

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting October 02, 2012

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Chief Kay, Ellie Murray, Palmer Koelb, Bobby Cass and Kenyon Karl (recording the meeting)

Francis motioned to open the meeting at 6:00 pm, seconded by Steve and approved.

Selectmen reviewed and signed vouchers and payroll.

Francis mentioned couple of checks. One regarding Warren Sand and Gravel, Francis inquired why there was a reduced price. Bobby stated that the Highway Department picked up the gravel themselves and spread in several areas, which saved some money. The second check was regarding Holden Engineering. Steve explained this is a retainer fee regarding the Dufour Bridge.

Bobby Cass was in attendance and discussed 2 requisitions before the Board for approval. One is for Guard Rail materials for Ellsworth Hill Bridge. Selectmen briefly discussed metal vs. wood and the costs associated. The Highway Department will pick up the materials. Selectmen also discussed Bobby's 2nd requisition for gravel from Warren Sand and Gravel. Selectmen approved both requisitions.

Selectmen asked Bobby if all the bridges have now been washed. Bobby said they have been with the exception of Evans Bridge. Francis read an email received from Dubois & King regarding the schedule of events. Dubois & King are scheduled to meet with the Selectmen on October 16th at 6:30 pm to discuss the Preliminary Design review. Selectmen discussed the schedule which has been pushed back (Dubois & King feel it is unlikely the contractor will be able to start construction this fall, and recommend a spring (April 1st) 2013 start date, after snow is off the ground.) Based on this, Selectmen do not wish the Highway Department to wash the Evans Bridge.

Selectmen discussed a billing regarding brakes for a Highway Department truck. Bobby said he believes they need repair, and also stated there is a leak on an oil rail, and maybe related to a lift pump. Randy asked Bobby for price on the lift pump.

Steve Davis stated that the Selectmen agreed to pay Steve Welch (not by Steve Welch's request, but by Selectmen's decision) 3 hours pay at \$12.50/hr for setting up the election equipment prior the recent election poll in September. Steve stated their checks reflected this pay to Steve Welch.

Bobby discussed with the Selectmen, the Warranty Expiration Notice received from Nortrax regarding the 2005 John Deere Grader, and the anticipated costs. Bobby said he has spoken with Nortrax, and the cost for inspection will be about \$800.00. The Board approved the inspection.

Steve asked about mowing. Bobby stated that George should be done in the north end of town tomorrow, and will then head to the south end of the Town. Bobby stated that there was a mishap in the Highway Department. He stated that the mower backed into a car earlier this morning. There were no injuries, and the information has been submitted to our insurance company. Chief Kay gave Bobby an accident report for George Wilkins to complete and submit. Bobby stated he will have George fill it out and return it tomorrow.

Bobby stated that he needs gravel for Nicholas Hill road, and requested the Board's approval. Steve asked what other roads are in need. Bobby stated that Fraiser Road also needs gravel. Bobby stated that they have cleaned the ditches on Ellsworth Hill Road, and the culverts cleaned. They will be working on Atwell Hill Road next week. Selectmen discussed with Bobby Beech Hill Road, which is in need of fixing.

Francis told those in attendance that 2 Non-Public meetings were held last week. The first was in regards to the hiring of a new employee within the Police Department. Following the Non-Public meeting, Selectmen made a motion to accept George Hill's nomination for the Police Department, contingent upon completion of background investigative work. The second Non-Public meeting was in regards to the sale of Town owned property. Following the Non-Public meeting the Selectmen agreed to modify the sale price of the property on Mt. Moosilauke Highway to reflect less the cost of taxes that would normally be due to the town for the value of the building, provided that the building is removed by end of the year, 2012. Selectmen also stated that the buyer will pay all costs associated to recording the deed and ½ of the Real Estate Transfer tax, and all associated legal fees.

Francis noted that Sewell Mapping has accepted the Board's request to update the maps for the cost of \$2,600. 00 rather than the previously offered quote of \$2,700.00 Sewell also noted that the cost is based on the estimated amount of changes (approx 40) to be made and the amount of impacted pages. If the work should exceed this amount, the cost could be more. Selectmen stated that if the costs exceed this amount, they wish to be notified.

