

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting October 04, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Deb Vlk

Also Present: Janice Thompson, Palmer Koelb, Donna King, Chief Kevin Kay, Ellie Murray, Kenyon Karl, Arianna Hamilton, Carol Freidrich

Randy motioned to open the meeting at 6:03 pm, seconded by Francis and approved.

Selectmen reviewed and signed vouchers.

Selectmen reviewed and signed Intent to Cut for Robert Houston.

Selectmen reviewed and approved requisitions for town road agent.

Francis made a motion for Randy to sign the DuBois & King contract, seconded by Steve Davis and approved.

Selectmen received a Thank You from Voices Against Violence. This is to be posted on the bulletin board.

Chief Kay reported that Grappone Ford called about the fluid leaking in the cruiser. The parts have been ordered and our \$50 deductible will be placed on the order.

Chief Kay reported that Grappone also looked at rust spots on the cruiser and was told not covered by our warranty. Chief Kay will look into finding quotes and putting into next year's budget.

Chief Kay reports that the cruiser needs a new regulator also not covered by warranty. Our deductible is \$150 for this part. Next week the cruiser is in for these repairs and also an oil change. Cruiser's snow tires will be rotated into the vehicle in the next few months.

Chief Kay reported on the State County Prosecutors Assoc meeting budget for 2012. There will be a \$20.13 increase for the town. Chief Kay was voted in as Vice President of the State County Prosecutors Assoc. Chief Kay will be trying to involve more towns to join the association. Our budget for Wentworth is around \$5,700. Association prosecutes all of our cases brought to court each year which Wentworth has so far this year 9 or 10.

Chief Kay will be submitting flood picture damages from Irene to Road Agent Bobby Case and Catherine Stover, Town Administrator. He is going thru each picture to document where they are. Francis suggested a copy also for FEMA.

Wentworth Warren Ambulance Service case – finally over, subject only to some paperwork to be signed by both parties.

Cross Country Appraisal. 20 % decrease in overall evaluations, but increase in tax rate. Taxes overall will go up @ 5%.

Donna King brought up the issue of mowing on Eastside Road which has become excessively overgrown making for dangerous situations for walking, kids on bikes, etc. Selectmen have said that all of the roads need to be mowed and none have been done yet. Selectmen's responsibility to see that this is done and will look into the road budget to see if money can be spent to have this done. \$2500 in budget for mowing.

Kenyon Karl made a suggestion if a stop sign should be posted at the corner of Red Oak Hill and East Side Road. Very dangerous intersection. Some discussion about the proper location for this to happen and no solution was solved.

Janice Thompson & Arianna Hamilton on behalf of the Library mentioned that the Library has been having money issues because of the trust funds that help with the Libraries expenses have not provided what they anticipated in their initial budget for 2012. Question was asked, can the Library come to the Town for more money? Selectmen have no issue with the Library Trustees coming and asking for more money to help them thru the 2012 year.

Carol Freidrich asked Selectmen for an explanation of the Capital Reserve Fund. The Capital Reserve Fund was set up to purchase a new ambulance.

Steve motioned to adjourn the meeting at 7:52 pm, seconded by Randy and approved.

Respectfully submitted,

Deborah Vlk

Minutes accepted by _____, _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting October 11, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Ellie Murray, Kenyon Karl, Carol Friedrich, Palmer Koelb, Mike and Jerelyn MacDougal, Tom and Mary McGlaufin

Randy motioned to open the meeting at 6:05 pm, seconded by Francis and approved.

The Selectmen reviewed and/or signed the following:

- Meeting Minutes of October 04, 2011
- Report of Cut for Green, OP # 11-475-10, M/L 03-01-01
- DES Solid Waste Certification training has been scheduled for November for attendants
- Amended Septic Design for Neil Borger on behalf of Gaffney, M/L 04-02-43
- Amended Septic Design for Barnard on behalf of Case, M/L 02-04-05
- Estimated 2011 taxable market value of qualifying utility companies in Wentworth

Francis read a notice from Dubois & King stating that Engineers will be drilling borings at the Evans Bridge on 10/18 & 10/19, and the drill rig might block the road during midday operations preventing access. Francis called the Evans to let them know.

