

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Minutes of Meeting October 01, 2013

Present: Randy Morrison, Francis Muzzey and Catherine Stover

Also Present: Ellie Murray, Palmer Koelb, Richard and Carol McCulloch, and Kenyon Karl  
(recording the meeting)

Randy motioned to open the meeting at 5:09 pm, seconded by Francis and approved.

Selectmen reviewed and discussed drafted Policy & Procedures, the drafted Safety Manual and the Road Agent job description. Among some of the topics discussed were the following:

Holiday pay. Discussion regarding holiday pay for the Highway Department when working a 10 hour day; whether the employee is entitled to a 10 hour holiday pay vs. 8 hours.

Bereavement Pay. The draft currently states that regular full time eligible employees may take up to 3 days off in the event of the death of an immediate family member. The draft currently defines "immediate family" as employee's spouse, parent, parent-in-law, child or sibling. The Administrative Assistant asked that this be broadened to include partner, step-parents, step-children and grandchildren. Francis stated he would be willing to include partner, but not grandchildren, and stated he felt that he would be willing to offer to only one generation on either side of the employee, not second generation such as grandchildren.

Smoking. The draft currently states that smoking in the workplace is prohibited except in those locations that have been specifically designated. Selectmen discussed whether there should be a designated area. Decided to leave it as worded.

The Board reviewed the draft of the Highway Department Road Agent job description. Francis stated his desire to insert in 5 areas, the wording "with Selectmen final approval", "to be approved by Selectmen", and "with authority of Selectmen".

No decisions were made; the Board will review again next week.

A Joint Loss Safety Committee was scheduled at 5:30 pm. Randy Morrison, Francis Muzzey, Ellie Murray, and Catherine were in attendance. There were no Department attendees. The Administrative Assistant received Safety Reports from: The Selectmen's office, Transfer Station, Library and Highway Department. Future Safety Meetings will be held on the first Tuesday in each Quarter. Next scheduled Meeting will be Tuesday, January 7, 2014 at 5:30 pm.

Randy motioned to open the meeting, seconded by Francis and approved.

Selectmen reviewed Septic designs for Menfi, M/L 03-04-24 and Devine M/L 05-02-03A. Randy signed the designs, and the Administrative Assistant will forward them to the State.

The Board reviewed a Warrant for a Timber Cut for Bixby.

The Board reviewed a request for Application Payment #5 for AJ Coleman. Francis made a motion that Randy be authorized to sign on behalf of the Board.

Richard and Carol McCullochs were in attendance to speak with Board regarding the Boards decision as to whether their property, in which they share an undivided interest in with the Lamm's will remain as it is on separate property cards and billings, or whether the Board is going to merge

onto one card. Randy stated he was in favor of leaving it as it is, and signed the letter stating the Board's approval. Francis stated he was not in favor of this, and did not sign the letter. Randy stated that Steve had previously stated he was in favor of this, and as such, he told the McCullocks that he felt the request would be granted. (Steve signed off on the letter when he came to the meeting at 7:00 pm). The McCullocks thanked the Board and left the meeting.

The Board discussed the Dufour Bridge schedule. Randy requested Francis to attend any site meetings, a copy of the schedule was made and given to Francis. Randy requested that the office contact Holden Engineering to see when future meetings will be held.

The Board inquired about the Transfer Station attendant's booth. I told them I have not been able to speak with Jason Williams as to when the project would begin or be completed. Randy suggested writing a letter to Jason Williams. Ellie reminded the Board that hand rail on the Town Hall ramp is not yet completed.

The Board discussed having the Road Agent participate in review of the applicants for the Highway department opening. Francis stated he did not believe that the Road Agent could be privy to the information on the applicant's paperwork. The Administrative Assistant asked whether he should be involved in the review of the applicant's qualifications. Francis stated that the hiring is their job, not the Road Agent's job.

The Board discussed the use of using the time clocks for employees. Francis stated that he is in favor of continuing to use time clocks for full time positions such as the Highway Department and the Administrative Assistant, and asked for Palmer's input. Palmer said he is in favor of using them. Francis asked for Ellie's input and she stated there were pros and cons on both sides. Palmer asked how Randy felt about it. Randy stated he is alright with letting them do their own. Randy and Palmer discussed issues with previous employee's misuse of tracking time. The Board will revisit next week when Steve is present.

Selectmen discussed paid lunch breaks. Francis made a motion that all lunch breaks will be paid, seconded by Randy and approved. Selectmen stated this would begin as of the current pay period, which started September 30.

