

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Minutes
March 3, 2009 Meeting**

Present: Palmer Koelb, Francis Muzzey, Randy Morrison and Janet Woolner

Also Present: Theresa and Mark Evans, Gini Gove, Bobby & Stacy Cass, Brian Clark, Carol Cole, Ellie Murray, Police Chief Kevin Kay, Carol Freidrich, Tamara Burrows, Fire Chief Jeff Ames, Patrick Griffin, and Paul Hatch

Palmer moved to open the meeting at 6:00 pm, seconded by Randy and approved.

Bobby said the backhoe is not running well. He updated Selectmen on plowing. Francis reminded Bobby to fix the Town sign on Atwell Hill this spring.

Chief Key Kay advised he has had problems with the cruiser and has had it in for service. The Chief said he has put in for a grant for OHRV for wheeled vehicles. Selectmen discussed the parking ordinances that have been updated, and will review this again.

Selectmen signed the MS6 Report.

Francis moved, seconded by Palmer and approved, to send the appraiser out to the Evans property, M/L 13-02-08 and review the values for 2006, 2007 & 2008.

Tamara Burrows talked with Selectmen about a payment plan for past due taxes. She would like to pay \$350 bi wkly excluding the month of April. Francis moved to accept the plan, seconded by Randy and approved.

Selectmen will cover the polls on March 3, 2009 as follows: 11-2 pm Francis, 2-5 pm Randy & 5-7 pm Palmer.

Ellie discussed the hazardous mitigation plan, which will be updated every five years, and requested acceptance by the town. Francis moved to have Randy Morrison sign the plan, seconded by Palmer, and approved. (The Select Board Chair Randy Morrison and Jeff Ames Fire Chief/Emergency Mgr Dir signed the Wentworth Multi-Hazard Mitigation Plan.)

Carol Friedrich discussed the latest plans for the new Grafton Country Jail and advised it has been reduced in size.

Brian Clark and Pat Griffin talked to Selectmen about ambulance funds and capital reserve funds. Brian said minutes of the last time they were here, February 3, 2009, to talk with the Selectmen were incorrect and wanted them redone by the Administrative Assistant. Selectmen reviewed the minutes in question:

(There was discussion on the ambulance warrant articles. Pat Griffin described some of the ambulance benefits and Brian Clark said they want "their" money from the Wentworth Capital Reserve to help pay off the ambulance. Brian explained the Warren Wentworth Ambulance is no longer a non-profit organization and cannot participate in the NH Local Government Center insurance program, therefore costing them more for insurance. The Selectman said they believed the Capital Reserve money belonged to the Town of Wentworth, not the ambulance company. That this money was held by the Town in a capital reserve for the purchase of a new ambulance some time in the future; Selectmen will check and advise more. There was additional discussion about still not receiving a profit and loss statement or explanation of income and expenses from the ambulance company. Selectmen further stated that everyone was happy with the services they provide but still wanted accountability for the taxpayer's money.)

The Selectmen advised the minutes were correct as stated.

There was discussion again about the Capital Reserve Fund and its intent. Francis said it was learned that the Capital Reserve Fund, set up years ago, was an Expendable Fund to purchase a new Ambulance and the Selectmen could make the decision to release the funds for a new vehicle. Brian stated he wants the fund money to pay for the ambulance purchased several years ago. Brian also said, "he has five attorneys working on this case".

Selectmen stated they just want the organization to submit some kind of accountability to the Town of Wentworth to justify the funds being asked for. They requested again that Brian Clark provide a profit and loss statement for the Warren Wentworth Ambulance so the Selectmen can have this information available for the Town of Wentworth.

Randy moved to go into non-public session at 9:00 pm per RSA 91-A:3,II (c) to discuss matters which if discussed in public would likely affect adversely the reputation of any person, seconded by Francis, and approved by Palmer. Randy moved to come out of non-public session at 9:45 pm, seconded by Francis and approved by Palmer. The Administrative Assistant updated Selectmen on information regarding a previous employment matter.

