

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes November 02, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison, and Catherine Stover

Also Present: Chief Kevin Kay, Dylan Leonard (High school student), Frank Karcher,
Cassandra Morrison

Francis moved to open the meeting at 7:05 pm, seconded by Steve and approved.

Francis spoke about the election signs that were posted at the front of the Wentworth Elementary School today, Election Day. He stated that Democrat signs were placed obviously and deliberately in front of Republican signs. He stated that it was inconsiderate and disrespectful.

Steve and Francis discussed possible options for relocating the server from the meeting room.

Francis noted that the fire extinguisher has been installed in the lunch room.

Board discussed Administrative Assistant's hours and work load. This will be discussed at a scheduled review tentatively set for sometime in the end of this month.

There was a brief discussion regarding Whitcher's proposal and our current Cassella rates. Steve stated that the discounted rate should already be reflected in the currents costs.

Steve spoke with Chief Kay regarding the property located by Carol Freidrich's in regards to ATV's.

Chief Kay discussed the request he has received regarding placing a "slow, children at play" sign on Atwell Hill Kevin. Also discussed was the possible need for signage regarding "blind driveway". Francis requested that Chief Kay look into whether he feels these signs are needed, and if so that he notify Bobby and signs will be placed. Selectmen request the Chief to give input next week.

The Board addressed an inquiry from the library regarding a whether a Christmas tree lighting ceremony might be scheduled. The Board suggested we contact Palmer Koelb.

The Selectmen reviewed and signed the Minutes and Non-Public Minutes of October 26, 2010, payroll checks, vendor checks and a Highway Department requisition regarding approval for Larry Walker to work 12 hours, for winter preparation.

Frank Karcher stated that he would like to take some time off, and wanted to know if it will be alright to have Randy Rugar fill in. The Board stated that this would be fine, coordinate with Randy and let the office know of the dates.

Francis moved to go into a non-public session at 7:50 pm per RSA 91-A:3, II c, to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved. Francis moved to come out of non-public session at 8:02 pm, seconded by Steve and approved.

Francis moved to adjourn the public meeting at 8:05 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) November 02, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison, Catherine Stover

Francis moved to go into a non-public session at 7:50 pm per RSA 91-A:3, II c, to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved. Selectmen discussed a welfare application. The Request for assistance was denied. Francis moved to come out of non-public session at 8:02 pm, seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes November 09, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison and Catherine Stover

Also Present: Chief Kevin Kay, Bobby Cass, Ellie Murray, Gini Gove, Donna King, Palmer Koelb, John Cormiea, Plymouth High School Students: Katherine Cormiea, MacKenzie Hatch, Brendan Goodale, and Dylan Lenoard

FM motioned to open 6:01pm seconded by Randy and approved.

Bobby discussed the request for signage regarding blind driveway and children at play. Chief Kay stated he has not yet had a chance to go and view these areas, but Bobby and Chief Kay agreed that they would go together and do this. Bobby said he will order signs as needed.

Discussion regarding the Transfer Station. Frank Karcher has given his notice. Randy Rugar has agreed to fill in. The Board has agreed to pay Randy at his regular highway department rates at this time. Steve requested that Bobby be aware and make efforts to minimize Randy's help in the highway department so that OT be kept to a minimum for Randy. Bobby stated that due to the upcoming Veterans Day Holiday, they will be working on Thursday, but the department will not be working on Friday.

Discussion regarding the Highway hours. Bobby stated that the wintertime hours have always been from 5:30 am to 2:00 pm. Motioned by Steve, approved by Randy to allow the Highway Department to work these hours for the next 30 days. Francis stated that he opposes the earlier start. Per the Board, the issue will be revisited in 30 days. Bobby re: vacation time. He has vacation time left. Will review next week. Need to bring copies of vac sick time policy next week. Bobby also stated that the Highway Garage is in need of additional outdoor lighting.

Chief Kay gave status on his department, they are very busy. He noted that he will begin to work on his department budget. Chief Kay also stated that Sgt. Pivrotto has accepted a job as Chief of Police for Groton.

Francis stated that in looking at the Saunders Bridge project, it is almost done.

Donna King discussed the policy regarding charging people for copies such as tax reports, property cards etc. At this time the Board agreed that the cost of copies will be .50/page for all customers regardless of whether they are residents, non-residents or employees of the town. The board stated that we need not charge for emailed copies.

Discussion regarding possible donation from Timkin Aerospace of lockers to be used for any of our departments or offered to the Bridge House Shelter.

The Board will be available next week to meet with DRA to discuss setting the tax rate.

Selectmen signed the following:

- Minutes of November 02, 2010 Meeting
- Highway Department Requisitions (gravel) and Inspection Report
- Certification of Yield for Timber Taxes re: 09-475-05 & 09-475-03
- 2011 LGC Medical Coverage for full time employees

The Board discussed a letter received from the Legal Government Center regarding the issues of the blind exemption and town deeded properties and the related penalties and interest incurred. Will revisit this issue again.

