meeting #2

At 6:06 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Tracy and approved. Select Board / Personnel Handbook. The Board discussed the need for updating the Employee Handbook. They read, discussed and agreed to change the vacation times for Dept. Heads (only) to receive (2) weeks of vacation upon hire, (after probationary period was completed). The vacation increases would then be (3) weeks @ 5 years and (4) weeks @ 10 years. It must also be an understanding that not more than (2) weeks can be taken at once without the approval of the Selectmen. The Select Board wanted the Administrative Assistant to check and research the FSLA vs Comp. time and check with Tammy on pg. 12 of hand book, for an explanation of employment status & benefits. The Board agrees that the book needs many updates, and a Selectmen’s Working Meeting should be scheduled to take care of some of these needs. Chris motioned to come out of the Non-Public at 7:55 pm, seconded by Tracy and approved.

Chris motioned to adjourn at 7:58 pm and seconded by Tracy and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