Francis made a motion to grant a request received from a welfare recipient that the weekly repayment be postponed this week, seconded by Randy and approved.

Randy asked if we were going to apply to get on the list for the Frescoln Bridge list, although it will not go into effect until 2020, stating that it will need to be placed on a Warrant Article for the 2014 meeting. Randy asked Ellie about the balance in the Bridge Capital Reserve funds. Ellie stated there was about \$205,000.00. Ellie stated that we have taken out \$48,486.00 this year. Randy asked why the balance was so high. Ellie reminded him that we merged the 2 Bridge funds. Randy stated that we might not need to raise any money for Frescoln Bridge, and Francis agreed, they may not need to.

Francis discussed a letter received from the Town's Assessors, Avitar Associates, regarding the data entry of sales information into the State's program called the Mosaic project. Avitar is strongly against the Town's participating in this project and believes that entry of this information causes the burden of work to be placed on the Towns and Cities rather than the DRA.

The Board noted the received request from Pemi-Baker Visiting Nurse and Hospice to be placed in the budget for next year.

Randy motioned to go into a Non-Public Meeting per **RSA 91-A:3, II(b)** – The hiring of any person as a public employee, at 6:55 pm, seconded by Francis. The Board discussed applications previously received for the Highway Department regarding the current opening. Steve joined the meeting at 7:10 pm. The Board discussed their desire to have input from John next week, in a Non-Public meeting.

The Board discussed employees using Time Clocks. The Board stated they will revisit the subject next week.

Francis motioned to come out of the Non-Public Meeting at 7:29pm, seconded by Randy and approved.

Motion by Francis to adjourn the meeting at 7:30pm, seconded by Randy and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Minutes of Meeting October 01, 2013

Present: Randy Morrison, Francis Muzzey, Steve Davis

Also Present: Catherine Stover

Randy motioned to go into a Non-Public Meeting per **RSA 91-A:3, II(b)** – The hiring of any person as a public employee, at 6:55 pm, seconded by Francis. The Board discussed applications previously received for the Highway Department regarding the current opening. Steve joined the meeting at 7:10 pm. The Board discussed their desire to have input from John next week, in a Non-Public meeting.

The Board discussed employees using Time Clocks. The Board stated they will revisit the subject next week.

Francis motioned to come out of the Non-Public Meeting at 7:29 pm, seconded by Randy and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Minutes of Meeting October 08, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Ellie Murray, Palmer Koelb, Craig Pasco, Chief Kevin Kay, John and Barbara Emery, Doug Millett and Kenyon Karl (recording the meeting)

Randy motioned to open the meeting at 6:00 pm, seconded by Francis and approved.

Francis motioned to add a Non-Public Meeting to the agenda at 7:45 pm per RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Randy and approved.

The Board reviewed and signed the following:

- Meeting Minutes of October 1, 2013.
- Letters to 2 residents on North Dorchester regarding the removal of trees.
- Certificate of Completion of Project regarding Evans Bridge. Francis motioned that Randy be authorized to sign on behalf of the Board.

Steve joined the meeting at 6:04 pm.

The Board discussed holiday, vacation and bereavement pay regarding the Highway Department when working a 4/10 schedule. Francis and Randy felt that if the holiday occurs when the Highway Department is working a 10 hour day shift, the employee be given credit for a 8 hour holiday, and would then need to work the remaining 32 hours during the week. Steve asked for John's input. John stated he had no problem with that, but stated in the past, he has been paid for a 10 holiday when the holiday falls during his summer 10 hour day schedule. Francis stated he is not in favor of 10 hour days, he prefers them to be available 5 days a week. Steve made a motion to base pay for vacation, bereavement, and Holiday pays based on the established hours of the Department (i.e. during Spring and Summer they work 4/10 hour days, the rest of the year, 5/8 hour days). Steve stated all those benefits to be paid based on the hours established. Steve made a motion, Randy seconded, and approved. Francis opposed. Steve reiterated that all benefits are to be based on the hours of operation.

Randy asked John for Highway Department status. John requested that anything he write up and present to the Board, that they sign they have reviewed it. The Board agreed. John said he checked on the new 550. He was told the truck is going to be downgraded from 8 ft. to 9 ft. John is looking into whether there will be a price decrease, and requested the addition of some lights. He's been told the delivery is a couple of weeks away.

Cross Road Bridge repair - should be completed tomorrow.