Chief Kay gave a status report. He told the Board that he is still working on background information check regarding Mr. Hill's application. He said it should be done next week, and if it is done, he would like to bring him back next week to speak with the Board. Steve said that because they had already met him, it was not necessary, but was up to Chief Kay. Chief Kay said he will have to be sworn in by the Town Clerk/Tax Collector.

Chief Kay said otherwise it is business as usual; he is getting caught up with paperwork. He stated that he would like a Non-Public meeting following the public meeting tonight per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. He said the meeting should only take about 5 -10 minutes.

The Administrative Assistant asked Randy about the debris that is at Riverside Park. Randy stated that he can remove it, but will need the wire held up, and will need to have someone direct traffic. Chief Kay stated that he will try to see if he can have someone on day shift to direct traffic.

Steve stated that he is planning to remove the dead tree, which is located between the Fire Department and the Library this weekend.

The Board discussed the sanding and urethane of the old Town Hall floors. Palmer stated that he and Ellie have offered to volunteer their time to do so. Francis stated that he would also like to see the ramp completed, the windows and the floors. The Board discussed costs of urethane and the rental costs of a sander. Selectmen authorized Palmer and Ellie to do the floors, with costs not to exceed \$1,000.00.

Steve motioned to go into a Non-Public meeting at 6:49 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved. Chief Kay discussed 2 personal issues with the Board. No decisions were made.

Steve motioned to come out of the Non-Public meeting at 7:05 pm, seconded by Randy and approved.

Selectmen agreed to write a letter at Chief Kay's request regarding his employment duties of past/present for the Town. Chief Kay also asked the Board for some support regarding a personal issue, and the Board indicated they would be willing to do so.

Steve motioned to adjourn the regular Selectmen's meeting at 7:06 pm, seconded by Francis and approved.

Respectfully submitted by, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of October 02, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay

Steve motioned to go into a Non-Public meeting at 6:49 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Francis and approved. Chief Kay discussed 2 personal issues with the Board. No decisions were made.

Steve motioned to come out of the Non-Public meeting at 7:05 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by:

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Meeting October 09, 2012

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Chief Kay, Mark Stetson, Ellie Murray, Chip Stata, Palmer Koelb, Deborah Gelsi, and Kenyon Karl (recording the meeting)

Steve motioned to open the meeting at 6:00 pm, seconded by Randy and approved.

Selectmen reviewed and signed vouchers.

Steve stated that Chuck Townsend and Carol Friedrich attended a Selectmen's Meeting on September 25, 2012. Steve said he disagreed with Mr. Townsend's opinions regarding the unemployment rates/statistics of Vermont and has written a letter to Mr. Townsend, which he shared with the Board and attendees. Francis stated he has read the letter and also approves of the contents.

Selectmen noted that Deb Gelsi brought in an Event Application prior to the start of tonight's meeting. The event is for use of the old Town Hall on Friday, October 26 from 5 to 10 pm for a Halloween Dance. Francis motioned to accept the application and waive fees, seconded by Randy and approved.

Selectmen discussed an estimate from Jr. Davis to build a roof covering at the Transfer Station over the oil container. The estimate is for \$475.00. The Selectmen feel the price is very reasonable. Randy made a motion to accept the estimate, seconded by Francis and approved.

The Board reviewed paperwork related to the sale of a Town property. Because the sale is not final yet, the Board stated they cannot discuss it with the public.

Steve said he has looked at the Road Agent's report/ summary of upcoming work, and was wondering how much of the town mowing is done and what specific tasks they doing to prepare for winter. Steve said he will talk with Bobby.

Selectmen discussed costs related to the mapping update by Sewall. Steve stated he is unwilling to pay anymore than the \$2,600.00 regardless of the amount of parcel updates. Randy and Francis discussed the costs and requested that the Board be notified if the costs exceed the projected amt of \$2,600.00.

Steve discussed the request received from Joe Linandrillo regarding snow plowing for the upcoming winter. Joe requested that they Highway Department push the plowed snow back a bit further (5-10 feet) than in the past, making his lower road more accessible. The Board asked the office to speak with Bobby about the request.

Selectmen received the Pemi Baker Solid Waste contract. The contract is for May 1, 2013 to April 30, 2023 per the provisions of the Master Agreement. Randy signed the agreement, Steve said he is not willing to sign until he has read it through, and Francis also did not sign.

