

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 05, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison, Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Donna King, Gini Gove, Bobby Cass,
Palmer Koelb, Raymah Simpson

Francis moved to open the meeting at 6:01 pm, seconded by Steve and approved.

Bobby Cass gave an update on Atwell Hill. 2 culverts remain to be finished. BlakTop will be here on Thursday, October 7, to begin grinding. Gravel to be put in starting Monday, and Bobby expects this to take about 2-3 days, followed by the asphalt. Steve inquired about the BlakTop grinding. Discussion regarding the culvert height. They will grind down 18 inches where they can.

In regards to Highway Department OT, Francis objects. Bobby stated there were emergencies last week related to the heavy rainfall over the roadways and issues with beaver dams located on Rowentown Road. Francis requested that it be noted that he refuses to sign the payroll voucher. Both Steve Davis and Randy Morrison have signed. The Board has stated that in the future, they request Bobby to notify at least 2 people (either 2 selectmen, or 1 selectmen and the Selectman's Office) of an impending emergency. Steve stated that he felt the OT emergency work was warranted, and that Bobby has made choices with the best interest of the town in mind.

Bobby reported that a State Trooper came up Atwell Hill today responding to an emergency "hangup 911 call". The Trooper was concerned that there was no signage indicating that the road was temporarily closed. Bobby informed the Board, that at this time the Highway Department does not have proper signage, only temporary signage. He will use this temporary signage until proper signage has been purchased. He will look into costs related to purchasing such signs and hopes to supply requisitions for these purchases by next week.

Chief Kevin Kay reported that the cruiser repair is completed. He is currently getting caught up on paperwork. In regards to Halloween night hours; he suggested 5-8 pm. Motioned by Steve, seconded by Randy, and approved.

The Town Office server went down last week. Steve stated that Mid-State Health has generously donated their used server to the Town. This server has been installed, and currently has a 2 yr warranty remaining on it. MainStay anticipates this server to have a remaining life of about 2 years. Mainstay suggested that the town budget for replacement so as to have funds available within the next 2 yrs.

Francis stated that the Thermostat in the Administrative Office has not been working well; we have replaced batteries, and will monitor its operation. It may need to be replaced.

Steve discussed costs associated with placing ads in the paper related to election issues. Steve shared an email in which other local towns are purposing to join together in running one ad, with the expense to be shared by all, thus reducing the associated costs to individual towns. Currently, we believe 5 towns have agreed that this is a good cost saving effort and would like to proceed. The hope is that other towns will join in, thereby further reducing the costs.

Donna King gave a status on the deeded property she is working with Legal to return to the town. Legal wanted to know if the Town is offering any town owned property for sale at this time. The Board stated that we are not. Donna stated Legal is preparing paperwork to send to her.

Toomey Vinyl Issue. The Board discussed issues related to mail delivery in Warren and Wentworth. The Tax Collector answered questions regarding the mailing of notices, dates that notices were sent etc. The Selectmen would like to schedule Mr. Toomey to come to Board of Selectmen meeting to discuss.

In regards to the erroneous overpayment of a Supervisor of the Checklist; the Board has decided to deduct the overpayment from eir next election pay period. Motioned by Francis, seconded by Steve and approved.

Discussion regarding transfer station required supplies. Steve stated that he has obtained leather gloves, safety glasses and will also obtain the dust face masks. Of the remaining items needed, the board approves the office ordering those items, with the exception of the fire extinguishers, which can be purchased locally.

Steve will discuss with Whitcher, our 2009 and 2010 ytd MSW and C&D figures. He will also invite them to come back and consider submitting a bid.

Steve informed the Board that he will be on vacation the last week of October.

The Selectmen reviewed and signed the Minutes of Meeting for September 21 and September 28, 2010. They also reviewed and signed thank you letters to both Mid-State Health Center for their donation of the office server and to Beauregard Equipment for their excellent customer service to the town. Also signed by the Selectmen was a Septic design for Hutchins M/L 13-05-04.

Raymah Simpson, who is running for the Registry of Deeds was scheduled to join the meeting, and the Board held the meeting until 7:30pm. She did not arrive prior to the close of the meeting.

Francis motioned to adjourn the meeting at 7:31pm, seconded Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 12, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison, Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Gini Gove, Bobby Cass, Palmer Koelb,
Chip Strata

Francis moved to open the meeting at 6:01 pm, seconded by Steve and approved.

Francis moved to go into a Non-public session at 6:05 pm, seconded by Steve and approved per RSA 91-A: 3 II (c) to discuss matters which if discussed in public would likely affect adversely the reputation of any person. Discussion regarding objection to use of profanity during Selectmen's meeting; decision to discuss during public meeting. Francis moved to come out of non-public meeting at 6:12 pm, seconded and approved.