Palmer moved to adjourn the meeting at 10:07 pm, seconded by Randy and approved.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-Public Minutes
March 3, 2009 Meeting**

Present: Palmer Koelb, Francis Muzzey, Randy Morrison and Janet Woolner

Also Present:

Randy moved to go into non-public session at 9:00 pm per RSA 91-A:3,II (c) to discuss matters which if discussed in public would likely affect adversely the reputation of any person, seconded by Francis, and approved by Palmer. Randy moved to come out of non-public session at 9:45 pm, seconded by Francis and approved by Palmer. The Administrative Assistant updated Selectmen on information regarding a previous employment matter.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Minutes
March 17, 2009 Meeting**

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Debbie Koelb

Also Present: Chief Kevin Kay, Bobby & Stacy Cass, Palmer Koelb, Ellie Murray, Gini Gove, Kenyon Karl, Chip Stata, Bob Durfee, and Donna King.

Randy moved to open the meeting at 6:01 pm, seconded by Francis and approved.

The Selectmen decided that Randy Morrison would step down as Chairman, with Francis Muzzey becoming the new Chairman, at the start of the March 24, 2009 meeting.

Palmer Koelb was thanked for his service to the Town. Steve Davis was welcomed to the Selectman's position.

Bobby Cass gave an update on the repairs to the highway equipment. Cale Weeks is up for his review. Cale Will be asked to come in next week.

Randy moved to go into non-public session at 6:15 pm, seconded by Francis and approved by Steve, per RSA 91-A:3, II (e) to discuss matters of pending litigation against the Town. Francis moved to come out of non-public session at 6:42 pm, seconded by Randy and approved by Steve.

Randy moved to go into a second non-public session at 6:43 pm, seconded by Francis and approved by Steve per RSA 91-A:3, II (a) to discuss personnel. Francis moved to come out of non-public session at 7:03 pm, seconded by Randy and approved by Steve. No decisions were made.

Note: Steve Davis will bring legal information to the next Selectmen's meeting stating why the person taking the Minutes should not be in the room during a non-public session.

Chief Kay stated that Officer Joe Pivrotto has four weeks left of school. Chief Kay discussed the Traffic and Parking Ordinance with the Selectmen. Kevin has asked that the Selectmen follow up on this issue.

Randy moved to approve the Minutes and Non-Public Minutes for March 3, 2009, and Minutes and Non-Public Minutes (x2) for February 24, 2009, seconded by Francis and approved by Palmer. (Note: Francis asked ex-Selectman Palmer Koelb to sign these as he was on the Board at the time, and Steve Davis agreed to this request.)

Bob Durfee (DuBois & King) spoke to the Selectmen on the repairs done to the Saunders Bridge. Their services are complete (approx \$900 under budget), and an invoice will be sent. We can now expect our 80% reimbursement from the State (approx \$158,000). Phase II is slated to begin July 1, 2011 (est. \$395,000). Bob Durfee suggested that the Town send a Letter of Intent to the DOT by this Friday. Bob Durfee will write this letter for the Selectmen, and there is no obligation to the Town. A lengthy discussion followed. The Selectmen authorized Bob Durfee to send this Letter to Intent for the Town. A motion was made by Steve, seconded by Francis.

Francis made to a motion, seconded by Steve to purchase Janet a 19" flat screen monitor for the office.

The Selectmen approved an Event Application for Palmer and Debbie Koelb. An Intent to Cut was signed for Brian Weeks.

Francis moved to approve the Town of Wentworth Annual Minutes, seconded by Steve, and approved by Randy.

Donna King asked the Selectmen if there is money in the budget for her to attend classes. She was given authorization to attend these classes. The insurance company will be called to Bond Donna King, Mary Davis' name taken off. Donna is currently searching for a Deputy Tax Collector/Town Clerk, and a posting will be made in the local paper. Steve would like to review the Job Description for this position. Steve suggested that Janet Woolner or a selectman be present when Donna does the interviews, for legal reasons.

Kenyon Karl asked to be re-elected for a three-year term to the Pemi-Baker Solid Waste District. Randy made a motion, seconded by Steve.

Ellie Murray asked for clarification of Transfer Station stickers. The first sticker is free of charge, each additional sticker for each additional vehicle is \$1.

Steve Davis noted that there was a successful meeting of the Foster Cemetery Assn. Saturday night.

Steve made a motion to compensate town employees for travel based on the current IRS repayment schedule. This was seconded by Randy.

Randy moved to adjourn the meeting at 7:56 pm, seconded by Francis, and approved by Steve.

Randy moved to go into non-public session at 7:57 pm per RSA 91-A:3 to bring Steve Davis up-to-date on Town matters. No Minutes were taken as the Secretary was told to leave the room, per Steve's decision.