Steve read the letter and penalty issued by the DOL to the Town. The Town was found to be in violation of 2 RSA's, one for not submitting a Safety Summary Form, and the second for not having a Joint Loss Management Committee meeting within the last 2 years. These violations total \$500.00 (\$250.00 each). Steve stated that he is unwilling to pay the penalty. Steve made a motion to ignore the penalty issued by DOL, seconded by Francis and approved. Randy stated that he is opposed to this motion.

Donna King addressed the selectmen and inquired about the trees on East Side Road and Red Oak Hill Road which have not yet been removed. The Selectmen stated that a letter was sent to the property owner, requesting their permission in August, but we have not had a response. As it has now been nearly 2 months, the Board stated that because these trees pose a safety issue, they will proceed to have them removed. Randy will speak with Bobby about obtaining quotes.

Steve stated that he would like to have Non-Public meeting with Chief Kay at the end of the Selectmen's meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

Mike and Jerelyn MacDougal were in attendance and wanted to discuss with the Board the new Transfer Station hours, specifically the closure of Sunday hours scheduled to begin next month. They stated that for some it is a hardship to not be able to use the transfer station on Sunday. Francis stated he would be willing to help out if needed because he lives close by and could go and open the transfer station and allow them to dump a load of garbage if needed, but they said no, that the request is on their behalf as well as their neighbors, who would also like to see it open on Sundays. Selectmen stated that these hours will be revisited at the Town meeting in March, and the purpose of the closure is an effort to cut back on costs.

Carol Friedrich asked the board about obtaining a summary of costs of the transfer station. She stated that John Downing had previously made this request. Francis suggested that this compilation of information be available in January. Carol stated she would like to see it sooner. Selectmen then discussed the costs v. expenses of the transfer station.

Steve read a notice from our legal firm and stated that the matter of Warren Wentworth Ambulance vs. The Town of Wentworth is now officially over. Closing paperwork will be filed with the court.

Steve made a motion to subscribe to the Record Enterprise news for one year (\$36.00/yr), seconded by Randy and approved. Francis stated that he is opposed, as he does not feel it is in the budget.

Francis gave a brief summary of the visit with Bruce McLane, the FEMA representative, which occurred on October 6, with himself and Bobby Cass. Francis stated that the 3 of them toured the Wentworth areas impacted by Hurricane Irene. Bruce will coordinate with the Town the necessary documents to be filed with the State as we move forward.

Carol asked the Selectmen about the culvert by her house, wanting to know if FEMA would be assisting in any way, as it did not handle the flooding. Francis stated that because it was not damaged by the floods, it would not qualify for FEMA support on its own. Francis stated that he was informed that to qualify, a project must have a minimum of \$1,000.00 damage to be considered, and as result, several projects, including the area of concern brought by Carol will be combined together.

Chief Kay stated that the hours for trick or treating times for Plymouth will be on October 31st, between the hours of 5:30 pm to 7:30 pm. Chief Kay suggested that Wentworth hold the same hours. He will call Plymouth to get Wentworth's trick or treat hours added to the list.

Steve inquired and Chief Kay stated that he was given an award today; Steve made a motion that the Board congratulate Chief Kay on his award, seconded by Randy. Chief Kay stated that the Cruiser will be going in for some repair issues next week.

Chief Kay also stated that last week he did not submit pay roll expenses for the Animal Control officer. He will include the expenses on the next payroll period.

Chief Kay stated that a citation was given for speeding on Rt. 25. The driver was cited for traveling 93 mph in a 50 mph zone. He stated that due to the high speed and the area in which the excessive speed occurred, charges will be brought for reckless/unsafe driving as well.