Catherine stated that she objected to the use of profanity during Selectmen's meetings. Steve Davis apologized to Catherine and to those in attendance.

Bobby Cass, gave the Board an update on the Atwell Hill status. The project lost some time last week due to BlakTop's breakdown. At this time, the road has been ground and graded and will be ready for gravel. He anticipates Warren Sand and Gravel to have 1 or 2 trucks running on Wednesday and Thursday. Steve inquired about the paving schedule. Bobby stated that due to anticipated rain on Friday, they will not be working on Friday. Steve asked Bobby about road drainage. Bobby explained that road drainage is already in place. Bobby stated that Larry Walker worked today for the department on Atwell Hill. He may be needed a couple of days next week as well.

Steve also inquired as to when Bobby might be able to address regular town road maintenance, and if this could be accomplished prior to winter setting in. Bobby feels hopeful that he will be able to do this. Bobby asked permission to use the services of Dean Yeaton to do roadside mowing. He believes that the fees are \$75/hr. The Board would like him to look into this. Bobby stated that the Town has been alternating doing the north and south ends of the town, and we would be concentrating on the south end this year. The Board noted that per the town report, \$2,000 has been budgeted. Bobby will discuss again next week.

Bobby also reported that they are still having problems with beavers. Bobby suggested they use Robin Reed – an outside vendor - to assist with the dams. Steve reiterated again that Bobby not donate his time to the Town, due to liability issues; that he is free to donate his time to other towns if he wanted, but cannot donate his time to Wentworth.

In regards to the Road signs needed. Bobby is awaiting pricing, and will let the Board know. Steve suggested asking the State if we can borrow any of their signs. Bobby said he will look into this, but if the State is using them already, we won't be able to use them.

Catherine inquired about Election equipment remaining at the Wentworth School; they have requested that the Town pick up the equipment, one child has tripped over it and they would like to have it removed. Bobby and Chief Kay have offered to pick up the equipment Wednesday morning.

The Board discussed a notice of Intent to Cut in which the owner indicated the timber is wind/storm damaged. The Selectmen would like to discuss next week how we have processed past reports which indicate the same. Also discussed was a Report of wood cut which indicates that it is salvage wood cut from wind storm. Both to be discussed next week.

Chief Kay stated that they have renewed their Prosecutor's contract. Chief Kay stated that the department is handling lots of court and arraignment activity. In re: to the dispatch fees, he stated that the department has been educating themselves, and have become wiser users of the system, and this will help decrease costs. At this time, he stated that he does not have feedback to determine where the department is in terms of usage percentage.

Chief Kay gave an update on the cruiser: repairs have been completed, they will be reviewing the billing in regards to work that may be covered under Warranty.

Francis spoke about receiving budget info from the Towns departments. He stated that budget reviews should begin somewhere around the beginning of December. Steve stated we will have a better idea of when discussions will begin after the tax rate has been set.

In regards to submitted subdivision of Vintage Lands LLC, M/L 02-04-01, Francis asked Planning Board member for status. Ellie Murray stated that the Planning Board is conditionally accepting the current subdivision application, but is asking that there be no further subdivision of this property. Francis requested input from the Chief. Chief Kay stated that his only concerns would be visibility issues, and assuming there are none, he would sign off, if needed.

A request was noted to re-hang the fire extinguisher in the copy room, and Francis stated he will check into this.

Steve addressed the issue of communications occurring between the Selectmen and the Office Administrator outside of the Tuesday evening Selectmen's meetings. He stated that it would be his desire to keep a log of these communications, and that the log be available for reference as need be. Steve expressed that not all communications need to be logged, but rather discussions that result in the Board making decisions. Steve motioned, Randy seconded and approved.

Francis stated that the server is creating some challenges, as it is in the Administrator's office and puts out a good deal of heat and noise. It will need to be moved to the Meeting room, and Mainstay will schedule. If Mainstay cannot fix it, the Board suggested calling Brian Weeks.

Randy discussed the high school's desire to do some community service work – about 3 hours worth, and asked for input as to what they might be able to do. Both Steve and Francis stated that leaves at the Common could be raked.

Speare Memorial Hospital will conduct a public flu clinic here at the town offices, 11/09/10, 2-6 pm. Notices to be posted. Motioned by Francis, seconded by Steve and approved.

