

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Working Meeting of April 07, 2015

Present: Steve Davis, Pete Santom, Chris Bassingthwaite and Catherine Stover

Also Present: Chip Stata, George Morrill, John Emery, Francis Muzzey, Ellie Murray, Palmer Koelb.

Steve motioned to open the meeting at 6:02 pm, seconded by Pete and approved.

Chris asked Steve to explain what a Working Meeting is. Steve said it is to discuss specific matters, such as this meeting to discuss, plowing/maintaining Mica Mine road, Highway Department employee status, etc. Chris asked if they allowed privilege of the floor, and Steve said no.

Steve asked John Emery to discuss employee staffing. John stated he is disappointed that we are revisiting the topic of having another discussion regarding hiring another employee. Steve asked if they currently have 3 FT employees. John said no, they have 2 FT, with an additional FT Seasonal worker. John read a listing of jobs/duties they perform including maintenance, repairs etc. Steve discussed the addition of the 2 roads proposed by the State that the town take over in the bridge project-of the Village road and East Side road. John asked if the Board had agreed to have a 3 Full Time employees. Steve said he felt the Board was in agreement to have a 3<sup>rd</sup> FT employee. Both Pete and Chris stated they agreed with having a 3<sup>rd</sup> FT Highway Department employee. Steve continued the discussion regarding the work involved of the two roads the town might possibly acquire as part of the agreement with the State to replace the current Town Common Bridge. He stated they would need to dig up and smooth out the State owned portion of East Side road. Steve feels the town would be in a position to bargain with the State to do more than just shim and repave the town Village Road and the portion of East Side road. Chris asked John if the highway department washed the bridges last spring. John said yes they did. Steve stated he was down at Evans Bridge today, and he noticed that the wall has cracks. John said he has already filled 2 large holes on Ellsworth Hill and suggests the town get someone to look at what's causing the deterioration, to inspect it. He also feels that on Saunders Hill, it should be inspected and verified that it is safe for the highway department to cross. He said he feels the upper end of the bridge on Ellsworth road has a couple of sink holes and is starting to sink. Steve stated he would look at it with John. John requested a Non-Public meeting to discuss employee pay.

Steve made a motion to go into a Non-Public meeting per RSA 91-A:3, II(a) – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted at 6:17 pm, seconded by Chris and Pete and approved. The Board moved the meeting to the Administrative Assistant's office. John requested an increase in pay for John Corso. The Board approved an increase of \$.50/hr, now \$17.50/hr. John Emery asked about placing the ad for the 3<sup>rd</sup> employee through the NHMA classifieds. The Board approved. Steve made a motion to come out of the Non-Public meeting at 6:31 pm, seconded by Chris and approved

The Board discussed feedback from legal regarding Mica Mine road, and asked the Administrative Assistant if we have had any additional feedback from legal. The AA said we have not. The Board wishes to revisit the subject next week, asked me to put on next week's agenda.

Donna presented 2 documents to the Board for review. The first was a Permission To Forgive Interest, which allows the Tax Collector to forgive interest up to \$10.00 on tax payments, and the second document, a Prepayment Allowance, which allows the Tax Collector to accept prepayments for taxes. The Board reviewed and signed both documents. Donna also told the Board she will be doing the Deeding of Property, and the date will be May 27. She gave the Board a compiled a list showing the property owners names and amounts, and explained that the only exception for which the Board cannot accept the Deed is if it will be an undue hardship for the Town per RSA.

Donna also stated her office is looking into receiving a Static IP address for Motor Vehicle data to switch programs as they are taking over from the State. Avitar will handle the motor vehicles software. The Board discussed costs, and obtaining the line. We are gathering quotes from vendors. Chris suggested getting pricing from FairPoint.

The Board reviewed and discussed NH Electric's request to remove the pole on East side by the Town Common Bridge for the purposes of the upcoming bridge replacement project. The Board would like me to ask for more clarification from them, if the pole would be replaced afterwards, costs etc.

Steve motioned to adjourn the public meeting at 6:56 pm, seconded by Pete and approved.

