

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 6, 2009

Present: Steve Davis, Randy Morrison, Francis Muzzey and Janet Woolner

Also Present: Police Chief Kevin Kay, Gini Gove, Palmer Koelb, Ellie Murray, Mae and Richard Borger, Kenyon Karl, Bobby Cass, Tim Minear, Clark Hill, Joe Vaughn, Donna King, and George Morrill

Francis moved to open the meeting at 6:00 pm, seconded by Randy and approved.

Randy advised the Road Agent that Frescoln Road has a hole in the road near the culvert and Bobby said he'd take care of it. Tim Minear inquired about the dip on Ellsworth Hill Rd off Rte 25 and Bob will look at that too. Bobby will also look at the width of Ephraim Page Rd. Selectmen approved two requisitions for the highway garage.

The Road Agent advised Cale Weeks has resigned and Bobby is looking for a replacement.

Police Chief Kay said the racetrack was rained out last weekend. He said they plan to run this Saturday and Sunday. He said Halloween trick or treat will be Saturday October 31st from 5-8 pm.

Joe Vaughn discussed a plan for payment for his deeded property.

Selectmen reviewed a Veterans disability and credit for Tim Minear and will get further clarification from DRA on eligibility requirements.

Donna King talked with the Selectboard about computer needs and it was agreed that more RAM memory is needed to operate. She provided the Select Board with a quote for changes needed.

Francis moved to approve minutes for September 22, 2009, and minutes and non-public minutes for September 29, 2009, seconded by Randy and approved.

Selectmen signed abatement for Mack M/L 05-08-28 and signed the MS-5 form.

Selectmen discussed the Borger property again. Steve Davis stated he did compass the property and came up with 6/10 of an acre. He also called DRA about the issue. There was discussion about the 1992 impact on the area. Richard Borger stated he should be grand-fathered. Randy moved to accept the current use status and to leave it as it was prior to 2009. This was seconded by Francis and approved by Steve. It is agreed the measurement not in current use is 12,600 sq. ft. as measured by Francis and Randy. It was also agreed to write a letter to the Department of Revenue Administration and to send Mr. and Mrs. Richard Borger, Sr. a copy.

Francis stated he was pleased that for the first time a Notice was posted for the Trustee of Trust Funds Meeting last week.

Dates for the Parks and Recreation Committee were discussed and Steve Davis said he would send a letter to the members scheduling the first meeting on Thursday, October 22, 2009 (6-7 pm) and every two weeks for six meetings.

Clark Hill stated he resigned as a Trustee of the Trust Fund because instructions voted by all the Trustees were not carried out. He submitted the minutes and discussed this with the Selectmen with hopes that changes will be made. Clark was told Terry Knowles from the Attorney General's office planned to talk with the Trustees during a Selectboard meeting in November.

Selectmen set dates for the budget reviews with departments for 4 pm 11/19/09 and 12/17/09.

Francis moved to go into non-public session at 8:05 pm per RSA 91-A: 3, II (a) to discuss setting compensation for a public employee, seconded by Randy and approved by Steve. Francis moved to come out of non-public at 8:14 pm, session seconded by Steve and approved.

The Selectmen discussed a 90 day review of an employee and agreed to grant a raise.

Francis moved to go into non-public session at 8:15 pm per RSA 91-A:3, II (c) to discuss matters which if discussed in public would likely affect adversely the reputation of any person, seconded by Randy and approved by Steve. Randy moved to come out of non-public session at 8:35 pm, session seconded by Steve and approved. No decisions were made.

Steve moved to adjourn the meeting at 8:36 pm, seconded by Randy and approved.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-public Minutes (1)
October 6, 2009**

Present: Steve Davis, Randy Morrison, Francis Muzzey and Janet Woolner

Also Present:

Francis moved to go into non-public session at 8:05 pm per RSA 91-A:3, II (a) to discuss setting compensation for a public employee, seconded by Randy and approved by Steve. Francis moved to come out of non-public at 8:14 pm, session seconded by Steve and approved.

