

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Non-Public Minutes (2) of Jan. 09, 2018

Present: Chris Bassingthwaite, Tracy Currier, Arlene Patten
Also Present: Chief Trott, Kevin Gilbert

Non-Public Meeting #2

At 6:06 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Tracy and approved.

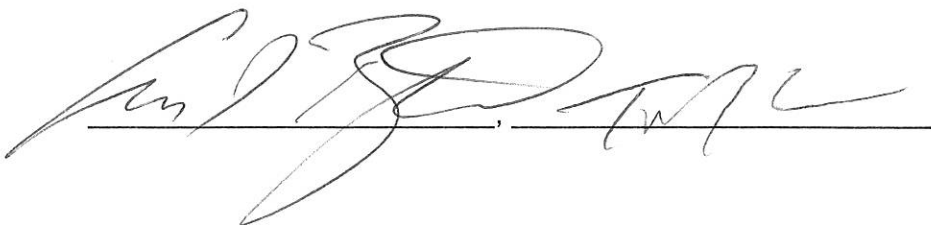
Select Board / Personnel Handbook.

The Board discussed the need for updating the Employee Handbook. They read, discussed and agreed to change the vacation times for Dept. Heads (only) to receive (2) weeks of vacation upon hire, (after probationary period was completed). The vacation increases would then be (3) weeks @ 5 years and (4) weeks @ 10 years. It must also be an understanding that not more than (2) weeks can be taken at once without the approval of the Selectmen. The Select Board wanted the Administrative Assistant to check and research the FSLA vs Comp. Time and check with Tammy on pg. 12 of hand book, for an explanation of employment status & benefits. The Board agrees that the book needs many updates, and a Selectmen's Working Meeting should be scheduled to take care of some of these needs.

Chris motioned to come out of the Non-Public at 7:55 pm, seconded by Tracy and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

A handwritten signature in black ink, appearing to be 'Arlene Patten', written over a horizontal line.