Trees on North Dorchester - He has contacted and requested quotes from 3 companies, and will let the Board know.

Grader (tire repair) Left front Grader tire, cannot be repaired, needs to be replaced. John shared quoted prices. Randy made a motion, seconded by Steve and approved to accept a quote for 2 tires for the grader from GCR. John gave the board an application from GCR for credit/agreement.

Francis asked if John could pick up some wood/debris from down by the Old Town Hall, John said he would so.

Palmer discussed with the Board the paved area in front of the Old Town Hall, which has been done by the State. Francis stated he was concerned about the water flow caused by the dip left in front of the town hall. John said he will talk to the State about it.

John discussed the Highway Department daily spending limit of \$100.00 spending limit. He asked that the limit be raised to \$500/day. Francis stated that if it something significant to the continuous use of the machinery, such as oil, that there be no limit on that. Steve stated he was ok with \$500/day limit for consumables, and not for new equipment. John asked for clarification regarding the new equipment, and Steve stated new equipment is stuff you don't have now, but would like to have. Randy and Francis also stated they are in agreement with a \$500/day limit for consumables.

John discussed the repair of a chain saw to Jeff Ames. John stated he believes there are 3 chain saws in the garage, but is unsure if they work. Jeff Ames also said at least one of them, he was aware of has not worked for a few years. Steve suggested buying a 4<sup>th</sup> one and fixing the remaining 3. John stated he prefers to see if any of the 3 are fixable before buying a new one. Steve agreed.

John stated the Highway garage door needs repair, it is not secure, the Board discussed repair, and requested the office contact Jason Williams for a quote/repair.

John discussed hiring an additional employee. Francis stated the subject is on the agenda to discuss tonight.

John asked to discuss the issue of time clocks. Steve stated he is against the use of time clocks, and motioned to eliminate the time clocks, seconded by Randy and approved. Effective immediately, time clocks are no longer required to be used by Town of Wentworth employees.

Doug Millett was in attendance, and asked the Board about unused steel culverts located off of Rte. 25 at the town gravel pit. The Board discussed with John their size and usability. John will check on them, and get back to Mr. Millett. Randy stated they we will get back hold of him next week. John showed the Board pictures he has taken of the culverts, and suggested the Board consider purchasing a digital camera for the Highway Department use of documenting such things. Steve stated he has a camera he will donate to the Town.

The Board discussed with John the need to hire and additional employee. Steve stated his desire that John participate in the hiring process, and John agreed they need someone soon.

The Board discussed acquiring picnic tables for Hamilton Field. Francis asked Palmer if he would be willing to contact someone about a 2 foot table, and Palmer stated he would.

The Board reviewed and signed a Purchase and Sale agreement for the sale of town owned property which is located on Vlk Mtn Road which has been purchased by Noel King.

The Board reviewed and discussed a request received from CADY for 2014 appropriations.

The Board approved the request to purchase a security monitor that was ruined in the recent storm and also to have Brian Weeks come and give surge protection input.

Chief Kay gave a Police Department status. The cruiser went into Meredith Ford for repair, he is running it, and they stated it is fixed. So far the Chief stated he has not heard the noise. Also the fan control for the air conditioner needed repair, and was out of extended warranty, so they will see a bill for the fan. Chief Kay says they maybe want to discuss an extended warranty down the road, during budget time. Steve asked if they will need a new cruiser, Chief Kay said no, they are on track

to replace in 2015, and feels the cruiser is still usable. He stated that scheduling is still an issue, and case load set back as he had to deal with the cruiser. He has heard back from the State regarding shortening the 30 mph zone in the village. The Board discussed the speed issues with Chief Kay.

Steve discussed the 25 mph speed limit, and asked Chief Kay if this needs to be revisited, because he is still seeing people going down East Side Road at 60 mph. Steve stated that one of the things that he has asked for from the various departments of how they are going to manage/handle people going down through East Side Road. Steve stated they have large tankers going through at 50 mph, with other tankers going the other way, and stated it is a disaster waiting to happen. Chief Kay stated he understands, and it is still on his list of things to do.

The Administrative Assistant asked when the Board would like to meet to work on the Policy manual, and Job Description. Steve stated he is very busy, and will email his calendar to try to schedule.

Palmer stated that last week they had 25 people at square dancing, and it may be Lester Bradley's last call as he is sick. Steve suggested asking Kenyon to video the event. The next dance will be the first Friday in November.