Chris requested a Non Public meeting at 7:00 pm per RSA 91-A:3, II(j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A., seconded by Steve and approved

The Board withdraw their previous motions to adjourn the public meeting and went into the Non-Public meeting Chris requested. The Board discussed placing conditions on future Town owned properties being offered for sale, and requested I contact legal regarding the Board's ability to reject offers from potential buyers if they are behind on their current property taxes. Steve made a motion to come out of the Non-Public meeting at 7:15 pm, seconded by Chris and approved.

The Board returned to the public meeting and Chief Kay spoke with the Board regarding the replacement of the cruiser, and his info gathered from Meredith Ford. Chief Kay requested to accept the quote from Meredith Ford. The Board directed the office to draft a letter of acceptance for the Police Department to accept the bid from Meredith Ford.

Steve motioned to adjourn the meeting at 7:26 pm, seconded by Pete and Chris and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

  
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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non- Public Minutes (1) of April 07, 2015 Meeting

Present: Steve Davis, Pete Santom, Chris Bassingthwaite and Catherine Stover

Non-Public Meeting 1

Steve made a motion to go into a Non-Public meeting per RSA 91-A:3, II(a) – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted at 6:17 pm, seconded by Chris and Pete and approved.

The Board moved the meeting to the Administrative Assistant's office. John requested an increase in pay for John Corso. The Board approved an increase of \$.50/hr, now \$17.50/hr.

John Emery asked about placing the ad for the 3<sup>rd</sup> employee through the NHMA classifieds. The Board approved.

Steve made a motion to come out of the Non-Public meeting at 6:31 pm, seconded by Chris and approved

Respectfully submitted,  
Catherine Stover

Minutes accepted by

  
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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non- Public Minutes (2) of April 07, 2015 Meeting

Present: Steve Davis, Pete Santom, Chris Bassingthwaite and Catherine Stover

Non-Public Meeting 2

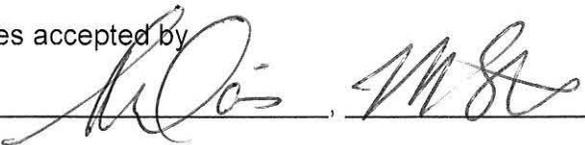
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The Board withdraw their previous motions to adjourn the public meeting, and went into the Non-Public meeting Chris requested.

The Board discussed placing conditions on future Town owned properties being offered for sale, and requested I contact legal regarding the Board's ability to reject offers from potential buyers if they are behind on their current property taxes. Steve made a motion to come out of the Non-Public meeting at 7:15 pm, seconded by Chris and approved.

Respectfully submitted,  
Catherine Stover

Minutes accepted by

  
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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Business Meeting of April 14, 2015

Present: Steve Davis, Pete Santom, and Catherine Stover

Also Present: Ellie Murray, Kay Bailey, Francis Muzzey, Palmer Koelb, George Morrill

Steve motioned to open the meeting at 6:02 pm, seconded by Pete and approved.

Steve asked if we have heard back from Bernie Waugh regarding Mica Mine Road issue, I said we have not, and Steve requested the office contact them again.

Steve stated that the Selectmen have offered and the Road Agent has accepted to change the Road Agent position from an hourly to a salaried position. This pay will be retroactive as of the Town Meeting of March 10, 2015.

Chief Kevin Kay, gave a Police Department status update. The new cruiser has been ordered, he is waiting to find out the trade in value of our current cruiser. Chief Kay discussed the needed add-ons and related expenses, such as radios, lights etc. Delivery estimated to be in July of 2015. Steve asked if the Town is having heroin issues. The Chief said nothing big here, but he is sure that it exists. Steve asked if we need to pull in state resources, Chief Kay said not at this point.

Pete asked about the proposal from DOT regarding the speed limit increase on RT 25A. Chief Kay discussed recent changes made on RT 25 in some areas of Wentworth. He said they also reviewed 25A, and it was their impression that 25A would be better suited at 50 mph vs the current 40, and stated that it would be well within their means to meet with DOT. The Board requested the office to schedule a meeting with DOT to discuss the matter. Chief Kay informed the Board we've received a complaint that our 25mph speed limit sign, on North Dorchester Rd, is on the state portion of the road.

