

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting September 04, 2012

Present: Francis Muzzey, Randy Morrison and Catherine Stover

Also Present: Chief Kay, Ellie Murray, Palmer Koelb, Neil McIver, Donna King, Bobby Cass, Kenyon Karl (recording the meeting)

Francis motioned to open the Meeting at 6:00 pm, seconded by Randy and approved.

Francis motioned to go into a Non-Public Meeting at 6:01 pm seconded by Randy and approved, per **RSA 91-A:3, ii(b)** - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectmen discussed Transfer Station training of a new attendant. Selectmen requested a follow-up meeting next Tuesday. (There will be no meeting next week, 09/11/12, the follow-up meeting will be scheduled for September 18th, The Board will sign vouchers only). No decisions were made.

Francis motioned to come out of the NP at 6:15 pm, seconded by Randy and approved.

Selectmen signed payroll and vendor checks.

Francis read a letter written on behalf of the Selectmen to Sergeant Joe Pivirotto. Sgt. Pivirotto has given notice of resignation, for September 26, and the Selectmen expressed their gratitude for the years of service that he provided the community, and noted that his "professionalism, hard work and dedication to the WPD have been exceptional and very much appreciated".

Donna King told the Selectmen that this Thursday at 6 pm, they will be having a meeting with the moderator to go over new election laws. She stated that polls will be open on September 11, from 8 – 7 & on November 6th from 8 – 7. Donna stated that 2 Selectmen are required to be at the election at all times.

Selectmen discussed the brush and tree trim project on Atwell Hill. Although the work is not yet completed, Randy asked Francis if when the work is done, if the check for payment can be released. Francis agrees they are just waiting for Randy to verify that the work has been completed.

Francis stated again the Plymouth Hazardous Waste Day is September 29, 9 am – 12 pm. Francis also stated that on October 2, 5 there will be a JLMC (Safety Meeting) held at Town Offices, and there will be a guest speaker from the Local Government Center.

Francis read a letter written by Steve Davis on behalf of the Selectmen to FairPoint Communications. The Board thanked FairPoint for bringing high speed internet to some areas in the northern part of the town, and inquired about a possible timeframe for extending high speed internet to areas in the south end of town such as North Dorchester, Rowentown Road, Cross Road, Frescoln Road, Thayer Road and Cheever Road.

Selectmen discussed the donation from King Forest Industries received in early summer. Selectmen had previously decided to repair some of the windows at the old Town Hall. Ellie stated that only one window is in need of repair, and felt that a better use of the donation might be to sand and urethane the floors. Palmer also agreed that the floor would benefit from being done. They discussed how much urethane might be needed, probably will need 2 coats. Ellie stated that she could sand the floor with a sander.

Chief Kay said that he did not have much to report. He said the cruiser is still having issues with the transfer case. Sgt. Pivrotto changed the oil and rotated tires on the cruiser, but they will need to budget for brakes next year. Chief Kay requested to have a Non-Public Mtg tonite.

Neil McIver requested the Board review and sign a updated septic design for Baker/Chapman M/L 04-02-36. The Board stamped, dated and signed the design.

Francis stated that Administrative Assistant had asked the Board to sign the MS 1 form last week. He stated the Board did sign it to expedite it, as it was due September 1.

Bobby Cass was in attendance. He said they are on Ellsworth Hill doing ditch work, and next they will do culverts. He has met with Mr. Ziembra and would like to build up his driveway so that it is flush with the road. Bobby requested permission to have 1 ½ crushed rock, 3 loads (21 yds) and blue stone. The Board approved. Francis asked how long it will take to complete, Bobby said no more than 2 hrs.

Bobby also discussed repairing the 450 Ford. He would like to have diagnostic testing to see why it's running rough. The Board approved the testing and Bobby will let them know the outcome.

Randy asked about potholes on North Dorchester Road. Bobby said they are starting this week, and should be completed. He said the electric company has poles on East Side Road and he believes they will start cutting brush out. Bobby said as soon as the electric company is done, they will begin culvert and ditch work.

Bobby discussed with the Selectmen about next year's budget and doing some ledge work. He will begin to get prices on sub contracting out the work. He also said that Beech Hill has asphalt issues; possibly resurface and asphalt the road. With the Board's permission, he will get some quotes. The Selectmen said that was ok.

Palmer asked about the costs of insurance related to having part time police officers. Selectmen said they will talk with Chief Kay about it.

Francis motioned to go into a Non-Public Meeting at 6:55 pm per **RSA 91-A:3, II(a)** – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted, seconded by Randy and approved. Selectmen discussed employee salary.