Palmer stated that the painting and glass was done well at the Old Town Hall, but was concerned that possibly not all of the existing wrinkled glass was replaced with wrinkled glass, but maybe was replaced with contemporary glass, although he was unsure.

Randy motioned to go into a Non-Public Meeting 7:55 pm per **RSA 91-A:3, II(b)** – The hiring of any person as a public employee, seconded by Francis and approved. The Board discussed applications previously received for the Highway Department regarding the current opening. Selectmen discussed qualifications, and scheduling interviews. The Board contacted an applicant and scheduled an interview for Saturday, October 12, at 7:00 am. The Board asked the office to contact John Emery of the Highway Department and invite him to participate. Randy motioned to come out of the Non-Public Meeting at 8:05 pm, seconded by Steve and approved.

Randy motioned to go into a Non-Public Meeting at 8:05 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved. Selectmen discussed a Health Officers issue regarding a malfunctioning septic on a residential property. The Board requested the office contact legal. Randy motioned to come out of the Non-Public Meeting at 8:15 pm, seconded by Steve and approved.

Randy motioned to go into a Non-Public Meeting at 8:15 pm per **RSA 91-A:3, II(e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled, seconded by Francis and approved.. Selectmen discussed a legal matter and reviewed a draft from legal to be filed. Randy motioned to come out of the Non-Public Meeting at 8:20 pm, seconded by Francis and approved.

Steve motioned to adjourn the meeting at 8:20 pm, seconded by Randy and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (1) of October 08, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Randy motioned to go into a Non-Public Meeting 7:55 pm per RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Francis and approved.

The Board discussed applications previously received for the Highway Department regarding the current opening. Selectmen discussed qualifications, and scheduling interviews. The Board contacted an applicant and scheduled an interview for Saturday, October 12, at 7:00 am. The Board asked the office to contact John Emery of the Highway Department and invite him to participate.

Randy motioned to come out of the Non-Public Meeting at 8:05 pm, seconded by Steve and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (2) of October 08, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Randy motioned to go into a Non-Public Meeting at 8:05 pm per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved.

Selectmen discussed a Health Officers issue regarding a malfunctioning septic on a residential property. The Board requested the office contact legal.

Randy motioned to come out of the Non-Public Meeting at 8:15 pm, seconded by Steve and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (3) of October 08, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Randy motioned to go into a Non-Public Meeting at 8:15 pm per RSA 91-A:3, II(e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled, seconded by Francis and approved..

Selectmen discussed a legal matter and reviewed a draft from legal to be filed.

Randy motioned to come out of the Non-Public Meeting at 8:20 pm, seconded by Francis and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Meeting Minutes of Saturday, October 12, 2013

Present: Steve Davis, Francis Muzzey, Randy Morrison

Also Present: John Emery

Steve Davis motioned to open the meeting at 7:00 am.

Steve motioned to go into a Non-Public Meeting 7:01 am per RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Francis and approved. Selectmen interviewed candidate George 'Tiny' Conkey.

Randy motioned to come out of the Non-Public Meeting at 7:25 am, seconded by Steve and approved.

Randy motioned to go into a Non-Public Meeting 7:25 am per RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Francis and approved. The Board met and interviewed Richard (Rick) Wendell and discussed his application.

Francis motioned to come out of the Non-Public Meeting at 7:45 am, seconded by Steve and approved.

The Board announced the employment offer tendered to Richard Wendell contingent on his passing drug screening.

At 7:46 am, the Board discussed with the Road Agent, John Emery that Rick Wendell can be employed before November for emergency situations (Snow, or other items provided he has been cleared by the Board after his drug screening).

Steve motioned to adjourn the meeting at 7:46 am, seconded by Randy and approved.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (1)  
Saturday, October 12, 2013

Present: Steve Davis, Francis Muzzey, Randy Morrison

Also Present: John Emery and George C. (Tiny) Conkey II

Steve motioned to go into a Non-Public Meeting 7:01 am per RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Francis and approved.

Selectmen had a general discussion about conducting the interview and how to proceed.

At 7:05 am the Selectmen asked candidate George 'Tiny' Conkey to come into the meeting room. The Selectmen and the Road Agent interviewed Tiny asking about his past work, technical abilities, current employment and pay requirements. Tiny asked a number of questions concerning pay and benefits including insurance. At the conclusion of the interview, the Board thanked Tiny for coming in; and that he will be contacted about the Board's decision in 'the next few days.

