

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN

Minutes of Meeting September 06, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Susan Bliss, Palmer Koelb, Lena Maye Williams

Randy motioned to open the meeting at 6:00 pm, seconded by Francis and approved.

Susan Bliss was in attendance and thanked the board for the helpful input regarding the riverbank erosion close to her home caused by the recent hurricane. She stated that the bank is now probably about 3-4 feet from her house. She stated that Neil Mclver is reviewing her situation, and hopes to gain access from an abutting property. The Board stated that the land will need to be re-assessed for taxation.

Chief Kay gave the Selectmen a status update. They have returned the dog warrant. 31 people were not in compliance when the warrant was first issued. 29 have now responded, and are in compliance and 2 remain out of compliance. He stated that if the dog owners do not comply, the Police Department will move forward with these, and file notices with the Plymouth Court.

Chief Kay stated that the race track was open for 3 hours last weekend. The owners are planning a race next Sunday from 3 pm to 7 pm to make up for the race they were not able to hold last week. The Chief stated that this is open wheel racing and finds the racers and attendees to be very pleasant, and he would encourage /support this company to continue.

Also, Chief Kay has some 911 addresses that have been submitted. He does not know what the town has done in the past, and he will talk with Deb at the Post Office to discuss protocol.

In regards to the cruiser, he is still talking with Grappone to resolve some issues. Randy asked about the additional help that they had discussed several months ago. Chief Kay stated that the potential candidate is still interested, but they have not moved forward in the process.

Selectmen discussed a call from Gary Roth regarding a road washout on Auguste Road close to the brook. Steve stated that there is quite a bit of erosion, and their only recourse is to point them in the direction of contractors.

Steve stated to the other Board members and those in attendance, that he felt Police Officer Amanda did an excellent job during the hurricane emergency.

Steve read a note received from the Olivier's addressed to Road Agent, Bobby Cass, stating their thanks and appreciation for the Highway Department's excellent response in fixing the roads and culverts leading to their home on Frescoln Road following the hurricane as well as the keeping the roads drivable and plowed and graded all year.

Selectmen discussed the remaining 2 roads that are still closed and needing repair: Camp Victory Road off of Ellsworth Road and Rowentown Road in the southern part of the town.

Selectmen discussed the survey which was recently handed out to those desiring to give input regarding the possible reduction of transfer station days/hours. One option discussed would be to eliminate one day and one worker during the winter months when usage is lighter. Selectmen decided to revisit this issue next week.

Steve motioned at 6:50 pm to go into Non Public Meeting (1) per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Randy and approved. Selectmen discussed a local resident of the town that is cutting wood on Town owned property. Selectmen also discussed transfer station applicants. Randy motioned, seconded by Steve to come out of the Non-Public meeting at 6:55 pm.

Francis motioned that the office extend an offer to Joshua Thibault for the transfer station opening, pending the results of required drug testing, seconded by Steve and approved.

Randy motioned at 7:05 pm to go into Non Public Meeting (2) per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Steve and approved. Selectmen discussed a welfare application for assistance. Randy motioned to come out of the Non-Public meeting at 7:20 pm, seconded by Steve and approved.

A motion was made by Steve, seconded by Randy and approved to grant the request for Welfare assistance. A request was made for assistance of a past due Oil and Electric bill. The applicant is willing to participate in the Town's work program to repay this assistance back.

Lena Williams discussed with the Selectmen her concerns regarding horse droppings along side of her road, next to her mail box and driveway. Selectmen remind owners to please be courteous to their neighbors and make an effort to not allow their horses in areas where people need to have access to such as driveways and mailboxes where droppings might cause problems.

The Selectmen reviewed and/or signed the following:

- Meeting Minutes of August 30, 2011
- Highway Requisitions, Weekly Safety Inspection Reports, Summary of upcoming events
- Vouchers & Payroll
- Inventory Penalty letter/draft
- Multi-Hazard Mitigation Plan
- Inquiry from Crane M/L 08-02-05 regarding ROW access on abutting property of 08-02-06

Motion to adjourn at **7:45** pm, by Randy seconded by Francis and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN**

**Non- Public Minutes (1) of September 06, 2011 Meeting**

Present: Steve Davis, Francis Muzzey, Randy Morrison and Catherine Stover

Steve motioned at 6:50 pm to go into Non Public Meeting (1) per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Randy and approved. Selectmen discussed a local resident of the town that is cutting wood on Town owned property. Selectmen also discussed transfer station applicants. Randy motioned, seconded by Steve to come out of the Non-Public meeting at 6:55 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN**

**Non- Public Minutes (2) of September 06, 2011 Meeting**

Present: Steve Davis, Francis Muzzey, Randy Morrison and Catherine Stover

Also Present: Welfare Applicant

Randy motioned at 7:05 pm to go into Non Public Meeting (2) per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Steve and approved. Selectmen discussed a welfare application for assistance. Randy motioned to come out of the Non-Public meeting at 7:20 pm, seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN

Minutes of Meeting September 13, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, George Morrill, Palmer Koelb

Randy motioned to open the meeting at 6:02 pm, seconded by Francis and approved.