Francis motioned to come out of the Non-Public Meeting at 7:10 pm, seconded by Randy and approved. The Board stated that they have approved the request by Chief Kay, to increase Brett Miller's salary. The raise in pay will be from \$15.00/hr to \$16.00 and will be effective as of Monday September 3.

Francis motioned to adjourn the meeting, seconded by Randy and approved at 7:15 pm.

Respectfully submitted by, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of September 04, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, and Catherine Stover

Also Present: Randy Rugar

Francis motioned to go into a Non-Public Meeting at 6:01 pm seconded by Randy and approved, per **RSA 91-A:3, ii(b)** - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectmen discussed Transfer Station training of a new attendant. Selectmen requested a follow-up meeting next Tuesday. (There will be no meeting next week, 09/11/12, the follow-up meeting will be scheduled for September 18th, the Board will sign vouchers only). No decisions were made.

Francis motioned to come out of the NP at 6:15 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) of September 04, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, and Catherine Stover

Also Present: Chief Kevin Kay

Francis motioned to go into a Non-Public Meeting at 6:55 pm per **RSA 91-A:3, II(a)** – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted, seconded by Randy and approved. Selectmen discussed employee salary.

Francis motioned to come out of the Non-Public Meeting at 7:10 pm, seconded by Randy and approved. The Board stated that they have approved the request by Chief Kay, to increase Brett Miller’s salary. The raise in pay will be from \$15.00/hr to \$16.00 and will be effective as of Monday September 3.

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting September 11, 2012

Due to State Primary Elections, no Meeting was held.

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting September 18, 2012

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kay, Peter Holden, Joe and Barbara Frazier, Ellie Murray, Palmer Koelb, Bobby Cass, Charles Sova, Kenyon Karl (recording the meeting)

Randy motioned to open the Meeting at 6:00 pm, seconded by Francis Muzzey and approved.

Francis motioned to go into a Non-Public Meeting at 6:16 pm seconded by Randy and approved, per **RSA 91-A:3, ii(b)** - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectmen discussed personnel issues and Highway department staffing needs.

Steve Davis joined the Non-Public Meeting at 6:21 pm.

Francis motioned to come out of the Non-Public Meeting at 6:44 pm, seconded by Randy and approved.

Randy told the public that they had a Non-Public Meeting and the Board has decided that the Highway Department needs to hire additional part time support. They requested the office to place an ad for part time help.

The Board discussed the cleanup of bridges and ditches with Bobby. Bobby said they are still working on both bridge and ditch cleaning. Bobby stated that he felt the Atwell Hill brush job, which is done and looks very good. Bobby said that George Wilkins has started the mowing this week.

Bobby also told the Board that the 2001 International truck is hesitating and he would like to have it checked out before winter. Bobby said he will ask for a quote for the cost of a checkup. Selectmen asked that he find out the expense involved in a diagnostic check. Bobby will let them know.

Francis stated that there is a railing missing a post by Precision Lumber, Bobby said he would check it out.

Selectmen discussed with Bobby issues raised by Mark Decesare, who owns property up on Ellsworth Hill. Bobby said he has spoken with the owner, and the Board said they will look at the area.

Randy asked Bobby about the damaged railing on the small Bridge on Ellsworth Hill. Bobby stated that he will order replacement railings. Randy also inquired about concerns raised by Leslie Backstrom regarding mowing on Red Oak Hill, and a pot hole starting on the road above hers. Bobby said he will cold patch at the end of this week, or first of next week.

Selectmen reviewed and signed payroll and vendor checks.

Peter Holden of Holden Engineering was in attendance. He stated they have received approval of the Engineering Study Scope and Fee from the DOT regarding Dufour Bridge. He presented the Selectmen with a Phase 1 study of scope of Services and Fees. Following a brief review, it was discovered that the State amount and the Engineering amount of services differed. Peter suggested that he review the documents and schedule to meet again next week with the Selectmen.

Joe Frazier, a Republican candidate for State Rep in Grafton District 11 was in attendance and introduced himself to the Board. He joins Rep.Charlie Sova of Orange (running for Grafton District 16) as one of the two candidates for the Office of State Representatives in Wentworth.

Randy Morrison stated the Board signed the Septic Design for Jared King, M/L 05-07-06 on 09/17/12. The inspector was coming that day and they didn't get plans until late the night before.