The Selectmen discussed a 90 day review of an employee and agreed to grant a raise.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

**Non-public Minutes (2)
October 6, 2009**

Present: Steve Davis, Randy Morrison, Francis Muzzey and Janet Woolner

Francis moved to go into non-public session at 8:15 pm per RSA 91-A:3, II (c) to discuss matters which if discussed in public would likely affect adversely the reputation of any person, seconded by Randy and approved by Steve. Randy moved to come out of non-public session at 8:35 pm, session seconded by Steve and approved.

No decisions were made.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 13, 2009

Present: Steve Davis, Randy Morrison, Francis Muzzey and Janet Woolner

Also Present: Police Chief Kevin Kay, Gini Gove, Ellie Murray, Palmer Koelb, Bobby Cass, Kendra Bell and Tammy Letson, Donna King, and Emily Bryant

Francis moved to open the meeting at 6:00 pm, seconded by Randy and approved.

The Selectmen discussed the costs associated with the security monitor for the Town Clerk/Tax Collectors office. There was nothing in the Minutes showing that a decision had been made to assign costs, and that the majority of the Board of Selectmen recalled that the costs were to be assigned to the budget of the Town Clerk/Tax Collector.

Selectmen approved a Veterans disability tax credit for Tim Minear (M/L 08-04-05) and signed four requisitions (requested 1 ½" crushed gravel be put out for bid) for the highway garage. Selectmen requested the Road Agent get three quotes for the 1.5 inch gravel.

They also signed letters to the Department of Revenue Administration, Comsteller (M/L 05-01-23 and 05-03-03) and a land use change tax bill for Pollock (M/L 12-01-04B), and Doomage letters for Weeks (M/L 02-02-09), and Palmer (M/L 05-01-06).

Francis moved to approve the minutes and non-public minutes for October 6, 2009, seconded by Randy and approved.

Police Chief Kay advised Selectmen on the racetrack and said they had a few minor issues. They did race on Sunday and there was no ambulance present as requested by the Selectmen.

Donna King talked with Selectmen about the security monitor in her office and where the money was to come from. The Selectmen stated that there was no approval to pay for the system upgrade out of the Administrative budget. Donna King stated that the request did not come from her, but probably from her husband Larry King. Regardless, the Board stated that the costs would be charged to Town Clerk/Tax Collectors budget.

Kendra and Tammy from Crane and Bell CPA's discussed how their report differs from an Audit Report and provided an opportunity to ask questions. Kendra advised the Town is now 100% GASB compliant.

- They suggest monthly account reconciliation between the Treasurer and the Town Clerk/Tax Collector. (This is currently being done).

- They also suggested the Treasurer and the Administrative Assistant use the same software to eliminate duplication and save time. (Note: the current procedure used is compliant)
- Kendra suggested that the Trust Funds could have a better audit trail and mentioned that some towns use a brokerage firm to handle the stocks that may yield a better return.

Randy moved to accept the Compilation Report submitted by Crane and Bell; this was seconded by Francis and approved.

The Board of Selectmen stated to Ellie Murray that the Trustees need to give the Board a copy of their MS9 documentation submitted to the Attorney General's Office. Ellie said she did not know that to be a fact, and that she would call Terry at the Attorney General's Office. Randy stated he thought that we agreed to send a letter to the Trustees on the Board of Selectmen's position on the issue.

Emily Bryant discussed mapping with the Selectmen and made her services available to the Town.

The Road Agent said he will be grading roads this week and will do ditches on Beech Hill Rd near the Koelb and Leiter property, and will cut back limbs on Hilltop Rd.

Francis moved to go into non-public session at 8:00 pm, seconded by Randy and approved by Steve. Francis moved to come out of non-public session at 8:13 pm, seconded by Steve and approved.

Selectmen discussed hiring a temporary, part time employee for the highway department. Francis moved, seconded by Randy and approved to hire the person for the position after completing an alcohol/drug test and criminal background check.