At 7:16 am Steve asked John to leave the room for a time so items that are privileged could be discussed with just the Selectmen in attendance.

At 7:20 am John asked to return and discussed candidate Conkey and his qualifications.

Randy motioned to come out of the Non-Public Meeting at 7:25 am, seconded by Steve and approved.

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (2)  
Saturday, October 12, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey

Also Present John Emery and Richard (Rick) L. Wendell

Randy motioned to go into a Non-Public Meeting 7:25 am per RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Francis and approved.

The Selectmen and the Road Agent interviewed candidate Richard ‘Rick’ Wendell of Hebron and asked him about his past work, technical abilities, current employment and pay requirements. Rick asked about pay being offered and stated he would be available from November through the Spring.

At 7:35 am Rick Wendell left the meeting room and the Selectmen and the Road Agent deliberate. It was decided to offer Rick Wendell \$16.00 per hour as a seasonal full time employee, with no health insurance and all paid holidays while employed on the job.

At 7:40 am, Rick came back into the room, and the offer tendered. He accepted the offer and it was decided he would begin the first Monday of November provided he pass the drug and alcohol screening. He knows that Administrator Stover will be in contact to coordinate a testing date.

At 7:45 am, a motion was made by Francis to adjourn the Non-Public Meeting and return to the Public Session. Motion is approved.

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Minutes of Meeting October 15, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Ellie Murray, Palmer Koelb, Paul Ducharme, Betty Dube, Chief Kevin Kay and Kenyon Karl (recording the meeting)

Randy motioned to open the meeting at 6:00 pm, seconded by Francis and approved.

The Board reviewed and signed payroll and vendor checks.

Francis stated that last week they had a series of Non-Public Meetings, including one that was held on Saturday, October 12, at 7 am. The Board met with the Road Agent and together they interviewed 2 applicants for the Highway Department. Francis stated they have tentatively selected an applicant, the offer is pending the outcome of the drug and alcohol testing.

Paul Ducharme asked the Board about the recording of Non-Public meetings, and Francis explained the process.

The Selectmen reviewed and accepted the minutes of October 8, 2013 and October 12, 2013.

Chief Kay gave a PD status report. He has followed up on Town radio Highway Department frequency channel, and the application is being processed. The bad news is that we will not be able to keep the frequency/channel we currently have, and will have to reprogram all the Town radios once the channel is set. He also discussed the anticipated related costs, and the need to budget for the expense in next year's budget.

Chief Kay stated that Wentworth PD will not be participating this year in the drug take back program, as Plymouth has a 24 hour drop off, and he encourages people to use the deposit. He stated that their department would be more than willing to assist anyone that has drugs, and needs help getting them to Plymouth.

Palmer asked about repaving out front of the Town Post Office at the Town Common, and Steve asked the office to write a letter to Cary Wetherbee of the DOT regarding the issue.

Francis asked Palmer about the picnic tables for Hamilton Park. Palmer said he is gathering quotes.

Chief Kay stated that Halloween Trick or Treat hours will be on October 31 from 5:30-7:30 pm.

Francis mentioned a report received from the Road Agent regarding a request made by Doug Millet last week to have an unused culvert which is located off of Rte. 25. John has looked at the culverts (there are 5 of them) and believes there is one that has some damage, which the Town could give to Mr. Millet. The Board approved this, and will have John contact Mr. Millet.

The Board reviewed and signed an Event Application submitted by Deb Gelsi to hold a Halloween party at the Old Town Hall on October 26. Francis made a motion to have Steve sign it on behalf of the Board.

The Board discussed the check (\$720.00) received from FairPoint for the time spent by the Wentworth FD on the downed pole incident in August. Francis motioned, seconded by Randy and approved to have these funds received from FairPoint be deposited into the General Fund account,

and the funds to be used by the Fire Department for next year's budget, should they exceed. Steve asked that the office contact the Fire Department to inform them of the letter and check received.

Francis and Randy discussed the Dufour Bridge schedule which states that the road/bridge will be impassable from October 28 through November 15.

Paul Ducharme discussed with the Board his desire to have the Portable potties be left at the Parks through the month of October rather than removed by the end of September as had been previously discussed. Paul stated he sees a lot of people still using the parks during the month of September. Steve and Randy stated they are OK with leaving them through October going forward.