Steve made a motion to nominate himself as the North Country Council representative for Wentworth, seconded by Pete and approved. Steve made a motion to nominate Chris for the Wentworth Pemi-Baker Solid Waste representative, seconded by Pete and approved.

The Board reviewed and signed the following:

- Payroll and Vendor payments
- Minutes for Meeting of 04/07/15
- NH Elec request for approval to remove street light and supporting pole located by Town Common Bridge, on East Side Road.
- Applications regarding Veterans Credits
- Intent to Excavate for King
- Intent to Cut for Murray, King
- Report of Cut Warrant for Morrison
- Abatement for Onos
- Notice of intent to Tax Building on Land of Another
- Septic designs for Lizzie & Camp Pemi (resubmittal)

The Board opened the meeting for Privilege of the Floor. George Morrill was in attendance and stated that in looking at the minutes of March 31, Steve had stated that there will be an increase in taxes, and the increase will be on the next billing. Steve clarified that the increase will be on the Fall billing following the tax rate setting by DRA, but anticipates there to be an increase due to the increase in the school budget.

George also stated that Steve had stated at the last meeting that the Town should do a 10 year plan to fix the roads, but George pointed out that a 10 year plan has already been done and is available on our town website. Steve said we need to get some kind of plan going forward, and we should have the Board working with the group to discuss. Steve discussed with those in attendance the condition of various areas and roads in the Town that need work.

Francis asked the Board in regards to having the Road Agent position salaried vs. hourly, if they have scheduled the road crew to have coverage, and what kind of plan has been established. Pete stated the Board anticipates the Highway Department to have full coverage.

Francis inquired about his previous request that the Board take action in regards to maintaining Mica Mine Road, and asked the Board if they were asking for an extension. Steve said yes, 3 weeks. Francis said no and asked what we need. Steve stated they are waiting to hear from legal. Steve stated the road has been plowed to that driveway for many years, and no work is currently being done on the road.

Steve motioned to go in a Non-Public Meeting at 6:59 pm, per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant, seconded by Pete and approved. The Board discussed an application received for a request for a property tax deferral and requested the applicant to provide additional information. Pete motioned to come out of the Non-Public meeting at 7:15 pm, seconded by Steve and approved.

Steve motioned to adjourn the meeting at 7:16 pm, seconded by Pete and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

The image shows two handwritten signatures in black ink. The first signature is on the left and the second is on the right. Both signatures are written over a horizontal line that spans the width of the two signatures.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non- Public Minutes (1) of April 14, 2015 Meeting

Present: Steve Davis, Pete Santom and Catherine Stover

Non-Public Meeting 1

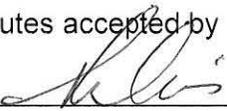
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The Board discussed an application received for a request for a property tax deferral and requested the applicant to provide additional information.

Pete motioned to come out of the Non-Public meeting at 7:15 pm, seconded by Steve and approved.

Respectfully submitted,  
Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Minutes of Selectmen's Meeting of April 21, 2015

Present:  
Also Present:

No Meeting was held.

Respectfully submitted by Catherine Stover

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Selectmen's Business Meeting of April 28, 2015

Present: Steve Davis, Pete Santom, Chris Bassingthwaite and Catherine Stover

Also Present: Ellie Murray, Francis Muzzey, Palmer Koelb, George Morrill, David Ball,  
Donna King

Steve motioned to open the meeting at 6:04 pm, seconded by Pete and approved.

Steve motioned to go into a Non-Public Meeting, per RSA 91-A:3, II(b) – The hiring of any person as a public employee, at 6:05 pm, seconded by Pete and approved. The Board stepped out of the meeting room and held the Non-Public meeting in the Selectmen's office and interviewed David Ball, for the open Transfer Station position. The Board discussed Mr. Ball's experience, certification and availability and agreed to hire Mr. Ball contingent upon the outcome of a scheduled drug and alcohol testing. Mr. Ball will begin training on Sunday, May 3. Randy Rugar has offered to assist with training. Steve motioned to come out of the meeting at 6:15 pm, seconded by Chris and approved. The Board returned to the Selectmen's meeting and introduced David Ball to the audience, and informed them of the offer for the Transfer Station attendant position.