Mark Stetson from Avitar was in attendance, and discussed with the Selectmen the upcoming 2013 contract. Mark discussed with the Selectmen data accuracy issues/challenges, and contract options. Francis stated that he is not in favor of assessing a portion of the Town each year (ie ¼, ¼, ¼, ¼) as he feels this is unfair to some property owners, and prefers that the Town be done as a whole, all during the same year. Selectmen asked Mark if he could present them with the costs involved for doing the complete Town in the next year. Mark said he would do so and get back to the Selectmen.

Chief Kay gave the Selectmen a status update. The Chief stated that yesterday they did their yearly qualifications and have passed. He also noted that he has received a dispatch bill, which he will give to the office for processing. He stated that he is still working on background check regarding George Hill, and might be completed next week.

Selectmen discussed upcoming Election Day, November 6th. The Board decided that they will not have a Selectmen's Meeting that evening and discussed shared hours of coverage at the election. It was decided that Randy will be there from 8 -12, Francis from 12-4 and Steve will be there from 4-close. The Administrative Assistant will also be there from 8-4. Selectmen will meet about 5 pm, on the evening of November 5th at the Town Offices to take equipment up to the school to set up for the Election.

Richard Borger dropped off an Intent to Cut for Mark Evans, M/L 13-03-10, which the Selectmen reviewed and signed.

Ellie Murray discussed the sanding and urethaning of the floors at the old Town Hall. Steve said it may be best to hire a subcontractor. Both Palmer and Ellie stated they would be able and willing to donate their time rather than a subcontractor. The Board told Palmer and Ellie to keep them informed of what they would need, and the Board would support them. Ellie said the project may be held off until spring.

Steve motioned, seconded by Randy and approved to go into a Non-Public Meeting at 6:55 pm, per **RSA 91-A:3, II(a)** – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Selectmen met with Donna King. Randy motioned, seconded by Francis and approved to come out of the Non-Public Meeting at 7:14 pm.

The Board voted unanimously to seal the minutes of the Non-Public meeting for a period of 45 days, at which time the Board will review whether to unseal the minutes.

Randy motioned, seconded by Francis and approved to go into a Non-Public Meeting at 7:19 pm, per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Selectmen reviewed and discussed a welfare application.

Randy motioned, seconded by Francis and approved to come out of the Non-Public Meeting at 7:35 pm.

Selectmen agreed to grant the applicant's request for support of rent and utility.

Randy motioned to adjourn the regular Selectmen's meeting at 7:37 pm, seconded by Steve and approved.

Respectfully submitted by, Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting October 16, 2012

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Palmer Koelb, Bob Durfee, Chip Stata, Bobby Cass, David and Sharon Evans, Arnold Evans, Chris and Lisa Ball and Kenyon Karl (recording the meeting)

Steve motioned to open the meeting at 6:02 pm, seconded by Randy and approved.

Selectmen reviewed and signed Payroll and vouchers.

The Board reviewed letters written to property owners regarding assessment reviews. The Board prefers to have the office attach a copy of our Assessors (Avitar) response/opinion, rather than a summary of Avitar's opinions. The AA updated the letter, and the Board signed.

Selectmen signed the Minutes of Meeting of October 9, 2012. Francis stated that a Non-Public meeting was held last week. The Board voted to seal them minutes of that meeting for a period of 45 days.

The Board reviewed and signed the Pemi-Baker Solid Waste District agreement with NCES (North Country Environmental Services, Inc.) The 10 year term contract begins May 1, 2013 and expires on April 30, 2023.

Jeff Tenley from Natural Resources Conservation Service has completed his review of some properties in the Town that suffered damages during Hurricane Irene. The Board has received and read Mr. Tenley's summary report. The Selectmen reviewed and signed letters to the owners regarding the summary.

Bobby Cass was in attendance and gave the Selectmen a status update. He stated that the roadside mowing has been completed. There are 15 hours remaining on the machine if the Board feels there are area still needing mowing, otherwise he will call for it to be picked up and returned to the vendor. He has also had calls regarding East Side Road, the 2 bridges which need repair by Ruth Tatham's and Currier Hill Road. He stated that he does have some materials left over, but will still need to purchase some additional materials to complete these bridges. Bobby requested to purchase 2 used w-beams, and stated that he is waiting for quotes. Bobby said he will find out and let Board know by end of week. The Board discussed steel vs. wood and discussed wood rotting.