Randy motioned to go into a Non-Public Meeting at 6:43 pm per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved. Selectmen discussed a request for extension in paying back taxes regarding a deeded property. Francis motioned to grant the request the request, seconded by Randy and approved. Randy motioned to come out of the Non-Public Meeting at 6:50 pm, seconded by Francis and approved.

Randy motioned to go into a Non-Public Meeting 6:51 pm per RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Francis and approved. Selectmen discussed extending an offer of employment to an applicant for the Highway Department, regarding full time seasonal work. If accepted, the office will schedule drug and alcohol testing. Selectmen discussed wages, and their desire to have the Road Agent contact the applicant to see if he is still interested. Randy motioned to come out of the Non-Public Meeting at 6:53 pm, seconded by Francis and approved.

Randy motioned to go into a Non-Public Meeting at 6:53 pm per RSA 91-A:3, II(e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled, seconded by Francis and approved.. Selectmen discussed a claim filed by FairPoint regarding taxation of communication poles. Randy motioned to come out of the Non-Public Meeting at 6:55 pm, seconded by Francis and approved.

Steve motioned to adjourn the meeting at 6:55 pm, seconded by Randy and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (1) of October 15, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Beverly Craveiro

Randy motioned to go into a Non-Public Meeting at 6:43 pm per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved.

Selectmen discussed a request for extension in paying back taxes regarding a deeded property. Francis motioned to grant the request for an extension period of up to 120 days (beginning October 11, 2013), seconded by Randy and approved.

Randy motioned to come out of the Non-Public Meeting at 6:50 pm, seconded by Francis and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (2) of October 15, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Randy motioned to go into a Non-Public Meeting 6:51 pm per RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Francis and approved.

Selectmen discussed extending an offer of employment to an applicant for the Highway Department, regarding full time seasonal work. If accepted, the office will schedule drug and alcohol testing. Selectmen discussed wages, and their desire to have the Road Agent contact the applicant to see if he is still interested.

Randy motioned to come out of the Non-Public Meeting at 6:53 pm, seconded by Francis and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (3) of October 15, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Randy motioned to go into a Non-Public Meeting at 6:53 pm per RSA 91-A:3, II(e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled, seconded by Francis and approved..

Selectmen discussed a claim filed by FairPoint regarding taxation of communication poles.

Randy motioned to come out of the Non-Public Meeting at 6:55 pm, seconded by Francis and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Minutes of Meeting October 22, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: John Emery, Peter Holden, Richard and Marguerite Burne, Ellie Murray, Palmer Koelb, Chief Kevin Kay and Kenyon Karl (recording the meeting)

Francis motioned to open the meeting at 6:00 pm, seconded by Randy and approved.

Steve submitted to the Board an Event Application on behalf of Paula Davis for Sunday, November 3, to be held at the Old Town Hall between 7 am – 7 pm. Ellie stated there was no conflict on the calendar. Francis motioned to accept the application, to waive the fees and to authorize Randy to sign it on behalf of the Board, seconded by Randy and approved.

The Board reviewed and signed vendor checks.

Steve asked if the Board could approve having the Highway Department obtain a bid from TLC for the junction of East Side Road and Red Oak Hill up to the State shed, as there are limbs coming down. John presented the Board with a quote to remove the trees that were of concern on North Dorchester Road. The Board discussed with John what to do with the removed timber. Francis suggested using the timber at the old town hall, and Steve suggested offering it to the subcontractor and see if they would lower the cost. John said the wood is not good. The Board discussed with John if it could be stored at the Highway Garage. Randy motioned to accept the TLC bid, seconded by Francis and approved. Steve motioned to have Morrison Logging assist in hauling the logs, seconded by Francis and approved.

Steve made a motion at 6:14 pm to go into a Non-Public meeting per RSA RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Randy and approved. Francis, Randy, Steve and John Emery stepped into the Selectmen's Office to hold the Non-Public meeting. Chief Kevin Kay was also called into the meeting. The Board reviewed and discussed a letter received from a previous applicant expressing a continued interest in working for the Highway Department.

The Board and the Road Agent returned to the meeting room at 6:25 pm, and Steve made a motion to return to the public meeting, seconded by Randy and approved. The Board stated they had discussed an application, and requested the Administrative Assistant to contact the applicant to schedule an interview tomorrow evening, 6:30 pm.

