

**Wentworth Select Board  
Meeting Minutes  
May 5, 2020**

**Those present:** Arnold Scheller, Paul Manson, Chief Ames, Chief Trott, Francis Muzzey, Palmer Koelb, Andrew Lasser, Linda Franz and other residents. In attendance via Zoom conference call was Omer Ahern. Jordan King was excused from meeting due to a personal commitment.

**Called to Order:** Arnold Scheller, Chairperson, called the meeting to order at 5:07pm.

Select Board non-contemporaneously signed the following documents, as permitted by NH Governor's Executive Order 2020-04:

Vendor and payroll checks.

Select Board Meeting Minutes for April 21 and 30, 2020.

Abatement request for Pine Haven Campground.

Timber Tax Warrants for Reed, Stuart, Brunt, Boucher and McKinnon.

Current Use Application for Herlihy.

Elderly Exemption for Toomey.

Highway Dept. Capital Reserve payment request.

Veterans Tax Credit application.

Francis Muzzey called a Point of Order to read a document he wrote regarding meeting procedures and minutes for previously held meetings as well as some other comments. A copy of this document is attached to these minutes.

Chief Jeff Ames reported on two fire calls, one at Wentworth Transfer Station and another in Grafton (no response necessary). Fire Department did not have access to the Transfer Station. He did not have a key, and the lock box combination had been changed.

**A.Scheller made a motion for Paul Manson, Road Agent, to provide a key for the Transfer Station gate lock to the Fire Department. Seconded by O.Ahern. By roll call vote, A.Scheller voted yes, O.Ahern voted yes. Quorum voted in the affirmative, and motion carried.**

Discussed the need to carry on with completion of the Hazard Mitigation Plan.

**A.Scheller made motion for Jeff Ames and Paul Manson to contact June Garneau to set up dates for future Hazard Mitigation Meetings. Seconded by O.Ahern. By roll call vote, A.Scheller voted yes, O.Ahern voted yes. Quorum voted in the affirmative, and motion carried.**

Chief Trott presented his report which is an attachment to these minutes.

Per a suggestion by Francis Muzzey regarding the need for clean fill for cemeteries from Town Highway Department road ditching. **A.Scheller made a motion to have the Cemetery Trustees contact the Administrative Assistant to request delivery of**

**available clean fill. Seconded by O.Ahern. By roll call vote, A.Scheller voted yes, O.Ahern voted yes. Quorum voted in the affirmative, and motion carried.**

Discussed purchase requests of bridge materials by the Highway Department. Put on hold pending adherence to the Town's Purchasing Policy. Purchases over \$1,000 require three (3) written quotes. J. Ames suggested changing the policy to include all purchases except verbal/telephone quotes versus written quotes. To be addressed in future policy revisions meetings by Select Board.

J.Ames discussed the possibility of having two burn sites at the Transfer Station to avoid future burn hazards. J.Ames, R.Rugar, and P.Manson to come up with a plan and report to Select Board.

A.Scheller inquired of status of delinquent minutes. OAhern reported that he reviewed and notated amendments to some of the 2019 minutes. O.Ahern is not able to make these revisions to the existing draft minutes and notes due to his physical limitations. He suggested contacting previous Select Board member to assist in getting minutes up to date. A.Scheller will contact State municipal agency for advice and direction.

L. Franz reported financial position of Town funds. With a large June 1<sup>st</sup> payment due to the schools and lower tax income expected, it is recommended that discretionary spending be suspended. Due to the current situation with the COVID-19 pandemic, it is unknown at this time if residents will have difficulty with tax payments that will be due in July 2020. A.Scheller will reach out to School Board regarding possible payment deferrals. L.Franz to provide contact information.

Francis Muzzey requests contact information for Cemetery Trustees, L.Franz to provide.

**A.Scheller made a motion to adjourn. Seconded by O.Ahern. Quoram voted yes and the meeting was adjourned at 6:22pm**

Respectfully submitted by:  
Linda Franz, Administrative Assistant



**Arnold Scheller**  
Chairperson



**Omer C. Ahern, Jr.**  
Board Member



**Jordan King**  
Board Member

There was a meeting on March 16. That was a Monday. The annual meeting took on place on Saturday, March 14. The 15<sup>th</sup> was a Sunday and does not count in the number of hours prior to the notification of a meeting. Therefore the meeting of March 16 was illegally conducted.