Respectfully submitted,

Deborah E. Koelb

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-public Minutes (1)
March 17, Meeting**

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Deb Koelb

Also Present: Chief Kevin Kay

Randy moved to go into non-public session at 6:15 pm, seconded by Francis and approved by Steve, per RSA 91-A:3.II (e) to discuss matters of pending litigation against the Town. Francis moved to come out of non-public session at 6:42 pm, seconded by Randy and approved by Steve.

Selectmen discussed a pending issue with the Police Chief.

Respectfully submitted,

Deborah E. Koelb

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-Public Minutes (2)
March 17, 2009 Meeting**

Present: Francis Muzzey, Randy Morrison, Steve Davis, and Debbie Koelb

Also Present: Chief Kevin Kay

Randy moved to go into non-public session at 6:43 pm, seconded by Francis and approved by Steve per RSA 91-A:3, II (a) to discuss personnel. Francis moved to come out of non-public session at 7:03 pm, seconded by Randy and approved by Steve.

Respectfully submitted,

Deborah E. Koelb

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Minutes
March 24, 2009 Meeting**

Present: Steve Davis, Francis Muzzey, Randy Morrison and Janet Woolner

Also Present: Bobby Cass, Cale Weeks, Carol Cole, Gini Gove, Jeff Ames
Ellie Murray, Police Chief Kevin Kay, and Noel King

Francis moved to open the meeting at 6:03 pm, seconded by Randy and approved.

Steve moved to approve the minutes and non-public (x2) for March 17, 2009, seconded by Francis and approved.

Francis moved to approve Intent to Excavate for King M/L 05-04-08 and Intent to cut for Burne, M/L 04-05-03 subject to taxes being paid. This was seconded by Randy and approved.

Chief Kevin Kay talked to Selectmen about placement of the dog kennel. Francis suggested on the left side of the Town Office building. Bobby and Kevin will determine the placement and a policy will be created for the Selectmen to approve.

Steve moved to have the Police Dept and one Selectman meet to resolve the questions and approve the 911 maps by April 30, 2009, seconded by Randy and approved.

Bobby Cass asked if he could keep Cale on full time all year, however, he does not have a CDL yet. Randy and Francis reminded Bobby that he had been told previously; that the town and Allan already have a commitment to work this summer. They stated Cale could work one or two days a week, if there was money in the budget until he gets his CDL.

There was discussion on the backhoe and Bobby is still having problems. Bobby will call Mike again and if there is still a problem he will call Caterpillar. Bobby requested permission to sand blast the truck dump body. Selectmen requested he get a quotation and they will discuss it further at that time. He also wants to recap two tires at approximately \$115 ea. Selectmen asked that he compare the prices.

Selectmen agreed that the highway department could return to four ten hour days effective April 6, 2009.

Francis moved to appoint Jeff Ames as Fire Warden, seconded by Steve, and approved and they signed the agreement.

Selectmen agreed to send a letter to Time Warner to request they extend their service for Atwell Hill Rd, Ellsworth Hill Rd, Buffalo Rd, South Wentworth area, Cape Moonshine Rd, Beech Hill, and Red Oak Hill.

Jeff Ames discussed the paperwork for DOT for the Inspection Station previously owned by his dad and requested the Selectmen expedite the paperwork.

Selectmen requested John Lester come in and clarify his quotation for the highway septic installation.

Selectmen discussed the Town Hall windows again and in the future will send out another RFQ.

Chief Kay returned to the meeting and suggested the kennel be placed to the right rear of the Town Office building.

Francis moved to go into non-public session at 8:15 pm, seconded by Randy and approved by Steve. Steve moved to come out of non-public session at 8:30 pm, seconded by Randy and approved by Francis. Selectmen discussed a personnel policy.

Francis moved to go into non-public again at 8:32 pm, seconded by Randy, and approved by Steve. Francis moved to come out of non-public session at 8:45 pm, seconded by Randy and approved by Steve. Selectmen discussed a pending legal issue and authorized one hour of fees to be paid for a specific governmental agency.