Randy moved to adjourn the meeting at 8:20 pm, seconded by Francis and approved.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes October 13, 2009

Present: Steve Davis, Randy Morrison, Francis Muzzey and Janet Woolner

Also Present: Bobby Cass and Ray Patterson

Francis moved to go into non-public session at 8:00 pm, seconded by Randy and approved by Steve. Francis moved to come out of non-public session at 8:13 pm, seconded by Steve and approved.

Selectmen discussed hiring a temporary, part time employee for the highway department. Francis moved, seconded by Randy and approved to hire a person for the position after completing alcohol/drug test and criminal background check.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes October 15, 2009

Present: Steve Davis and Randy Morrison

Also Present

Steve moved to open the meeting at 7:00 pm, seconded by Randy and approved.

Steve moved to go into non-public session at 7:00 pm per RSA 91-A:3 II (c) seconded by Randy and approved to discuss matters which, if discussed in public would likely affect adversely the reputation of a person. Steve moved to come out of non-public session at 7:15 pm, seconded by Randy and approved.

Selectmen discussed an issue regarding a potential employee. No decisions were made.

Steve moved to adjourn to the meeting at 7:15 pm, seconded by Randy and approved.

Respectfully submitted,

Stephen G. Davis

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 20, 2009

Present: Steve Davis, Francis Muzzey and Janet Woolner

Also Present: Police Chief Kevin Kay, Ellie Murray, Palmer Koelb,
Bobby Cass, Donna King, Larry King, and John Vlk

Francis moved to open the meeting at 6:04 pm, seconded by Steve and approved.

Donna talked with Steve and Francis about upgrading the computers and the server and gave them a quote from Mainstay Technologies. She stated she would like someone other than the Administrative Assistant to have the password for the server (which is in the Selectmen's vault). She was told that others do have the appropriate information. It was agreed we do need more RAM and to get at least two quotes for upgrading the computers for next years' budget. She also asked if more could be done with the Town web site. She would like pictures on the site and be able to down load information and forms. Selectmen will check on the cost of additional options.

Chief Kevin Kay said he is busy and shorthanded. He said he would like a wireless router for the police cruiser and an additional jack in the Police Department. Chief Kay requested a non-public session later.

Francis moved to approve minutes and non-public for October 13, 2009. Steve asked the Administrative Assistant to update the minutes to include a request made to the Trustees of the Trust Fund last week to forward a copy of their MS9 to the Board of Selectmen.

Ellie said she called the Attorney General's Office and they said forms are to be given to the Attorney General's Office only. Francis discussed with Ellie his displeasure with her position that the MS9 will not be supplied to the Board of Selectmen. He wants minutes stating Ellie has been elected as bookkeeper. Ellie stated that she wanted Francis to move on to another subject because she did not want to discuss the subject. Ellie asked for Steve to intervene, and he stated that Francis is the Chairman and that it is not appropriate for him to decide whether or not to proceed on the subject. A Board member asked that the other Trustee's be aware of the request to supply the Selectmen with a copy of the MS9?)

Selectmen agreed that buildings (less than 100sq ft) will be taxed.

Selectmen signed abatement for Comsteller M/L 05-01-23/05-03-03, Timber Tax Warrant for Davis M/L 08-04-05A & Boyle M/L 01-02-13, and Timber Warrant for Brown M/L 13-04-09, Gove M/L 08-11-36, Breck M/L 08-03-06, Blodgett M/L 08-03-07a; and also signed Intent to Cut for Goodale M/L 04-02-32.

John Vlk gave the Selectmen a survey showing an acreage change for M/L 13-06-07 showing .89 acres vs 1.15 acres on the tax card.

Larry King asked who is responsible for the safety and security in this building and why the Town Clerk/Tax Collector's monitor was not in the Administration budget. Francis again advised that this was never budgeted for 2009 and the Town Clerk/Tax Collector requested a monitor this year and agreed to have it come out of Town Clerk/Tax Collectors budget because Selectmen said there was no money available in the Administration budget. Larry said it wasn't done right. Steve Davis said he agrees it wasn't done right; however, Francis disagreed because it was not in the budget. Steve said if they ask for it, it doesn't necessary mean it has to come out of their budget.