Randy asked Bobby about the removal of the tree by Gelsi's. Bobby said if Top Notch does not do it, he can talk to someone else about getting it done and costs.

Chief Kay stated that he has received a request to have a "slow school bus stop ahead" sign installed on Atwell Hill Road. Bobby stated that he will look to see if he has any signs, and will let Chief Kay know. Steve asked about the "Dangerous Intersection" signs. Bobby said he has the signs, and is waiting for NH Elec Co-Op to finish the work on East side Road.

Chief Kay said that last week all radios were taken to Grafton County Dispatch and they were able to help assist in narrow banding them, and was cost effective. He stated that they can now take the new radio to be programmed as well, and they can then submit for reimbursement of the programming costs.

The Chief told the Board that the cruiser recently had battery issues, a headlight was shorting out. He removed and replaced the bulb. He also told the Board that he is still processing paperwork and doing background work regarding his new hire. Chief Kay said they will be putting an order in for ammo; it will take about 6-8 months to be filled and will hopefully be billed by the end of the year.

Bob Durfee of Dubois & King was in attendance and presented the Board and attendees with a status update regarding the Evans Bridge project. Mr. Durfee said the Study Phase is now completed, and has been approved by the DOT. They are now moving towards the Preliminary Design Phase and are waiting for a response/approval from DOT. He also discussed replacing entire superstructure with concrete deck, the Evans' drive, transition, set up area for mobilizing, abutments, temporary bridge location. Mr. Durfee discussed increase in costs. He has printed/revised schedule. He stated that they are not going to make this to bid out this year, as they had a late approval from DOT with design. He stated that he still feels they can go to bid and begin construction next year. They are hoping for approval from DOT by mid December and possibly the first week in January might be a good time to put the construction out to bid. This would mean we could possibly begin by April 1st. The Board thanked Mr. Durfee for coming.

Randy motioned to go into a Non-Public Meeting at 7:15 pm, per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant, seconded by Steve and approved. Selectmen discussed a Highway Department employment application. Francis recused himself from any decisions that might be made, as he is related to the applicant. Selectmen discussed an application received for the Highway Department part-time help. No decisions were made, and Randy motioned to come out of the Non-Public Meeting at 7:18 pm, seconded by Francis and approved.

Selectmen requested the office to contact the Road Agent so that he could review the application and give input. Selectmen requested the office to run the ad for part-time help, again for another 2 weeks, and to modify the ad to read the request be for part-time seasonal help.

Steve motioned to go into a Non-Public Meeting at 7:19 pm, per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant, seconded by Randy and approved. Selectmen discussed a Town owned property. Randy motioned to come out of the Non-Public Meeting at 7:25 pm, seconded by Steve and approved.

The Board requested that the Chief visit the property to confirm that it is vacated. Chief Kay said they would do so tomorrow.

Randy motioned to adjourn the regular Selectmen's meeting at 7:35 pm, seconded by Steve and approved.

Respectfully submitted by, Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of October 16, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Randy motioned to go into a Non-Public Meeting at 7:15 pm, per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant, seconded by Steve and approved.

Selectmen discussed a Highway Department employment application. Francis recused himself from any decisions that might be made, as he is related to the applicant. Selectmen discussed applicant’s qualifications, hours and days of availability.

No decisions were made, and Randy motioned to come out of the Non-Public Meeting at 7:18 pm, seconded by Francis and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) of October 16, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Steve motioned to go into a Non-Public Meeting at 7:19 pm, per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant, seconded by Randy and approved.

Selectmen discussed a Town owned property.

Randy motioned to come out of the Non-Public Meeting at 7:25 pm, seconded by Steve and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting October 23, 2012

Present: Randy Morrison, Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Palmer Koelb, George Morrill
and Kenyon Karl (recording the meeting)

Steve motioned to open the meeting at 6:00 pm, seconded by Francis and approved.

Randy joined meeting at 6:05 pm

Francis announced that the Board signed a Purchase and Sale agreement with John and Hyrije Deveno regarding M/L 11-01-08, 403 Mt. Moosilauke Hwy.