John Emery gave the Board a Highway Department update. TLC has completed all the roadside tree trimming work contracted to do, Grader tires have been installed, Doug Millett came and took the culvert that was given to him, and John met with Daniel's Construction and discussed the Dufour Bridge project materials (fill, old steel, planks etc.) John told the Board he is in favor of the Town keeping the materials, and the Board agreed. Two of the chainsaws previously discussed are working, and Jeff Ames is repairing the third one, so there is no need for a new one. John discussed the need for a back pack blower for this coming Spring to blow leaves out of the ditches. Steve stated the Board has already approved this. Francis inquired about the price, and asked John give the Board some prices. John said he will look into it. John stated that Meredith Ford has indicated the new truck may be ready by Thursday. John suggested the Board look into a rebate for downsizing the bed and the sander, as he believes that Meredith Ford feels it is a trade-off of the downsizing for installing the additional lights. John also informed the Board that the Department needs a cordless drill replacement, he will look into costs. John also reminded Steve about the camera he had stated he would donate to the Town. Steve said he forgot, but will bring it in and the sweatshirt.

Peter Holden addressed the Board regarding the Dufour Bridge project. He stated although the schedule has bounced around a bit, he believes they are on schedule. He handed the Board an updated schedule, and said they are working well with the residents and their needs. Peter discussed the bridge beams, and also asked if the town wants the planks. John said we should take the materials. Peter asked if John will go down and speak with Daniels Construction, and John said he will. John confirmed that the town can take the unused fill. Peter agreed, and said yes whatever we would like to take, to do so. John inquired about plowing should we have snow during this period. The Board said they can declare it an emergency to plow one of the driveways if it snows, and Francis made a motion that John be able to contact any one of the Board to obtain approval, seconded by Steve and approved. Peter stated he would like to attend Selectmen's Meetings each Tuesday, going forward through the next month.

Selectmen reviewed a notice from P. Chase Kling and Douglas Campbell regarding the perambulation of the Orford and Wentworth. Mr. Kling has offered to represent Orford next year, and Mr. Campbell has offered to represent Wentworth. The notice states that they anticipate the cost to each town to be about \$125.00. Francis motioned to accept the offer of Mr. Campbell to represent the town of Wentworth, and the town to share in the costs, approved by Steve and seconded by Randy.

Randy stated the Board reviewed, approved and signed a septic design for Burnes, M/L 04-05-03.

Chief Kay gave a status update. He said they are keeping up with the cases. Francis inquired about the progress of road construction on Rt. 25. Chief Kay said he has discussed with Weaver Brothers, and there will still some construction for the next couple of weeks by Turner Road. He also stated sometime in November they will be doing some painting. Next Spring they will be doing top coating.

Francis discussed Current Use Assessments. He stated there is a massive amount of inconsistencies or lack of fairness. He stated that it doesn't seem reasonable to him that a Current Use acre of property can range from below \$10.00 an acre, to \$26,000 an acre. Francis stated that some of the properties on his printout are well above \$500.00/acre. He stated that per the Current Use ranges given in the 2009 CU range booklet, top range is \$425.00 and Wetland worth a minimum of \$20.00/acre. He stated that he believes that all CU property should then be between these 2 figures, and feels anything outside of this range has some vast error.

Steve motioned that Randy sign the agreement from Time Warner Cable for internet services for the Highway Garage. Randy agreed and signed the contract.

Steve motioned to adjourn the meeting at 6:55 pm, seconded by Randy and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Non-Public Meeting Minutes (1) of October 22, 2013

Present: Randy Morrison, Steve Davis, Francis Muzzey

Also Present: John Emery, Chief Kevin Kay

Steve made a motion at 6:14 pm to go into a Non-Public meeting per RSA RSA 91-A:3, II(b) – The hiring of any person as a public employee, seconded by Randy and approved.

Francis, Randy, Steve and John Emery stepped into the Selectmen's Office to hold the Non-Public meeting. Chief Kevin Kay was also called into the meeting. The Board reviewed and discussed an application received from a previous applicant expressing a continued interest in working for the Highway Department.

The Board and the Road Agent returned to the meeting room at 6:25 pm, and Steve made a motion to return to the public meeting, seconded by Randy and approved. The Board stated they had discussed an application, and requested the Administrative Assistant to contact the applicant to schedule an interview tomorrow evening, 6:30 pm.

Respectfully submitted by Catherine Stover

Minutes accepted by

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TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN  
Minutes of Meeting October 29, 2013

Present: Steve Davis, Francis Muzzey and Catherine Stover

Also Present: John Emery, Brian Kennedy, Peter Holden, Duane Brown, Ellie Murray, Adam Grigiraskas, Paul Ducharme, Chief Kevin Kay and Kenyon Karl (recording the meeting)

Francis motioned to open the meeting at 6:02 pm, seconded by Steve and approved.