Chief Kay gave a Police Department status update. He is working on getting the new cruiser. He discussed items that can/cannot be swapped from the current cruiser to the new cruiser, and discussed some of the costs of the add-ons. Chief Kay stated there have been numerous calls regarding stray and nuisance animals, Motor Vehicle complaints and parking issues. Chief Kay requested a Non-Public meeting per RSA 91-A:3, II(g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county correctional facilities by county correctional superintendents or their designees. The Board agreed to have a Non-Public later in the meeting with Chief Kay.

Donna informed the Board that the deeding date will be Wednesday, May 6, and she will need the Board to be available to sign. She also said she would like permission to move forward with obtaining a static IP address from Time Warner Cable. The Board gave permission to do so.

Steve noted that Doug Willet has contacted the office regarding a plaque presentation at Wentworth Elementary in honor of Ash Ames. Steve said he will go; he will look at his calendar. Steve requested I send him an email reminder and he will let me know which Friday is best.

Steve stated that he will be unable to attend tomorrow's North Country Council meeting, as he will be at the Transfer Station tomorrow.

Chris asked Francis Muzzey about the procedure for subdividing, Francis told him to come to the next Planning Board meeting on Monday to inquire, at which time there will be a preliminary discussion.

The Board reviewed and discussed abatement applications and recommendations received from Avitar. Steve stated he will recuse himself, as his brother is one of the applicants requesting an abatement. Steve stated that he saw no difference between his RV on his property, for which he is not taxed and his brother's RV in which is being taxed. Steve requested that Avitar come to his

property to review his RV. The Board would like to meet with Avitar to discuss the subject of taxation of registered RV's.

Steve gave a summary of the recent Village Bridge meetings that he has attended. He stated he has attended 2 recent meetings, April 17 in Concord with Mark Richardson, Bill Cass and Councilor Kenney and April 27 at the Town Offices at which DRED, NCC, and Northern Boarders, Councilor Kenney and Duane Brown. Steve stated that DOT discussed modifying the abutments to accept the Goffe's Mill Bridge, and DOT will consider providing a crane to set up the Mill Bridge. They also discussed grinding up the pavement on East Side Road, and having our Highway Department dig out the boulders and frost heave items prior to repaving. Steve stated it will cost the Town some monies, which we have in the Paving Capital Reserve Funds.

Steve said at the meeting held yesterday, they discussed grant options which NCC will assist with and he will also be assisting writing the grant. Steve stated he is doing some of this work for Friends of the Parks and Recs, not as a Selectmen.

George Morrill told the Board that a couple of weeks ago, the Board received information regarding the North Country Council scenic byways. George stated there are 4 of them (trails) and Wentworth is part of the River Heritage Trail. George said he will volunteer to represent Wentworth and attend meetings if the Board would like. Steve said they would very much appreciate the support, and motioned to nominate George to be the representative of the River Heritage Trail, seconded by Pete and Chris and approved.

#### Privilege of the Floor

Francis said that at the Town Meeting Tim Minear asked about the discrepancies in the Highway budget between last year and this year. Francis stated that numbers changed, and believes there should not be any change. The Administrative Assistant explained that the difference in amounts was due to moving the annual truck payment budget line out of the Highway Budget and lower in the budget to be budgeted by the Selectmen, not the Highway Department. Francis stated that he is not satisfied.

Steve motioned that the Board go into a Non-Public meeting at 7:15 pm per RSA 91-A:3, II(e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body, seconded by Chris and approved. The Board left the meeting room and held the Non-Public Meeting in the Selectmen's office. The Board discussed reclassification of Mica Mine Road. The Board made a decision to petition to reclassify the section of Mica Mine Road, hold a public hearing in which, those interested parties will have an opportunity to be heard after which the Board will present a written decision supporting the reclassification. Steve motioned to come out of the Non-Public Meeting at 7:29 pm, seconded by Pete and approved.