Selectmen reviewed and/or signed vouchers and following documents:

- Meeting Minutes of 10/16/12
- Highway requisitions, Highway work week plan of 10-22 through 10-28
- Timber Cut for Philbrick, M/L 12-03-04, OP # 12-475-12
- Assessing review letter re: M/L 13-03-24
- Request by Holden for Highway Department's assistance in digging test pit by bridge abutment for Dufour Bridge
- Request from Avitar regarding forwarding info to DRA regarding assessment ratio
- DOT review of Preliminary Plans submitted by Dubois & King regarding Evans Bridge
- Land Use Change Tax re: Houston M/L 04-06-02, Review and sign

Selectmen discussed letters received from the Local Government Center (LGC) regarding upcoming 2013 renewal rates for Property Liability, Workers Comp, Unemployment Comp and renewal rates for Health, dental and life insurance. Also discussed in the letter is the return of surplus, which will be returned to the Town in the form of "Contribution Holidays" over the next 2 years. The Selectmen have decided to wait to sign, as the office is exploring options.

Selectmen received and reviewed an updated 2013 contract for Avitar. The Board requested the office to contact Avitar and see if someone from their office would be willing to come and discuss.

The Board discussed a Highway requisition for metal for guard rails for repair of bridges on East Side Road. The Board discussed replacing the railings with wood vs. metal. Due to the long term cost, the Board decided metal would be best and approved the requisition.

Kenyon stated that at the Trustee meeting it was mentioned that Steve offered to remove a dead tree by the Library and wanted to know if Steve would be doing so. Steve confirmed that he had volunteered his services, but after looking at the tree and the condition it is in, he will discuss with and probably hire and pay Randy to do the job.

George Morrill asked the Board if the Grading is all done in the Town. Randy said yes, it is nearly done, and per Bobby's work log for the upcoming week, it should be completed this week.

Steve asked about the DRA tax rate setting. The AA stated that she has spoken with the assessors,

and they are in the process of completing the MS-60. Steve stated that they would like to get that moving along.

The Board discussed a letter received from Tri-Cap requesting input regarding 2012 y-t-d funds spend in welfare assistance. The AA filled out the form, and Selectmen signed.

Selectmen discussed boarding up a vacated property. Selectmen will coordinate and handle themselves.

Chief Kay gave a status update. He stated he needs to start looking at budget items. Also, he has placed an order for ammo, and the bill will be coming. Chief Kay discussed the recently Town vacated property and his suggestions for boarding/locking the property. He also discussed the property next door to the vacated property with 24 vehicles that could be seen and he pictured. Selectmen stated they maybe need to speak with the property owner.

Randy announced the ongoing business:

- On October 25th 2-6 pm, Speare Hospital Flu Clinic will be held at the Wentworth Elementary School
- On October 31st, Trick or Treat hours will be 5:30 pm – 7:30 pm
- On November 6, Election Day, the Town Offices will be closed and there will be no Selectmen's Meeting
- On November 14, 2012 at 6:00 pm, there will be a Hazmit Meeting, with Paul Hatch, June Garneau (those who should attend: Planning Bd, PD, FD, Road Agent, School rep, Conservation)

Steve motioned that Board accept the Halloween hours of 5:30 pm – 7:30 pm, seconded by Randy and approved.

Steve motioned to go into a Non-Public Meeting at 7:03 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. The Board discussed a personal issue with Chief Kay. No decisions were made. Randy motioned to come out of the Non-Public Meeting at 7:13 pm, seconded by Steve and approved.

Randy motioned to adjourn the regular Selectmen's Meeting at 7:15 pm, seconded by Steve and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of October 23, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis, Chief Kevin Kay
and Catherine Stover

Steve motioned to go into a Non-Public Meeting at 7:03 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Chief Kay discussed a personal issue with The Board. No decisions were made.

Randy motioned to come out of the Non-Public Meeting at 7:13 pm, seconded by Steve and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by _____, _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting October 30, 2012

Present: Steve Davis, Francis Muzzey and Catherine Stover

Also Present: Chief Kevin Kay, Fire Chief Jeff Ames and Lisa Ames, Bobby Cass, Ellie Murray, Palmer Koelb, George Morrill, Mark Stetson, Peter Holden, Aryann Hamilton, Paul Ducharme and Kenyon Karl (recording the meeting)

Steve motioned to open the meeting at 5:55 pm, seconded by Francis and approved. Steve requested the meeting to open early as he stated he has roof damage at home from the storm and needs to get home.