Francis moved to change the classification from commercial to residential on M/L 11-04-36, seconded by Steve and approved.

Steve moved to tax all buildings less than 100 square feet, seconded by Francis and approved.

Selectmen requested Rumney be contacted regarding the Wentworth Rumney perambulation.

Francis moved to go into non-public session at 7:15 pm, per RSA 91-A: 3, II (b) to discuss the hiring of a public employee, seconded by Steve and approved. Francis moved to come out of non-public session at 7:20 pm seconded by Steve and approved.

Selectmen discussed an applicant for the highway department and agreed not to hire the applicant.

It was agreed to place an advertisement in the paper for a full time seasonal associate to work 40 hrs per wk through the winter for the highway department. The ad is to state no benefits, must have CDL, and pass alcohol/drug test.

Bobby said Ephraim Page Road is done and he has two quotes on gravel.

Francis moved to go into non-public session per RSA 91-A:3, II (c) at 7:29 pm, to discuss matters which if discussed in public would likely affect adversely the reputation of a person, seconded by Steve and approved. Francis moved to come out of non-public session at 7:43 pm, seconded by Steve and approved.

The Selectmen discussed a situation with the animal control officer about neglected farm animals and options for care and housing for the various animals.

Francis moved to go into non-public session at 7:46 pm, per RSA 91-A:3,II (c) to discuss matters which if discussed in public would likely affect adversely the reputation of a person, seconded by Steve and approved. Francis moved to come out of non-public session at 7:55 pm. No decisions were made.

Selectmen discussed some of the budget amounts for this year and amounts for next year and the bridge reimbursement from the Department of Transportation.

Francis moved to adjourn the meeting at 8:20 pm, seconded by Steve and approved.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

October 20, 2009, Non-public Minutes (1)

Present: Steve Davis, Francis Muzzey and Janet Woolner

Also Present: Bobby Cass

Francis moved to go into non-public session at 7:15 pm, per RSA 91-A: 3, II (b) to discuss the hiring of a public employee, seconded by Steve and approved. Francis moved to come out of non-public session at 7:20 pm seconded by Steve and approved.

Selectmen discussed an applicant for the highway department and agreed not to hire the applicant.

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Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 20, 2009, Non-public Minutes (2)

Present: Steve Davis, Francis Muzzey and Janet Woolner

Also Present: Police Chief Kevin Kay

Francis moved to go into non-public session per RSA 91-A:3, II (c) at 7:29 pm, to discuss matters which if discussed in public would likely affect adversely the reputation of a person, seconded by Steve and approved. Francis moved to come out of non-public session at 7:43 pm, seconded by Steve and approved.

The Selectmen discussed a situation with the animal control officer about neglected farm animals and options for care and housing for the various animals.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 20, 2009 Non-public Minutes (3)

Present: Steve Davis, Francis Muzzey and Janet Woolner

Also Present:

Francis moved to go into non-public session at 7:46 pm, per RSA 91-A:3,II (c) to discuss matters which if discussed in public would likely affect adversely the reputation of a person, seconded by Steve and approved. Francis moved to come out of non-public session at 7:55 pm, seconded by Steve and approved. No decisions were made.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Minutes October 27, 2009

Present: Randy Morrison, Steve Davis, Francis Muzzey and Janet Woolner

Also Present: Police Chief Kevin Kay, Gini Gove, Palmer Koelb, Randy Comsteller,
Donna King, Lori Santelle, and Carol Friedrich

Francis moved to open the meeting at 6:03 pm, seconded by Randy and approved.

Francis moved to change the acreage on the American Legion assessment card to agree with the tax map for M/L 13-04-12 (should be 2.98 acres) and M/L 13-04-08 (should be 46.52 acres). This was seconded by Randy and approved.

