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Wentworth Elementary School
School Board Meeting
12/21/2015

Board Members Present: Kathleen Mack, Melisa Farrell, Kevin Kay

Administration Present: Kyla Welch, Dan Rossner, Tonia Orlando

Public Present: 2 members

Kathleen Mack motion opened public session at 4:30 pm, Melisa Farrell second the motion.

Agenda review and disposition:

- Other business discussed, budget hearing date for January 19, 2016 @ 4:30 pm

Agenda amended to add the following:

- Bus contracts
- Signing of management audit
- Non-public meeting -- personnel
- Kathleen Mack made the motion to accept the minutes as written from the November 16, 2015 meeting and Melisa Farrell second it.

Principal's Report:

- Student Enrollment :

k = 5 1st = 6 total of 11

2nd = 7 3rd = 4 total of 11

4th = 9 5th = 4 total of 13

6th = 5

7th = 11

8th = 5

total population = 56

Climate at WES:

- Caroling today at Glenciff & Ammonoosuc Health, went very well and people seemed to enjoy the students.
- 12 Days of Christmas schoolwide with movements for each of the days, the students enjoyed it as did the staff.

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- Becky Ciulla = ran a morning meeting focusing on Optimism, the meeting was done well and the activity she did was helpful to the students.
- 8th graders leading Thursday Morning Meeting, spoke on cyberbullying and was very open about having a safe school.
- Cyberbullying presentation at PRHS for 6-8; Meaningful. Middle school was very respectful.
- Safety meeting (Christine Crane, David Jaffe, LeeAnn Lewis, Tonia Orlando) did a surprise Fire Drill, everything went great.
- Liability forms for the winter program are signed by all parents and has been mailed out to Loon Mountain, there are many chaperones for the program.
- PTO raised over \$300 dollars with tickets for the Christmas basket, Joan Wagner was the winner.
- Basketball is continuing with the girls winning their first game against Rumney and the boys team is still working towards their first win.

Student Shout Outs:

- Charles Comeau and Alexis Thompson for getting up at midnight to start rowing till 3 am to raise money for the stand up desks at Cross Fit.
- Abby, Luke and Hazel Bassingthwaite and their mom Keri were also there later in the morning and did rowing as well to raise money.

Staff Shout Outs:

- Mrs. Troiano and Ms. Ciulia for Christmas shopping for all the children that attend WES, there was money donated to the school for every child to get an outfit each.

Technology:

- Ryan Potter has advised that we use our Title money to replace desktops with Lenovo laptops. More Flexibility of use.

Facilities:

- Generator project complete and will be tested over the Christmas break.
- Heating system maintenance being done.

Community:

- Wentworth 250 th planning, Red, White and Blue bunting purchased
- Variety Show notification sent out. Need more acts.

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- WES had an article in the Union Leader with comments from Mrs. Orlando, the article was done very well.

Recent Events:

- 11/18 WES hosted the SAC meeting, they were impressed with the school.
- 11/19 Turkey Trot before the Thanksgiving Community meal 11:30 and 12:00
- 12/2 Winter Concert 6pm, the students did a good job
- 12/4 Report Cards / CLiF book Giveaway

Upcoming Events:

- 1/5 Author Visit thru Clif
- 1/7 CLiF Grant book giveaway
- 1/8 , 1/15, 1/22, 1/29 Winter Program at Loon
- 1/19 Data Team meeting with Staff
- 1/22 Report Cards go home
- 2/2 thru 2/4 Author Visit thru CLiF grant Tim Sheu

Discussion Items:

- January School Board meeting will be on Tuesday 1/19/2016 @ 4:30pm Non public, 5:00 Public.
- The School Board will meet at 5:00pm on February 4, 2016. The Budget hearing is on 2/4/2016 @ 6pm. The Board will then decide if there will be another meeting needed by the end of the month.
- Mrs. Welch presented the first draft on the budget, everything in the 2015/2016 budget will be in the 2016/2017 budget with two corrections that the board would like made.
 - Removing line for Funded/Gifting in the budget since it is not being used.
 - Add in for school board fees for State Association.
- Discussion on new auditor was brought up, needs to have CPA and history of school auditing experience. Town auditor was brought into discussion as an option to use.
- General fund for purchasing new phones, fire alarm, update security, fire extinguishers, etc.
- Gym floor needs to be redone but only the surface. The maintenance of the coating is expected to last 5-7 years. We are at year 7 or 8.

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- Recycling at WES is beginning, working with the town on this. Waste has gone up, having Jon Frances looking into unauthorized people using the school dumpster for personal use.
- Mrs. Welch will also have Jon Frances work on the ongoing gas smell in the school.
- Mr. Kay brought up Capital Fund and how it can be funded. Mr. Rossner discussed Capital Reserve warrant article and a fund balance account. There was a discussion on starting a low balance to get a fund account started. Mr. Rossner will bring in an example to show the board and decide from there on what to do.
- Mr. Kay brought up concerns with budget and town feelings if the budget is 1.5 million.
- Second draft of the budget will have two changes discussed and 5 article warrants for the board to look over.
- February 8, 2016 is the deadline on budget and February 12, 2016 is the last day for article warrants to be submitted.
- Mrs. Mack brought up the times for the town meeting, thinking that it should be later than 3pm since it is on a Saturday.

Annual School Meeting:

- 3/5/2016 @ 4:30pm School District Meeting, WES 8th graders will be at this meeting selling food.
- 3/8/2016 VOTING DAY
- 3/12/2016 Town Meeting

Public:

- A gentleman from the town brought up the checking in voters and asked if there are two monitors and a clerk monitor to check on verification of town residents. This brought up the question regarding two positions or just one for treasurer and secretary. Mr. Rossner stated he was going to be attending a monitor class and would bring back information on the process.
- Mrs. Welch ask about having one clerk and/or one treasurer. The board discussed a set rate or hourly rate. Mrs. Mack asked about their pay being a set rate or hourly. It was stated that it should be annual fee of \$100.00 for the district

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meeting. This will be added into the school board budget line. Mr. Kay would like to discuss this at next meeting

- Town meeting may make it possible for the secretary position to be two year position.
- School District meeting may have School Treasurer and Clerk elections
- Discussion on athletic department needs to have wording contracts.
- 2018 thru 2023 Robertson Transit Bus services for school, sports, field trips, and winter programs, contract will be up as of the 2017/2018 school season. Tabled until the March meeting.
- The school bus contract will be discussed at the March 2016 meeting
- Mr. Kay wanted to commend Mrs. Orlando for going to the Cyberbullying Presentation with the middle school and to the parent presentation as well.

Non-Public actions taken:

- Samantha Carberry approved as a special education aide for the remainder of the 2015/16 school year.'

Motion: Ms. Mack Second: Ms. Farrell All in Favor

- "To approve a non resident student to attend Wentworth Elementary School for the remainder of the 2015/16 school year with the tuition fee waived."

Motion: Mr. Kay Second: Ms. Mack All in Favor

Kyla Welch, Assistant Superintendent of SAU 48, did not recommend accepting a non resident student to the district. There was no further discussion.

Meeting adjourned at 6:45pm

Respectfully Submitted,

Vickie Moore