Selectmen reviewed and signed Land use change Tax and Warrants for the TC/TC regarding: Scheller Farm, LLC (M/L 04-03-04); Houston (M/L 04-06-02); Franz (M/L 05-04-03); Karl M/L 05-01-05

Randy stated that he, Francis, Ellie Murray and Catherine Stover participated in a telecon with Mark Stetson of Avitar to discuss a Current Use application regarding Mazzaglia, M/L 10-04-04. There is a discrepancy of acreage listed in the application currently on file. Mark suggested the Town file a corrected application, following his review of Mr. Mazzaglia's property on September 28th.

Selectmen also signed a Timber Intent for Coursey, OP# 12-475-13, M/L 14-01-01. (Selectmen had previously reviewed intent, and were awaiting the Bond, which the office has now received.

Chief Kay reminded Selectmen that Sgt. Joe Piviroto's last day will be next week. He would like to present Sgt. Joe with an acknowledgement of thanks, and would like to do so next week at 5:30 pm prior to the Selectmen's meeting. Selectmen agreed.

Chief Kay stated that he has received an application for employment in the PD for part-time work. The applicant is Full-time certified through the academy, as well as a certified EMT. Chief Kay would like to bring him in next week to meet and speak with Selectmen.

Selectmen discussed the issue of town insurance regarding employees, including the police department. Both Selectmen and Chief Kay believe it a good idea for the town to explore other insurance options; the town is currently insured through the Local Government Center. Palmer Koelb asked about the possibility of having Police Department officers work at least 50 hours as insurance is so costly.

Chief Kay stated that the Electric Company is putting in poles on East Side Road, and he requests everyone to be patient.

Selectmen received an offer regarding the sale of property on Mt. Moosilauke, M/L 11-01-08. Steve made a motion to accept the offer, seconded by Randy and approved.

Steve requested the Board go into a Non-public meeting at 7:32 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Motion by Steve, seconded by Randy and approved. Selectmen discussed a welfare matter, no decisions were made. Motion to come out of the Non-public meeting was made by Steve at 7:40 pm, seconded by Randy and approved.

Francis motioned to adjourn the meeting, seconded by Randy and approved at 7:41pm.

Respectfully submitted by, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of September 18, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis, Bobby Cass and Catherine Stover

Francis motioned to go into a Non-Public Meeting at 6:16 pm, per **RSA 91-A:3, ii(b)** - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Randy and approved. Selectmen discussed personnel issues, and Highway Department staffing needs.

Steve Davis joined the meeting at 6:21 pm.

Francis made a motion to come out of the Non-Public Meeting at 6:44 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) of September 18, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis, and Catherine Stover

Steve requested the Board go into a Non-public meeting at 7:32 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Motion by Steve, seconded by Randy and approved.

Selectmen discussed a welfare matter, no decisions were made.

Motion to come out of the Non-public meeting was made by Steve at 7:40 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting September 25, 2012

Present: Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kay, Sgt. Joe Pivrotto, Peter Holden, Ellie Murray, Palmer Koelb, Chuck Townsend, Carol Friedrich, Mark Decesare (via telecom) and Kenyon Karl (recording the meeting)

Chief Kevin Kay presented Sgt. Joe Pivrotto with a plaque of thanks. His last day is tomorrow, September 26, concluding 4.5 years of service for Wentworth. Several people gathered to also thank Sgt. Joe for his dedicated, hard work for Wentworth.

Steve motioned to open the meeting at 6:03 pm, seconded by Francis and approved.

Selectmen reviewed and signed vouchers.

Francis and Steve both discussed an upcoming meeting on Thursday, September 27th at 6 pm, hosted at Warren Town offices. NH Sec of State will hold a forum regarding the LGC HealthTrust. Francis and Steve stated they would attend meeting.

Francis reminded the audience that on October 16th, there is a JLMC (Safety Meeting) scheduled at 5 pm. There will be guest speakers from the LGC regarding handling blood pathogens and body fluid cleanup, safe water drinking issues and resident user safety at the transfer station.

Francis noted that Bobby informed the Board of the costs related to having diagnostic testing done on the International. The Board approved the cost.

Selectmen discussed the library's request that the Selectmen consider removing a dead tree that stands between the library and the Fire Department building. Selectmen stated that the expenses related to the removal of the tree would be the library's responsibility, not the Town's.

Selectmen reviewed a quote from Sewell in the amount of \$2,700.00 for the digital mapping update. Selectmen noted that \$2,600.00 was budgeted for this expense, and requested the office to offer Sewell the budgeted amount to update.