Tom and Mary McGlauffin, Auctioneers. Tom and Mary specialize in the auctioning of Town owned deeded properties. He described their business; they handle the advertising, posting of notices, notifying neighbors and abutters. Selectmen discussed placing reserves and fees. The McGlauffin's stated that they do not solicit/add a "buyers premium", and their fees/costs is a 10% commission. Francis asked about fees if the property were to not sell or not meet the reserve. The McGlauffin's stated that if that should happen, the Town would not be responsible for any fees. Selectmen thanked them for their presentation of information and time, and would like to speak with them in March.

Selectmen discussed the return of inventory penalties. They discussed the time frame that was included of 3 years, 2008 and 2009. Carol stated that she felt that the Board should have gone back further than 3 years.

Palmer stated that on Monday a group gathered and held a Friends of the Wentworth Park & Rec. meeting. Among those in attendance at the meeting were Palmer and Deb Koelb, Joyce Woodes, Ash Eames, Kathy Keefe and Care Doe. Palmer stated that they will be meeting with the Library.

Palmer suggested that the front lawn of the Town Offices, which was newly reseeded this summer, be fertilized both in the Spring and Fall.

Motion by Steve to go into a NP meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, at 7:37 pm, seconded by Randy and approved. Selectmen discussed personal issues involving board members. No decisions were made.

Randy motioned come out of the Non-Public meeting at 7:40 pm, seconded by Steve and approved.

Steve motioned to adjourn the meeting at 7:43 pm, seconded by Randy and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of October 11, 2011 Meeting

Present: Steve Davis, Francis Muzzey, Randy Morrison and Catherine Stover

Motion by Steve to go into a NP meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, at 7:37 pm, seconded by Randy and approved. Selectmen discussed personal issues involving board members. No decisions were made.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting October 18, 2011

Present: Francis Muzzey, and Catherine Stover

Also Present: Ellie Murray, Kenyon Karl, Carol Friedrich, Palmer Koelb

Francis told the attendees that Steve Davis would be unable to attend the meeting, as he only had 4 hours of sleep the previous night.

Francis also told the attendees that Randy Morrison would be unable to attend the meeting due to personal issues.

Francis and Randy signed vouchers and payroll checks.

As such, no meeting was held.

Respectfully submitted,

Catherine Stover

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting October 25, 2011

Present: Randy Morrison, Steve Davis, Francis Muzzey, and Catherine Stover

Also Present: Chief Kevin Kay, Kenyon Karl, Palmer Koelb, Cynthia Campbell, Nicholas Campbell, Eric Merluzzi, Drew Merluzzi, Donna King

Francis made a motion to open the meeting at 6:06 pm, seconded by Steve and approved. Randy not present.

Selectmen discussed the transfer of monies into the capital reserve, and checks written for the return of inventory penalties.

Selectmen reviewed &/or signed the following:

- Highway requisitions and summary of upcoming events
- Quitclaim Deeds for Moulton M/L 08-03-09, Sackett, M/L 11-06-2A, Laauwe M/L 08-03-7B
- Notice of Intent for Leiter, OP# 11-475-16, M/L 02-01-02
- Notice of Intent for Swainbrook Campground, OP# 11-475-17, M/L 02-01-01
- Preliminary Estimate regarding Evans Bridge – Bridge Aid from DOT

Donna King addressed the selectmen regarding the updated agreement with Avitar allowing the tax collector to move forward in setting up the ability for residents to pay property taxes with credit cards. Previously Avitar had contracted with Govolution for services, and have since cancelled their contract with Govolution and are now using Invoice Cloud. Steve was willing to update the authorization, Francis refused to sign. Donna stated that she would prefer to bring her issues before the board when all 3 Selectmen are present.