Selectmen reviewed and discussed the weekly printout of Profit & Loss Budget vs. Actual 2011 (Expenses Only). Selectmen discussed the Transfer station expenses vs. the Budget.

Chief Kay addressed the Board. He stated that thanks to a resident's quick thinking and awareness, they prevented a scrap theft from happening at Riverside Park. The thief was in the process of stealing the bike rack. The Resident took down the license number and make/model of the vehicle and informed the thief they were going to report them to the police. At that time the thief left the park immediately. Chief Kay asked the Selectmen, given the state of the current condition of the park as a result of Hurricane Irene, if they might consider closing off the park until the park can be cleaned.

Steve asked for input from Palmer. Palmer gave a brief history of the setting up of the park, and stated that because the Parks and Rec department does not exist anymore, the park has not been cleaned up. Palmer stated that Neil McIver has the expertise to help, and suggested the Selectmen contact him as he is very knowledgeable.

Selectmen agreed that in the best interest of the public, Riverside Park will be closed off until it can be cleaned up. Steve motioned seconded by Randy and approved to close off Riverside Park and also authorized the purchase of any needed supplies to do so. Chief Kay will handle this, and will also speak with Paige's regarding access if they need/want.

Chief Kay stated that the Track racing went well on Sunday. He said they are done for season.

Francis announced that Joshua Thibault has accepted the position at the transfer station and the Selectmen anticipate training to begin tomorrow.

There is a FEMA meeting being held on Thursday, September 15 at 3:00 pm in Lincoln. Francis stated that he will be available to go. The Administrative Assistant will also attend. Steve made a motion to allow mileage for Francis for this event, seconded by Randy and approved. Francis stated that does not wish to be reimbursed for mileage.

Selectmen discussed the Baker River E. Coli Testing results for 2011 submitted by Ellie Murray. The testing results for all towns including Warren, Rumney, Plymouth and Wentworth indicate an elevated rise in samples taken from all locations. Ellie told the Administrative Assistant that this is due in large part to the recent Hurricane. None of the elevated levels exceed the Class B water quality standard for E. coli. Steve requested that we post the results in the lobby.

The Board approved a request from Spear Memorial to use the Town Offices for flu shot clinic. The office will coordinate with Spear to schedule this date.

Selectmen discussed the Town Roads. All roads are now passable, although some roads are still needing work, the Highway Department continues to repair areas damaged during last months storm.

Selectmen discussed the Transfer Station. The results of the Survey regarding residents input on changing hours/days at the Transfer Station were read by Randy:

Remove Wednesdays: 9 in favor  
Remove Saturday: 8 in favor  
Remove Sunday: 10 in favor  
No Change: 31 in favor

Motion by Steve, seconded by Randy, that the Transfer Station be closed on Sundays beginning November 6<sup>th</sup> and continuing through the winter months. The Selectmen will revisit the hours after the town meeting in March 2012.

Selectmen discussed residents being charged for discarding debris at the Transfer Station as a result of the Hurricane. Selectmen stated that residents will need to pay any usual charges incurred for using the Transfer Station. They suggest contacting the FEMA hotline for Hurricane related issues. Also addressed was the issue of Transfer Station attendants assisting residents with delivery of large items to the Transfer Station. The Selectmen stated that attendants are not authorized to go to residents homes to assist with any pickup of and/or delivery of large items to the Transfer Station.

Francis reminded those in attendance of the upcoming Pemi- Baker Solid Waste Recycling event which will occur on Saturday September 24<sup>th</sup> at the Plymouth Recycling Center from 9:00 am to 12:00 pm. For details please contact the Selectmen's office or speak with the Transfer Station Attendants.

The Selectmen reviewed and/or signed the following:

- Meeting Minutes of September 06, 2011
- Highway requisitions, Weekly Safety Inspection Reports, Summary of upcoming events
- Vouchers
- Timber Tax for Hinckley M/L 05-03-05, Op# 11-475-03
- A quote from East Coast Compactor Corp regarding service call on transfer compactor
- Welfare applicant Notice of Decision
- Request to replace torn/frayed Town Office outdoor flag

Motion to adjourn at 7:05 pm, by Randy seconded by Francis and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN

Minutes of Meeting September 20, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Bobby Cass, Palmer Koelb, Chip Stata, Gordon Coursey

Francis motioned to open the meeting at 6:06 pm, seconded by Randy and approved.