Candidate for State Representative District 16, Carol Friedrich and NH State Representative Chuck Townsend were in attendance to meet and greet Selectmen. Selectmen discussed budget issues, property tax issues, how to make cuts, NH unemployment rates. Carol shared with the Selectmen a map of NH broken out by Districts to show what Towns she and Chuck will represent. For a copy of the map:

<http://www.gencourt.state.nh.us/house/members/grafon.htm>.

At 6:29 pm, Selectmen participated in a telecon with Mark Decesare, M/L 05-06-05, regarding his property on Ellsworth Hill. Selectmen informed Mr. Decesare that his call was on speaker phone, and that the meeting was being recorded. He stated that he understood. Mr. Decesare discussed his concerns regarding a shallow ditch that was placed across the road by the Highway Department to redirect water runoff. Selectmen discussed the fact that this road is a Class VI road and the Town does not maintain it. The Board discussed some options including placing a gravel crown on the road or a rubber fin to divert the water. Mr. Decesare stated that he will attempt to fix the road himself, and requested that we send to him information regarding the rubber diversion that Francis mentioned.

Peter Holden, of Holden Engineering was in attendance. Francis stated the board has reviewed the updated approval from the State regarding the Dufour Bridge, Approval of Engineering Study and Scope and Fee. The updated/corrected total amount for the Preliminary Engineering is \$41,440.41. Peter presented the Board with the contract for approval and signature. Francis made a motion that Steve be authorized to sign the contract for

the Board, seconded and approved by Steve. Steve and Peter signed the documents, witnessed and signed by the Administrative Assistant. A brief discussion followed about the disposal options of the steel bridge, and the belief that the structure possibly contains lead. The Board also discussed time frames etc.

Kenyon reminded the Selectmen and audience that Drug take back day is scheduled for Drug Take-Back day is scheduled on Saturday, September 29, 2012 from 10:00 am to 2:00 pm.

Francis stated that the Board would like to have a Non-Public per **RSA 91-A:3, II(d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, to discuss the sale of Town owned property.

Chief Kay was in attendance and gave the Selectmen a status update. Chief Kay said that tomorrow is Sgt. Joe Pivrotto's last day and he will be in in the morning to take care of some things. He told the Board that they have a dual band portable radio coming as a result of a grant, which they will pick up in Concord. The radio will need to be programmed, and they will also need to their other radios switched to wide band by the end of the year per state law. Steve asked about budget, and the Chief said it would be tight, but they will do it. Steve suggested getting the order in before the end of fiscal year, and Chief Kay agreed. The Chief told the Board that the cruiser still has noises, and they will continue to monitor it. He said they continue to work on their case load.

Steve motioned to go into a Non-Public meeting at 7:16 pm per **RSA 91-A:3, II(b)** – The hiring of any person as a public employee, seconded by Francis and approved. Selectmen met with Chief Kay and the Chief introduced George Hill to the Board.

Francis motioned to come out of the Non-Public meeting at 7:25 pm, seconded Steve and approved.

Francis motioned to accept George Hill's nomination for the Police Department, contingent upon completion of background investigative work, seconded by Steve and approved.

Steve motioned to go into a Non-Public meeting at 7:28 pm per **RSA 91-A:3, II(d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Selectmen discussed the sale of a Town owned property.

Francis motioned to come out of the meeting, at 7:40, seconded by Steve and approved

Steve motioned to modify the sale price of the property on Mt. Moosilauke Highway to reflect less the cost of taxes that would normally be due to the town for the value of the building, provided that the building is removed by end of the year, 2012. Selectmen also stated that the buyer will pay all costs associated to recording the deed and ½ of the Real Estate Transfer tax, and all associated legal fees, seconded by Francis and approved.

Steve motioned to adjourn the meeting at 7:46 pm, seconded by Francis and approved.

Respectfully submitted by, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of September 25, 2012 Meeting

Present: Francis Muzzey, Steve Davis and Catherine Stover

Steve motioned to go into a Non-Public meeting at 7:16 pm per **RSA 91-A:3, II(b)** – The hiring of any person as a public employee, seconded by Francis and approved. Selectmen met with Chief Kay and the Chief introduced George Hill to the Board.

Francis motioned to come out of the Non-Public meeting at 7:25 pm, seconded Steve and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) of September 25, 2012 Meeting

Present: Francis Muzzey, Steve Davis and Catherine Stover

Steve motioned to go into a Non-Public meeting at 7:28 pm per **RSA 91-A:3, II(d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Selectmen discussed the sale of a Town owned property.

Francis motioned to come out of the meeting, at 7:40, seconded by Steve and approved

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____