Selectmen reviewed and/or signed the following:

- Vouchers and Payroll
- Meeting Minutes of 10/23/12
- Highway requisition for winter salt
- Timber Tax for Rakis, M/L 12-01-07 OP# 12-475-06 and Dunfey M/L 13-3-9 OP# 12-475-11
- Renewal Application for Solid Waste for Francis

Bobby gave a status update. He stated all roads are open. There is still some more cleanup needed in the south end tomorrow. Also, there is still one line down in the road on Buffalo Road, and they are waiting for the NH Elec-Co-op to fix. Bobby stated the Highway Department was out at 3:30 this morning, there are a few trees, down but no wash outs. Francis read a letter/report he wrote regarding storm damages that he noted as a result of driving the town today and gave a public thank you to the Fire Dept for their work.

Jeff Ames reported that they did not open the emergency operation center, as there were no big concerns. They were out about midnight. He stated there are still some communication issues to work out between the departments. Steve said he realizes and appreciates their work and thanked Jeff.

Bobby stated that he spoke with Chief Kay this morning regarding town conditions. Bobby asked the Selectmen about Veterans Day. He would like to work on Monday (Veteran's Day) and then take off Friday instead. The Board approved this.

Bobby also noted that he has done a temporary fix of the Transfer Station gate, but it still needs to be properly fixed.

Francis talked about the Hamilton Field sign which needs to be repaired. He stated that it had fallen down and he has given it to the Hamiltons. The Hamiltons have offered to repair the sign, and will bring it back in the spring. Francis made motion to allow the Hamiltons to repair and replace it, seconded by Steve and approved. Aryann said they will repair the sign and bring it back in the spring. She asked why there were two signs, one that the Hamiltons donated to the Town, and one erected by the Town. Palmer said the big sign was put in by the Board at that time and the reason for it was to include the park hours. Francis thanked Aryann for the offer.

Mark Stetson from Avitar was in attendance to discuss the 2013 contract renewal with the Board. Mark stated that data verification would be done for whole town in 2013, and the Reval would be done in 2016 per the State requirements. Steve asked for clarification on whether the town just had that done last fall.

Francis stated that it is his opinion that the data verification contains errors. Mark said in his opinion the data error is higher than he feels comfortable with. Mark stated that in-between the full data verification and the revaluation, Avitar would be doing ongoing tasks which they refer to as pickups. Selectmen signed the 2013 multiyear contract.

Chief Kay gave a status update. He said there are still electrical issues in the cruiser. In regards to the hiring process, it is still on hold, he is waiting for the background checks to be completed, and has not had the time. He has asked Grafton to assist. They are currently just keeping up with the case load as it is.

Peter Holden from Holden Engineering was in attendance to discuss the Dufour bridge with the Selectmen. They are now working on the Engineering study and will soon have it ready presentation. Mr. Holden requested to be scheduled to come to Selectmen's Meeting on November 13. Selectmen discussed with Mr. Holden bridge width (existing bridge is 13'x6'). They discussed whether to go to 12 or 14 foot. Mr. Holden discussed his concerns regarding pushing the plowed snow through. He stated that due to costs, they can make it smaller. They also discuss if a smaller bridge will allow a full oil truck to cross. Mr. Holden said yes, even a full logging truck can cross. Also discussed was paving about 25' leading up to the bridge. He asked the Board if they object to using used guard rail. The Board said they have no objection.

Francis stated that he went to Grafton last week to record the quitclaim regarding the property on Rte 25, and Grafton required the transfer tax payment. The office wrote a check for the transfer tax payment, and the Board signed it and it was mailed to Grafton.

The Board stated they would like to begin budget meetings November 20, and to continue each Tuesday afterwards until completed.

Selectmen stated that due to safety concerns, residents will no longer be able to empty recyclables themselves; the attendant on duty will do it for them. Steve motioned that signs be made and posted, Francis seconded the motion. Francis stated he will make the signs.

Kenyon asked about signs through New Hampshire the Beautiful. The AA said we are given 60 pts worth of free signage a year, and we have used ours up for the 2012 year (the Town received a new Transfer Station entry sign).

Steve noted the letter/report written by Francis regarding storm damage, and he thanked Francis.

Francis motioned to adjourn the Selectmen's Meeting at 6:42 pm, seconded by Steve and approved.

Respectfully submitted by Catherine Stover

Minutes accepted by