Francis motioned to go into a non-public meeting at 7:44 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting, seconded by Randy and approved. Selectmen discussed personnel issues. Francis moved to come out of the non-public meeting at 7:55 pm, seconded by Randy and approved.

Francis motioned to go into a non-public meeting at 7:56 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting, seconded by Randy and approved. Selectmen discussed hiring new attendant at the transfer station. Francis moved to come out of the non-public meeting at 8:04 pm, seconded by Randy and approved.

The selectmen requested that an ad be placed in the Record Enterprise for 2 weeks to advertise the transfer station opening. The board requested that the office contact a previous applicant to see if he may still be interested.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes November 09, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison and Catherine Stover

Also Present: Ellie Murray, Donna King

Francis motioned to go into a non-public meeting at 7:44 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting, seconded by Randy and approved. Selectmen discussed personnel issues. Francis moved to come out of the non-public meeting at 7:55 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes November 09, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison and Catherine Stover

Francis motioned to go into a non-public meeting at 7:44 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting, seconded by Randy and approved. Selectmen discussed transfer attendant opening. Francis moved to come out of the non-public meeting at 8:04 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes November 16, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison and Catherine Stover

Also Present: High School students Cory Barton and Noah Crane, Ellie Murray,
Palmer & Deb Koelb, Kathy Mack

Francis motioned to open 6:00 pm seconded by Steve and approved.

Francis briefly discussed the procedures of the Selectmen's Meetings for the benefit of the High School students.

Francis gave an update regarding Saunders Hill Road Bridge. The project has been suspended effective end of day 11-15-10 as Piper is awaiting delivery of materials (guardrails bolts, signs). Dubois & King anticipate the work to be completed by November 30, and a close out meeting will be scheduled for the week of December 6-10. Palmer asked if these items (guardrail bolts, signs etc) were included in the original price, or if this is additional cost. Francis stated these items have already been included in the price.

Francis stated that he has requested a summary of total costs which would reflect the total amount spent by the town. He believes it to be about \$120,000.00.

Francis read a letter from the DOT regarding the rehabilitation of the Bridge over the Baker River. The scope of work includes complete replacement of the deck, superstructure steel and replacement of some cable guardrails both north and south of the bridge. The DOT will a project summary at the regularly scheduled Selectmen's meeting on 12-07-10, at 6:30 pm, and the public is invited to attend.

The Selectmen discussed the issue regarding town owned properties, former owners, and payments of outstanding back taxes and penalties. The Board discussed issues related to previous owners making partial payments vs paying entire amount owed at one time.

Selectmen signed the following:

- Minutes of November 09, 2010 Meeting & Non-Public Minutes
- Resignation of Frank Karcher
- Intent to Cut for King M/L 11-07-09, OP# 10-475-23 & 10-475-24
- Intent to Cut for Comeau M/L 13-08-01, OP#10-475-25

Selectmen discussed request from Elaine Kinder. She blew out a tire due to road construction on Atwell Hill project on Nov. 10. Motion by Steve to reimburse \$117.56 for tire replacement, seconded by Randy and approved.

The Board discussed 2010 tax rate. Francis stated that DRA was here today to set the tax rate. Francis stated that he disapproves using money from the surplus fund balance to reduce the tax rate. There will be an increase in this year's tax rate (tax rate will be approx. \$16.00-\$17.00; DRA will send official notice) and the board discussed some reasons of why the rate has increased. Steve stated that DRA advised that towns keep 8-10% in the surplus fund balance, and that both he and Randy voted to leave 11%, which decreased the town's tax rate. The board also stated that we will need to carefully monitor our expenses next year.

Francis discussed a notice we received from our legal department of an upcoming hearing regarding a Motion to Compel. The Hearing is scheduled for 11-18-10.

Mainstay has notified the town that they are in the process of acquiring a new offsite backup. The Board declined to do an update at this time, and will consider this for the upcoming year.

Francis motioned to adjourn meeting at 6:46 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes November 23, 2010 Meeting

Present: Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Palmer Koelb, High School student Mikaela Hogan and Holly Hogan

Steve motioned to open the meeting at 6:00 pm, Francis seconded and approved.

Chief Kevin Kay stated that the cruiser is in need of snow tires. The Board has asked him to do price comparisons and authorized him to select the lowest price.

In regards to the signs needed on Atwell Hill; Chief Kay stated that he and Bobby Cass have looked at the road, and he agrees with the requests for signage for "Blind Driveway" and "Slow Children at play". A motion was made by Steve and seconded by Francis to approve the signs.