The Board reviewed and signed payroll and invoices.

Steve announced that they have hired an additional Highway Department employee. Francis stated they now have a Road Agent and 2 road crew. Steve stated that John Corso began this Monday, and will work full time, 40 hours per week until December 31, then 20 hours per week from January 1<sup>st</sup> until Town Meeting in March. The second new hire is Rick Wendell, who will start November 1 and will work full time until Spring. They are both working for 16.00/hr.

John gave a copy to the Board of his status report. He stated that he went to see the new truck at HP Fairfield. John discussed the downsizing of the bed, additional lights, including a spinner light, the lack of carbide blades on the plow and wing, and the sander size, which appeared to be a 2 cubic yard rather than the 4 cubic yard as ordered.

John also stated that Randy and Francis have approved the loading of sand into the truck of Craig Sheller with the Town Backhoe. Craig stated it will be used when he plows and sands Nichols Hill Road. Francis confirmed this.

Duane Brown discussed the status of repairs to Hamilton Field. He stated the field itself is in good shape. He inquired if the Town owned a Weed wacker, and asked if when the mowing was done, some weed wacking could be done. Duane said he is working on backstop. Although he does not know if there will be a team next year (there were only 3 interested this year) if they do want to play any games there, the scoreboard will need to be repaired. He suggested moving it forward a bit, possibly new pressure treated plywood. Duane said the school does not have numbers, these would need to be replaced. All the wood that he has removed is piled up, and he asked if the road crew can pick up. John Emery said he will pick it up. John also said that we do have some pressure treated wood that can be used. Duane also stated that the entrance sign is very worn, and could use a repainting.

Chief Kay also stated that he has noticed some vehicles parking on the field, and wondered if we have any money in the budget to put up signs to prevent parking.

Duane said they would like to get some of the grass out of the base path. Steve said he can come with his kabota and help clear.

The Board thanked Duane for his help with the field.

Peter Holden addressed the Board regarding the Dufour Bridge. He stated that he met today with the subcontractor, the Road Agent and Barbara Russin, a property owner on the road. Peter discussed with the Board, Barbara's concerns regarding access to the river, the placement of guard rail, the offered solution of the subcontractor to grade and fill the area. Peter feels that the property owner will be satisfied. He reviewed with the Board the area of concern on the project maps.

John inquired about safety shoes for his workers. The Board agreed that they have already approved the Boots, with a previously set limitation. Steve asked John for a listing of needed items, and John said he will gather a list and give to the Board.

John said the trees of concern on North Dorchester Road are down, and Randy will pick them up on Thursday or Friday. He told Steve and Francis that it was Randy's suggestion that the wood be given to Eugene.

Brian Kennedy of Meredith Ford was in attendance. Francis inquired about the carbine tips and asked if it wasn't standard. Brian said no, it was not written into the contract. Francis inquired about the sander - 2 cy vs. 4 cy. Brian said that is correct, the truck currently has a 2 cy sander, and he believes that HP Fairfield can swap it out for the 4 cy sander. He stated that he believed that the plow should be on when carrying a load of 4 cy, as weight was an issue. Brian said he will speak with Fairfield to see if the Town can begin using the truck as is and swap it out for the larger sander when it arrives, which he felt could be 4-6 weeks. Francis asked if the larger sander will void the warranty. Brian said no.

Chief Kay stated they currently have a big case load they are working, and he is working on and watching budget as they approach year end. Also, he noticed the front door has issues and should have 123 key look at it, it is not latching correctly. Steve asked me call 1-2-3 to schedule. Chief Kay said the cruiser is working, and a spot light needs to be repaired.

Adam discussed the Transfer Station shack. He stated that Jason Williams told him that it is not in his contract to remove the old shack, and a new surface of gravel will need to be put down under the area where the new shack will be. The Board discussed moving the old one. Francis suggested that Jason build the new one in a different area, and we will later move it to the spot we want it in. Steve motioned to let Adam decide how to handle it, seconded by Francis and approved.

Francis asked about starting Budget workshops. He would like to begin scheduling them November 12, between 5-6 pm.

Francis motioned to adjourn the meeting at 7:08 pm, seconded by Steve and approved.

Respectfully submitted, Catherine Stover

Minutes accepted by

  
  

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