The Road Agent, Bobby Cass, was in attendance and gave the Selectmen a status update on the Highway Department. The culvert work is nearly done on Frescoln Road. Bobby stated that he hopes to start on Rowentown Road tomorrow, and work on the culvert repair at Camp Victory next week. Steve asked if the road was still closed. Bobby stated that the road leading up to the camp is passable, although people are unable to enter the camp by car until the culvert is finished.

Francis stated that he attended the FEMA kickoff meeting which was held in Lincoln on Wednesday, he stated that it was an overall good meeting, but thought it was a waste of monies spent.

Selectmen discussed property previously owned by Mamie Roy. The property suffered some storm damage, and Steve stated that many people are upset that it is closed off.

Chief Kevin Kay gave a status update. He stated that Grappone is not going to cover rust on the cruiser. He will look into what can be done to clean it up. He informed the Board that the Animal Control Officer had a beagle brought in this week. The Beagle was turned over to the Humane Society, and we will be billed.

Steve stated that the Administrative Assistant suggested that the Selectmen sign any payroll or vouchers in the first 15-20 minutes of Selectmen's Meetings prior to beginning discussion of any agenda items to allow all Selectmen the opportunity to fully participate in the meetings. Steve made a motion to do so, seconded by Randy and approved. Francis stated that he prefers to come in prior to the meetings to sign checks and review the agenda items. Steve stated that he is aware of that, and does not mind if Francis continues to do so.

Chief Kay stated another theft has occurred at the Highway Garage last week. More scrap metal was taken, and they are investigating. Steve stated that he has had discussions with Jeanie Forrester regarding the creation of a Bill that would require scrap metal collection businesses to require ID when accepting scrap metal. The Board also discussed security measures to be taken at the Highway Garage. Steve motioned to raise and appropriate \$130.00 for a security camera, seconded by Randy and approved. Francis is opposed to this expense at this time, stating budget concerns. Chief Kay stated that community service workers have been working on cleaning both Riverside and Hamilton Park.

Steve read the decision rendered from the Supreme Court in the matter of Wentworth Warren Ambulance vs. Town of Wentworth. The Court ruled that the WWA's motion regarding their request for appeal was filed in an untimely matter, and thus the Court has dismissed the motion. The Town is awaiting direction from our legal department as we move forward to bring closure to this matter.

Randy stated that George Morrill has reported to the Selectmen's office that there is another broken window at the old Town hall. Randy stated that he will check on this tomorrow.

Randy stated that Wayne Oikle of Oikle & Sons, is interested in knowing if the Town is going to sell the 93 International Truck. Selectmen discussed putting the truck out for bid. The Board requested the Administrative Assistant place an ad in both the North County News and the Record Enterprise. The sealed bids will be accepted and opened at the Selectmen's Meeting on Tuesday, November 1, 2011, at 6 pm.

Francis stated that beginning Sunday, November 6, 2011, the Transfer Station will no longer be open on Sundays and will move to new Winter days and hours: open Wednesdays from 1 to 4 pm and on Saturdays from 9 am to 3 pm.

Steve stated that he wanted to discuss an interoffice issue. He stated that the toilet in the Town Offices needed repair this week, and feels that the Administrative Assistant should not have had to wait for permission from the Selectmen prior to having this emergency repair taken care of. He motioned that the Administrative Assistant be able to fix emergency repairs at the Town Offices without first obtaining Selectmen's permission not to exceed \$200.00, seconded by Randy and approved. Francis stated that also approved, but wished to reiterate that this is only in the case of an emergency.

Selectmen reviewed and signed Inventory Penalty manifest. Checks are scheduled to be released in first week of October.

Selectmen discussed interior property reviews being done by Cross Country Appraisal Group. Selectmen desire Cross Country to make an interior inspection where possible rather than via phone call on those remaining properties that were not originally contacted. Also discussed was the upcoming preliminary newly assessed values that Cross Country will be sending to the Board for their review. Steve stated that he would like to receive it in excel format, and to contain both old and new values. Selectmen did not state how long they might need for review. Cross Country has tentatively stated that they desire to conduct open meetings with those residents that desire to meet with them in the beginning of October.

The Administrative Assistant stated that DRA had stopped by the Town Offices today regarding the lack of the Safety Summary Form which has not been sent to the DRA as required. This issue has been on the agenda for several months, but has not been completed. A written letter of violation and penalty fees are expected. Both Steve and Francis agreed to set this aside.

Chip Stata was in attendance and wanted to know why Selectmen requested the Trustees to meet with them. Randy stated he recalled it was in regards to the storage of records. Steve stated that the Selectmen, in doing their due diligence and in checking with all, such as the Treasure, Town Clerk, etc. wanted to make sure that all rules are being followed. Chip stated that per the DRA, they can keep records where they determine. Chip stated that he doesn't believe all records are currently stored at the Town offices, but that some are stored at Ellie Murray's house as has been done the last nearly 20 yrs. The Selectmen discussed with Chip their concerns that the records be accessible to others as may be requested, and that more than one person understand the records and are able to replicate them should there be a loss such as fire. Chip assured the Selectmen that all 3 of the Trustees have worked very closely together, and he is confident that he would, if an emergency arose, be able to duplicate the records. The Selectmen were satisfied.