Chris motioned to go into a Non-Public meeting at 7:30 pm per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant, seconded by Chris and approved. The Board reviewed and discussed an application for deferral and discussed the property. Steve motioned the Board to accept the deferral, seconded by Pete and approved. Steve motioned to come out of the Non-Public meeting at 7:35 pm, seconded by Pete and approved.

The Board returned to the Meeting room and Steve announced the Board's decisions regarding the Non-Public Meetings. Steve stated the Board has made a decision to reclassify Mica Mine road and made a motion to do so on the section of Mica Mine road where the town turns around per RSA 231:22-a, seconded by Chris, and approved. Steve also stated the Board has accepted the application for a deferral for ML 11-07-28.

The Administrative Assistant asked the Board if there would be a Working Meeting next week. Steve suggested to leave it in place and on Monday and they will cancel if need be.

Francis suggested that the Board review the named town roads for accuracy and also review where they start and finish.

Steve motioned to go into a Non-Public meeting at 7:50 pm per RSA 91-A:3, II(g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county correctional facilities by county correctional superintendents or their designees, seconded by Chris and approved. Chief Kay discussed police department staffing. No decisions were made.

Steve motioned to adjourn the meeting at 8:04 pm, seconded by Chris and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non- Public Minutes (1) of April 28, 2015 Meeting

Present: Steve Davis, Pete Santom, Chris Bassingthwaite and Catherine Stover

Non-Public Meeting 1

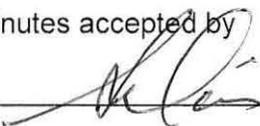
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The Board returned to the Selectmen's meeting and introduced David Ball to the audience, and informed them of the offer for the Transfer Station attendant position.

Respectfully submitted,  
Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non- Public Minutes (2) of April 28, 2015 Meeting

Present: Steve Davis, Pete Santom, Chris Bassingthwaite and Catherine Stover

Non-Public Meeting 2

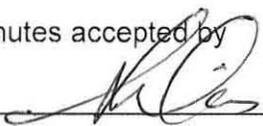
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The Board discussed reclassification of Mica Mine Road. The Board made a decision to petition to reclassify the section of Mica Mine Road, hold a public hearing in which, those interested parties will have an opportunity to be heard after which the Board will present a written decision supporting the reclassification.

Steve motioned to come out of the Non-Public Meeting at 7:29 pm, seconded by Pete and approved.

Respectfully submitted,  
Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non- Public Minutes (3) of April 28, 2015 Meeting

Present: Steve Davis, Pete Santom, Chris Bassingthwaite and Catherine Stover

Non-Public Meeting 3

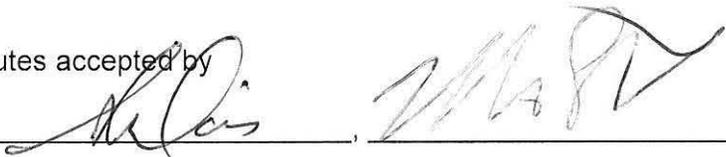
Chris motioned to go into a Non-Public meeting at 7:30 pm per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant, seconded by Chris and approved.

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Respectfully submitted,  
Catherine Stover

Minutes accepted by

  
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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non- Public Minutes (4) of April 28, 2015 Meeting

Present: Steve Davis, Pete Santom, Chris Bassingthwaite and Catherine Stover

Also Present: Chief Kevin Kay

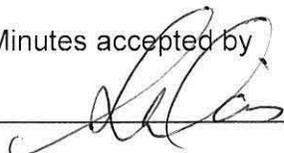
Non-Public Meeting 4

Steve motioned to go into a Non-Public meeting at 7:50 pm per RSA 91-A:3, II(g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county correctional facilities by county correctional superintendents or their designees, seconded by Chris and approved.

Chief Kay discussed police department staffing. No decisions were made.

Respectfully submitted,  
Catherine Stover

Minutes accepted by

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