Chief Kay said he's been very busy, and had some trouble with the cruiser and needs a new battery. He advised he met with the Road Agent on signs needed around town. The Chief said the American Legion has a new tenant for the racetrack. His name is Mike Rivers from Tilton and is doing lots of work (widening the track, lighting, stands, etc). The new owner will be in to meet with the Board of Selectmen sometime late fall or December. The Chief stated there were a few washouts over the weekend

Selectmen stated that they have never notified owners before doing the perambulation. Whereas the perambulation is required by law, and we feel no notification is necessary. Francis believes Rumney perambulation has not been done since the 1940s.

Francis announced that the Budget Reviews are public meetings and the dates will be posted.

Selectmen signed Intent to Cut for Rand M/L 10-01-06 and Fraser M/L 12-01-15.

Francis moved to approve Minutes for October 13th, October 20th and Non-public minutes for October 15th and October 20th (1), (2) & (3). This was seconded by Randy and approved.

Randy moved to authorize the purchase of gravel from Warren Sand and Gravel for \$3,600, seconded by Francis and approved.

Transfer Station certification was discussed for the Town and Francis does not want to be recertified. Steve moved, seconded by Randy and approved, to have the Chairman be certified.

Selectmen discussed the elder discounts on utilities, specifically Time Warner. Francis moved, seconded by Steve and approved, to have the administrative clerk review the Inventories and collect eligible names. Steve Davis will look for other companies that may offer discounts.

Francis advised the Town can put additional items on the web site.

Selectmen agreed to close the Selectmen's office Wednesday November 25, 2009.

Gini Gove said the Snowmobile Club will have Thanksgiving dinner at 12 Noon at the club House on Thanksgiving Day.

Francis moved to go into non-public session per RSA 91-A:3, II (c) at 7:12 pm to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Randy and approved by Steve. Francis moved to come out on non-public session at 7:22 pm, seconded by Randy and approved by Steve. Selectmen made a decision to provide assistance to a town resident and stated any future considerations will be contingent upon subsequent actions by the petitioner.

Francis moved to go into non-public session per RSA 91-A:3, II (a) at 7:22 pm to discuss dismissal, promotion or setting compensation for a public employee. This was seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 7:35 pm, seconded by Randy and approved.

Selectmen discussed a 90 day review for an employee and agreed to grant a raise.

Francis moved to go into non-public session at 7:37 pm, per RSA 91- A:3, II (c) to discuss matters which if discussed in public, would likely affect adversely the reputation of a person seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 7:46 pm, seconded by Randy and approved. No decisions were made.

The Administrative Assistant asked if she could have Wednesday, November 25, 2009 off and Selectmen agreed. Steve Davis made a motion, seconded by Randy and approved to give the Administrative Assistant the whole week off. She stated she only needed the one day off and not the whole week.

Steve moved to adjourn the meeting at 7:47 pm, seconded by Randy and approved.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes (1) October 27, 2009

Present: Randy Morrison, Steve Davis, Francis Muzzey and Janet Woolner

Also Present: Lori Santelle

Francis moved to go into non-public session per RSA 91-A:3, II (c) at 7:12 pm to discuss matters which if discussed in public, would likely affect adversely the reputation of a person, seconded by Randy and approved by Steve. Francis moved to come out on non-public session at 7:22 pm, seconded by Randy and approved by Steve.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes (2) October 27, 2009

Present: Randy Morrison, Steve Davis, Francis Muzzey and Janet Woolner

Also Present: Donna King

Francis moved to go into non-public session per RSA 91-A:3, II (a) at 7:22 pm to discuss dismissal, promotion or setting compensation for a public employee. This was seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 7:35 pm, seconded by Randy and approved.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non-public Minutes (3) October 27, 2009

Present: Randy Morrison, Steve Davis, Francis Muzzey and Janet Woolner

Also Present:

Francis moved to go into non-public session at 7:37 pm, per RSA 91- A:3, II (c) to discuss matters which if discussed in public, would likely affect adversely the reputation of a person seconded by Steve and approved by Randy. Francis moved to come out of non-public session at 7:46 pm, seconded by Randy and approved. No decisions were made.

Respectfully submitted,

Janet E. Woolner

Minutes accepted by _____, _____, and _____