The Selectmen reviewed and/or signed the following:

- Meeting Minutes of September 13, 2011
- Highway requisitions, Weekly Safety Inspection Reports, Summary of upcoming events
- Vouchers & Payroll
- Timber Tax for Goodale M/L 04-02-32; OP#10-475-09

Randy motioned to go into a Non-Public Meeting (1) at 7:35 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Steve and approved. Selectmen discussed police department schedule issues, no decisions were made. Randy motioned to come out of the Non-Public meeting at 7:45 pm, seconded by Steve and approved.

Francis discussed budget issues. He stated that in regards to the Police Department, they are within range. Chief Kay stated that he is aware and has been watching the budget. He also stated that he is still working on background checks regarding the interested applicant.

Motion to adjourn at 7:50 pm by Randy, seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN**

**Non- Public Minutes (1) of September 20, 2011 Meeting**

Present: Steve Davis, Francis Muzzey, Randy Morrison and Catherine Stover

Also Present: Chief Kevin Kay

Randy motioned to go into a Non-Public Meeting (1) at 7:35 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Steve and approved. Selectmen discussed police department schedule issues, no decisions were made. Randy motioned to come out of the Non-Public meeting at 7:45 pm, seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN

Minutes of Meeting September 27, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Palmer Koelb, Helen & Rowell Ray, Doug Campbell, Gayle Paige and Kathy Keefe.

Randy motioned to open the meeting at 6:03 pm, seconded by Francis and approved.

Selectmen reviewed and signed vouchers.

Francis reviewed the Transfer Station report of the receivables for 2011 y-t-d. He requested to have the same report run for 2010 to compare. The office will run this list for review at next week's meeting.

Francis motioned to have Randy sign the Fuller Oil contract on behalf of the Board, seconded by Steve and approved.

Doug Campbell was in attendance. He has installed a solar hot water system in his home and requested a letter from the Selectmen stating that the Town of Wentworth does not have any building codes. The Selectmen signed a letter that Doug had prepared.

Francis read the notice from Speare Memorial Hospital about the upcoming Flu Clinic, at Town Offices on October 11, 2011, from 3 to 5:30 pm.

Selectmen stated that the Inventory penalty refunds will be sent out at the end of this week.

Francis stated that FEMA contacted him, and has scheduled to meet on Thursday, October 6<sup>th</sup> at 9 am to review and visit areas of the Town impacted by last month's Hurricane. Francis requested the Board's permission to have the Road Agent, Bobby Cass also participate. Approved.

The Board reviewed the 2011 Revaluation Preliminary Assessments from our Assessors, Cross Country Appraisal. Steve requested that the office send the file to him electronically, and he will review it.

Randy Morrison spoke about he Safety Inspection Report Forms. Steve motioned to have each Department complete the report on a quarterly basis, seconded by Francis and approved. Steve motioned that Safety Committee Meetings be held at the Town Offices on the first Tuesday of each Quarter at 5:30 p.m., seconded by Randy and approved. The next meeting will be held October 4, 2011.

Francis stated that they Highway Department will need assistance with the culvert/road at Camp Victory. Randy Morrison submitted a bid, which was opened and considered by the Board. Steve motioned to accept Randy's bid for \$3,200.00 to work on this project with the Highway Department. Steve stated that he will donate gravel if they need. Randy will talk with Bobby to see if this is the best option.

Francis and Helen Ray discussed whether or not the town requested the Library's input/permission when the tennis court and other areas were originally put in at Riverside. Helen stated that she did not believe anyone asked the Trustee's permission. Palmer stated that the members who were sitting on the Board at the time, presented as having the ability to give their permission.

Gayle Paige was in attendance along with Kathy Keefe. Gayle stated that the road leading up to her place is deteriorated and the bank/river needs repair. She stated that she has spoken with Beth Finlay, FEMA, and also had someone from FEMA come and review the area of concern. FEMA suggested a stone berm be put in place to prevent further damage. Gayle asked if the Board, might be willing to contact Beth Finlay and discuss the situation. Gayle also stated she might be able to gather several people that may be willing to donate their time and/or services for this repair. Steve stated that it is his belief that there is a 30 day window, granted by DES in which people may enter the riverbed for the purposes of repair. Francis stated that when he meets with FEMA on the 6<sup>th</sup> of October, he plans to take them down to the river to look at it

Steve motioned to adjourn the meeting at 7:17 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_