Chief Kay discussed the issue regarding an ATV complaint and proper/improper areas of usage. The Chief said he knows that some areas of ATV use are by King's Lumber, Steve Davis' property and State of NH properties. Steve stated that he doesn't mind as long as they are on the track/trail and stay off of his driveway. Steve stated that he does have signs posted informing ATV's to stay off of his property.

Steve motioned to authorize Francis Muzzey to sign the Hazardous Waste report regarding lead paint from Saunders Hill Bridge.

The Selectmen reviewed and signed the 2010 Tax warrant and 2010 Equalization Certificate.

The Board reviewed and discussion Safety Equipment update submitted by Randy Rugar. Steve stated that he will talk with employees to ensure they are using all required gear.

The mail box in front of the Town Offices is rusted and broken; the Board approved to get new mail box.

Steve attended Pemi Baker Solid Waste meeting and stated that the budget will stay the same.

The Board reviewed a request from Matt Goodwin. He requested to put 3 links on our town website. The Selectmen have agreed to allow him to do this, noting Francis' concern that the webmaster not be overly burdened with too many requests of such.

Preparation for 2011 budget. The Board discussed the desire to begin scheduling meetings with Departments once a week starting the week of December 13, and continuing each Monday until completed. Steve stated his desire flat line budgets in regards to new purchases.

Board of Selectmen reviewed the past comp time policy, and have requested that we look into this subject. Francis stated that he personally would rather be paid for his time upon completion of work rather than later, and Steve stated that he believes this may be a benefit only for salaried employees, rather than hourly employees.

Francis motioned to adjourn the meeting at 6:55 pm seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes November 30, 2010 Meeting

Present: Francis Muzzey, Randy Morrison and Catherine Stover

Also Present: Ellie Murray, Davey Williams, High School Student Kimberleigh Williams,
Palmer Koelb

Francis motioned to open the meeting at 6:07 pm, Randy seconded and approved.

Chief Kay reported that the snow tires will be put on the cruiser tomorrow. He is busy filling shifts, business as usual. He stated that in 2009 he used Shawnees for fuel. He applied to the state to get the gas reimbursed. He was able to confirm this week that we did get reimbursed. Chief Kay and the Selectmen discussed having the Police Department office cleaned when Ellouise Sanborn cleans the rest of the building weekly. Kevin will have a key made for her and would also like to get extra keys made for the Fish and Game officer.

Francis discussed the comp time issue. We receive a response from DOL to inquiry. Per DOL, according to RSA 275:43 this is allowable.

In regards to the recent resident that had tire damage on Atwell Hill Road. Francis felt it was a personnel issue, and discussed this with Randy. Randy stated that he has already discussed the issue with the Highway Department, and it has been taken care of.

On the topic of potential issues, Chief Kay noted that there is a stone in the parking lot which is hard to see, but stated that he has nearly missed it several times. The board stated that we will look into it, and maybe have Bobby look at it.

The Board reviewed and signed driveway permits for Pardee M/L 13-03-34 and DeSorbo M/L 13-03-31.

The Board reviewed and signed an approval of chain saw repair for the Highway Department.

The Board reviewed and signed Minutes of Meeting of 11-23-10.

Francis would like to ask the other Board members next week if he may have the outdated Law books that Lexis recently updated with replacements.

The Board agreed that the AA could schedule a follow-up appointment with Crane and Bell.

The Board discussed the Quick Claim deed regarding M/L 08-01-02 (previously Taylor). At this time the 2nd half tax bill has been issued, Francis wanted direction from legal before signing the quick claim deed.

Davy Williams inquired about the Town shed addition. He stated that his bid had included some areas of work (protective wraps) that he noticed were not done by the contractor that ended up doing the job. Davy stated that had he known that the town did not want to include this work in the job, he would have bid without including this cost in his bid. The board requested that the bids from this project be available next week for review.

Francis moved to go into to non-public session at 6:43 pm, seconded by Randy, and approved per RSA 91-A:3, II(b) – Consideration of the hiring of a public employee. Steve Davis phoned in and participated in the meeting via speakerphone. Francis moved to come out of non-public session at 7:14 pm, seconded by Randy and approved. Selectmen voted to increase Administrative Assistant's pay.

Francis motioned to close the public meeting at 7:17 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) November 30, 2010 Meeting

Present: Francis Muzzey, Randy Morrison and Steve Davis (via speaker phone)

Also Present: Catherine Stover

Francis moved to go into to non-public session at 6:43 pm, seconded by Randy, and approved per RSA 91-A:3, II(b) – Consideration of the hiring of a public employee. Steve Davis phoned in and participated in the meeting via speakerphone. Francis moved to come out of non-public session at 7:14 pm, seconded by Randy and approved. Selectmen voted to increase Administrative Assistant's pay.

Respectfully submitted,

Catherine Stover

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