Chief Kay gave the Selectmen a status update. The cruiser is back from Grappone, the window and power steering have been fixed. Snow tires will need to be swapped in the near future. Chief Kay told the Selectmen that Plymouth State University has generously offered to the Police Department, a color laser printer for free including extra ink cartridges. He would like to publicly thank them. .

Chief Kay stated that we have had some more burglaries, and the New Hampshire State Police may have some leads. He stated that the Police Department strongly recommends that residents remember to lock doors.

Selectmen discussed the letter received from the DOT regarding the Updated Preliminary Estimate for Bridge Aid, dated 10-19-11. It states that the replacement of the bridge is currently eligible for the State Aid Bridge Program, with total project costs of \$668,000.00. Selectmen discussed the fact that although we are eligible for this amount, they do not anticipate expenses to be anywhere near this figure for the restoration of the Evans bridge.

Randy Morrison joined the meeting at 6:45 pm.

Francis discussed hours set aside for roadside mowing. Francis stated he had spoken with Bobby, and he authorized 20 hours, and told Bobby that if Randy approved an additional 20 hrs (total of 40) that Francis would support that as well. Randy stated that he did authorize 40 hours total. Randy stated that

the equipment is available for use, and George Wilkins, who has done roadside mowing for the town in the past will do the mowing.

Donna readdressed the Selectmen, as Randy was now present. She summarized her request that the Selectmen sign the authorization to move forward with the software to allow residents to pay their property taxes via credit card and online. Francis again stated his disapproval. Steve made a motion to approve the authorization, as it was previously authorized, seconded by Randy and approved.

Donna also asked for the Selectmen's input on increasing the dog license fees from \$6.50 to \$7.50 for altered dogs and from \$9.00 to \$10.00 unaltered. She also asked that they consider raising the penalty fee for those that do not register their dogs by the required deadline to be increased from \$25.00 to \$50.00. Steve said that he opposed to licensing increases, Randy stated that he would be in favor. Based on the votes, Francis chose to abstain from voting, and in the absence of a majority vote to change the rates, the rates will remain unchanged. After discussion, Steve said he would vote to increase the late penalties, but not the license fees. He stated that he would like to first check the RSA to see if the Town is able to vote on these 2 issues separately, or if they must be both voted on together.

Donna asked the Selectmen if they would like to use a new color for each year in regards to the transfer station stickers obtained when the resident registers their vehicle. Selectmen discussed about how many stickers are used each year, how many were left, and the pros and cons of using a new color. Francis stated that it was voted long ago that the Tax Collector shall give a sticker to the resident when they register. There will be no fee applied for the sticker. Donna stated she will handle the issue.

Francis discussed the updated utility values which have been assessed by the DRA. Francis made a motion that we accept DRA values, seconded by Steve and approved.

Selectmen discussed beginning to schedule budget workshops. Francis made a motion that we begin the budget workshops December 6th, Tuesday at 5:00 pm, and continue through the month of December, seconded by Randy and approved.

Board discussed storage of Selectmen's documents, as the vault is overcapacity. Francis mentioned the possibility of storing boxes in the vault at the doll house. Steve stated he prefers to have the cemetery documents stored there. They also discussed the need to clean out the vault at the doll house, as it contains items that can be given to a library or donated elsewhere such as some older law books. The Selectmen agreed to meet at the Doll house on December 10th at 9 am to clean out and invoice the contents. Also in need of review is documents and storage space at the old town hall.

Francis motioned at 7:20 pm to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Randy and approved. No decisions were made

Randy motioned to come out of the Non-Public Meeting at 7:35 pm, seconded by Steve and approved.

Randy motioned to adjourn the meeting at 7:40 pm, seconded by Steve and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of October 25, 2011 Meeting

Present: Steve Davis, Francis Muzzey, Randy Morrison and Catherine Stover

Motion by Steve to go into a NP meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, at 7:37 pm, seconded by Randy and approved. Selectmen discussed personnel issues. No decisions were made.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____