Selectmen reviewed and signed the following:

- Minutes of October 5, 2010
- 2 Highway Requisitions - for uniforms and hrs for Larry Walker
- Weekly Highway Department Safety Inspection Report
- Intent to Cut for Green Woodlands North, M/L 03-01-01

Motion by Francis to adjourn at 7:26 pm, seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 19, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison, Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Donna King, Palmer Koelb, Rianne Comeau, Tom Toomey

Francis moved to open the meeting at 6:03 pm, seconded by Steve and approved.

Chief Kevin Kay stated they are finishing cases. He has spoken with Meredith Ford regarding service fees on the cruiser, which is now out of warranty. He stated that they will now do routine maintenance locally, in addition, the department may do the oil changes themselves to also reduce cost to the department. He stated that with the exception of a scheduled race on Oct 30, the race track is just about over for the year. He noted that the last event had some issues arise, and officers were needed to step in. The track is paid up except for last weekend, which they will collect at the next race. Palmer asked if Chief Kay felt the race track will be operating next year. Kevin said yes.

In re to the 911 address changes we received from the state. Discussion regarding whether the Board needs to do any follow up. Chief Kay suggested notifying the post office and updating Avitar. Chief Kay stated that this is a new procedure for him, and he will keep the Selectmen's office in the loop so that we can update Avitar.

Steve Davis requested that the office contact the court or Prosecutor's Office to let them know that the town feels the set up payment schedule to be unacceptable given the fact that at this rate it will take the defendant 12 years to pay off this debt. Motion by Steve, seconded by Francis and approved.

Discussion regarding Highway Department OT. Selectmen discussed Highway Department not incurring overtime unless an emergency arises. Last Thursday, Bobby requested to work 1.5 OT to do some grading after Warren Sand and Gravel had finished. Steve Davis and Randy Morrison communicated to the Office Assistant that they approved. Francis spoke with the Office Administrator and stated that he disapproved, and spoke with Randy. Randy rescinded his approval, and Francis went to the job site (Atwell Hill) and informed Bobby of the Board's decision that he not work overtime.

Francis stated that the town reports are not up to date in library and he suggested that the town review to see if we have extra copies of years that the library is missing.

Ellie asked about flying the school flag on Election Day, as they need to make sure that someone is responsible to do this. Steve Davis will discuss with Steve Welch. Ellie also mentioned the ability to place a notice regarding the upcoming flu clinic in the Record Enterprise through Gary Jesseman.

Steve Davis spoke about the towns need to update our Welfare Guidelines. The Board has requested that the Administrative Assistant work on them this week.

Francis noted that we have received a notice from Sewall regarding updating of mapping, the estimate is about \$2600.00. Francis signed the agreement. Both Steve and Randy stated they approve of Francis signing.

The Board of Selectmen reviewed and signed the Minutes of October 12, 2010, payroll and vendor checks. Also reviewed and signed Highway requisitions (Yeaton mowing and purchase of signage) and Septic Designs for Hutchins M/L 13-05-04 & Coursey M/L 10-04-08 (Rev #2).

The Board has decided that due to Elections on 11/02/10, the regularly scheduled meeting will be held at the Wentworth Elementary School at 7 pm. Also, the office will be closed on November 11, 2010 in observance of Veteran's Day.

Donna King presented the notice to be sent to CitiFinancial regarding the Taylor deeded property. Selectmen signed the letter.

Rianne Comeau addressed the Board and discussed a gathering she is planning on having Oct 29 – Oct 31 on private property. She plans on inviting about 100 or so people. There will be a cover charge for day and overnight attendance. She stated that there will be bands until 10 pm, and she will be serving alcohol to those over 21 only, and she does have a fire permit. The Board suggested she meet with Chief Kay to discuss.

Francis moved to go into a non-public session at 7:00 pm per RSA 91-A:3, II c, to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved. Francis moved to come out of non-public session at 7:25 pm, seconded by Steve and approved.

Francis moved to go into a non-public session at 7:30 pm per RSA 91-A:3, II c, to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved. Selectmen discussed a welfare application. Francis moved to come out of non-public session at 7:45 pm, seconded by Steve and approved.

Motioned to adjourn by Steve at 7:44pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) October 19, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison, Catherine Stover

Also Present: Tom Toomey

Francis moved to go into a non-public session at 7:00 pm per RSA 91-A:3, II c, to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved. Selectmen discussed deeded property status. Francis moved to come out of non-public session at 7:25 pm, seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) October 19, 2010 Meeting

Present: Francis Muzzey, Steve Davis, Randy Morrison, Catherine Stover

Also Present: Crystal and Scott Hancock Jr.