Randy moved to adjourn the meeting at 8:50 pm seconded by Francis and approved by Steve.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-public Minutes (1)
March 24, 2009 Meeting**

Present: Steve Davis, Francis Muzzey, Randy Morrison and Janet Woolner

Also Present:

Francis moved to go into non-public session at 8:15 pm, seconded by Randy and approved by Steve. Steve moved to come out of non-public session at 8:30 pm, seconded by Randy and approved by Francis. Selectmen discussed a personnel policy.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-public Minutes (2)
March 24, 2009 Meeting**

Present: Steve Davis, Francis Muzzey, Randy Morrison and Janet Woolner

Also Present:

Francis moved to go into non-public again at 8:32 pm, seconded by Randy, and approved by Steve. Francis moved to come out of non-public session at 8:45 pm, seconded by Randy and approved by Steve. Selectmen discussed a pending legal issue and authorized one hour of fees to be paid for a specific governmental agency.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Minutes
March 31, 2009 Meeting**

Present: Steve Davis, Francis Muzzey, and Janet Woolner

Also Present: Carol Cole, Gini Gove, Ellie Murray, Jerry Bixby and Justin Bixby; Allan Crossman Police Chief Kevin Kay, Deb and Palmer Koelb, Carol Friedrich, Chip Stata, and Katie and Russ Blodgett

Steve moved to open the meeting at 6:00 pm, seconded by Francis and approved.

Steve requested a correction be made to last weeks' minutes.

Selectmen signed Dept of Safety form for Jeff Ames and approved the Event Application with a modification to limit the people to 75 for the Town Hall.

Steve Davis advised he would like to attend the CU Mini-Course on April 23, 2009.

Selectmen signed the Recommittal for the new tax collector.

Chief Kevin Kay reported two burglaries in town this week. Chief Kay asked if the Selectmen had time to review the parking ordinances. Steve Davis suggested we have a public meeting in four weeks. Carol Friedrich asked if the meeting could include discussion on the parks. Selectmen then decided to have a public hearing on April 28, 2009 to discuss the parking ordinance.

Jim Butler, M/L 11-06-02 talked with Selectmen about overdue taxes back to 2005. He said his son is trying to buy his property and that he paid \$1,000 last week.

Steve moved to reject the septic bid for Lester and call in Elliott, seconded by Francis. Steve then withdrew his motion. John Lester came in later, did talk with the Selectmen, and will advise next week if his price is still good for the septic tank.

Donna King talked with Selectmen about her training and gave them copies of the duties. She asked if the selectmen would sign the authorization form for her to make deposits, and a form to do state work on town time, a form for interest, and a form authorizing accepting prepayment of taxes.

Steve Davis proposed to hold off deeding until 5-30-09 and will wait until next week for a vote.

Al Crossman talked about the trailer and repairs necessary. Francis suggested the hwy garage do the sand blasting on the trailer and requested Al provide more info on the cost.

Anne Kinne, M/L 08-11-01 talked to Selectmen about her Intent to Cut and the Timber Tax Bond required.

Francis moved to go into non-public session per RSA 91-A:3 II (c) at 8:10 pm to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, seconded by Steve and approved. Francis moved to come out of non-public session at 8:35 pm, seconded by Steve and approved. Katie and Russ Blodgett discussed options on an elderly tax deferral for a piece of property in town.

Francis moved to go into non-public session again per RSA 91-A:3 II (c) at 8:40 pm to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, seconded by Steve and approved. Francis moved to come out of non-public session at 8:57 pm, seconded by Steve and approved. Selectmen discussed a pending legal issue.

Steve moved to adjourn the meeting at 9:10 pm seconded by Francis and approved.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-public Minutes (1)
March 31, 2009 Meeting**

Present: Steve Davis, Francis Muzzey, and Janet Woolner

Also Present: Katie and Russ Blodgett

Francis moved to go into non-public session per RSA 91-A:3 II (c) at 8:10 pm to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, seconded by Steve and approved. Francis moved to come out of non-public session at 8:35 pm, seconded by Steve and approved.

Katie and Russ Blodgett discussed options on an elderly tax deferral for a piece of property in town. Selectmen advised them they have nine months from the date of the death of the resident to pay the back taxes.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-public Minutes (2)
March 31, 2009 Meeting**

Present: Steve Davis, Francis Muzzey, and Janet Woolner

Also Present:

Francis moved to go into non-public session again per RSA 91-A:3 II (c) at 8:40 pm to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, seconded by Steve and approved. Francis moved to come out of non-public session at 8:57 pm, seconded by Steve and approved. Selectmen discussed a pending legal issue.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____