Francis moved to go into a non-public session at 7:30 pm per RSA 91-A:3, II c, to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Steve and approved. Selectmen discussed a welfare application. Francis moved to come out of non-public session at 7:45 pm, seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 26, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Catherine Stover

Also Present: Chief Kevin Kay, Kenyon Karl, Carol Friedrich, Ellie Murray, Gini Gove,
Palmer Koelb

Francis moved to open the meeting at 6:01 pm, seconded by Randy and approved.

Selectmen signed the Warrant from the Tax Collector/Town Clerk noticing the time, date and place of the upcoming Election.

Francis read a letter from the Local Government Center addressing issues relating to Town deeded property, the 15% penalty, and allowing previous owners to remain living in deeded property.

The Administrative Assistant requested permission to attend a luncheon for the Grafton County Welfare Officers at Bridge House next week, Wednesday, on November 3 at noon. The Board gave permission to do so, and the office will close at 11:00 am.

The Board discussed the Health Inspection Form received from the Wentworth Elementary School. Francis asked if Randy would do health inspection for school. Randy will do it next Tuesday when he is up at the school for Election Day.

Francis stated that Whitcher Rubbish Removal has submitted a proposal to the Town to haul the compactor and C&D container and MSW removal. Kenyon suggested that the Board review the contract that Pemi Baker Solid Waste has with Casella in regards to the contracted group fee. Kenyon stated that our contact is Dan Woods.

Chief Kay stated that there has been an accident on Cape Moonshine Rd, involving a school bus and a horse today. The horse was badly injured and had to be put down. He reminded us that RSA, 265:104, Approaching Horses, addresses this issue. No action was taken on the part of the Board.

Chief Kay stated that there have been some concerns regarding the speed limit now that Atwell Hill has been completed. He reiterated that the speed limit on Atwell Hill is 25 and likewise on all back roads in Wentworth and also said it is job of all residents to monitor their speed accordingly.

Francis stated that the railing is being placed at Saunders Hill Bridge and it is his understanding that the paving will begin on Thursday. Chief Kay stated that if they need traffic control he could assist if it were to occur early in the morning as he did for Atwell Hill. Palmer asked about the metal cost. Francis explained that Piper has contracted with another subcontractor to do the welding. This does not add any extra cost to the town, as it was already included in the bid. Francis said there is a portion of roadway on each side of the bridge that is not covered.

The Board discussed a quote from Mainstay Technologies for ongoing service at a flat discounted monthly rate. Francis discussed his preference of "pay as you go". He suggested instead of paying for a flat monthly fee, a specific amount could be budgeted for next year.

Kenyon discussed his property (his mother's land). Kenyon stated that he is satisfied that none of the stone wall was disturbed and has asked Bobby if he has any extra rocks, that they (he and his mother) would be more than happy to have them. He also mentioned his concern regarding ATV's going through, and said it is not a big problem, but anything that can be done to block the ATV access would help.

Carol Friedrich spoke regarding ATV's. She stated that there were some boys that were driving/riding ATV's and when she spoke to them about it, they said they had talked with police, and the police said it was ok. Kevin said this is news to him. Kevin talked about the portion of land behind her property, and Carol said she was told long ago by the then town clerk, Mary, that that portion of land is owned by Boston Maine Railroad. She said she believed there is a sign stating that no motorized vehicles are allowed.

Carol also stated that in Plymouth, down by the bridge the state is planning on heating the building with Geo thermal heating. She stated that it should be up and going in the next year. Carol shared pictures of the rough draft. Kenyon stated that the Co-Op in Lebanon uses it and is very successful.

Selectmen reviewed and signed the Minutes of Meeting 10-19-10. Selectmen also reviewed and signed Timber Tax Warrants for Thomson OP# 10-475-08; True OP# 10-475-03 & Nardone OP# 09-475-11. Selectmen signed highway requisitions (7). The Board also discussed and agreed that the Highway Department begin winter hours of 6 am – 2:30 pm, on November 1st.

Francis moved to go into non-public session at 7:10 pm per RSA 91-A:3, II (c) to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Randy and approved. Francis moved to come out of non-public session at 7:25 pm, seconded by Randy and approved.

Francis moved to adjourn the meeting at 7:28 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes October 26, 2010 Meeting

Present: Francis Muzzey, Randy Morrison, Catherine Stover

Also Present: Margaret Muzzy and Joseph Hubbard Jr.

Francis moved to go into non-public session at 7:10 pm per RSA 91-A:3, II (c) to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Randy and approved. Francis moved to come out of non-public session at 7:25 pm, seconded by Randy and approved. Selectmen discussed a welfare assistance request.

Francis moved to adjourn the meeting at 7:28 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, and _____