At this meeting of March 16 papers were handed out indicating procedure by which the meetings would be conducted. The manner in which this was done indicates clearly that some decisions had been made prior to the meeting and outside the meeting because nothing relating to these actions were shown in this meeting. There cannot be decisions made outside the meeting.

There was a meeting on March 17 at 1:45. I was at that meeting but my name does not appear in the list of those present.

There was a meeting on April 7. At this meeting Linda made comments alluding to a complaint which I had requested in an email to be read but was not read. The reason this request was in writing was to avoid coming to the meeting and also because you said you wanted things in writing to be brought up before the board. Yet when it was brought up you neglected to discuss it openly and the video does not reflect any action taken on this matter. Yet unknowingly I discovered that this email was included in the April 7 minutes yet no motion was made during the televised meeting, which best indicates what really took place, as to any action being taken on the request. All correspondence coming into the office must be made known to the public. The minutes do not properly reflect the actions within the meeting and further indicates a 2<sup>nd</sup> occasion in which decisions are being made outside the meeting without public knowledge. Had I not read the minutes in addition to viewing the video I would not have known they were included. There is no vote taken in the meeting to include the email in the minutes. This is a cover-up of a topic that you did not wish to discuss and hoped it would go away. Furthermore on the email annexed to the minutes there were additional words not a part of my original email. No vote was taken in the meeting to add these words nor do they properly reflect what I originally wrote. Any addition such as these should have been a part of the minutes and not on anything that is annexed to the minute and composed by somebody else.

Also in the April 7 meeting a motion was made and the minutes reflect "no vote was taken but acknowledged by those participating in the meeting". This is not a proper way of doing municipal business. If a vote is made, it needs to be 2<sup>nd</sup>. If it is not seconded it cannot be acted upon. Why it was done this way is out of order. Even the road agents report was not read at the meeting in its entirety. if it had been read the public would realize how ridiculous some of the things in the construction project for the summer really are such as now we seem to need a fourth person to get things done according to one of the paragraphs in the road agents report. Furthermore there was no motion to include the road agents report in the minutes. I think it should have been included but the proper procedure was not followed in either of the circumstances. As a point of information for a later moment I asked when is my email going to be read or can I read it.

There was a meeting on April 9 for the purpose of observing town equipment. It certainly wasn't an emergency meeting and unnecessary. If it could not be brought up in the April 7 meeting it should've waited until meeting of April 21. The public needs to be properly notified and informed and the board can not be doing business outside of meetings.'



**WPD Activity Report**  
**Presented 05/05/2020**

Please note that the following is a summary of notable activity conducted by the Wentworth Police Department, (WPD), but does not reflect “all” of WPD’s activity during this time frame.

The WPD continues to take part in in the scheduled conference calls held during the week regarding updates concerning COVID-19.

The WPD took a report of a discarded syringe laying on the side of Rte#25. Chief Trott located the syringe and it was packaged and disposed of properly.

The WPD assisted the California Highway Patrol with a background investigation on a potential candidate applying for a position with their agency.

The WPD assisted the NHSP with a background check regarding a Wentworth resident applying for a Security Guard/Private Detective/Bail Enforcement license.

The WPD took a report of a Wentworth resident who was obtaining prescription drugs and then allegedly selling them. The prescribing physician was notified of the report and the report is being investigated.

The WPD took a criminal mischief report where a window had been broken at the WES. It appears that it may have been done accidentally with a ball, but it was never reported to the school.

Last but not least, thanks to Linda’s perseverance and hard work, Wentworth claim with PRIMEX regarding the theft of more than \$84,000.00 from the Town.



June 8, 2020

STATEMENT IN COMPLIANCE WITH NH RSA 91-A:3

The Select Board Meeting Minutes posted herein are the original notes and drafts as prepared by the Administrative Assistant or other administrative personnel employed at the time. Some of these notes and drafts have been reviewed by Select Board members in attendance at the meetings. These Select Board members made their own notes and suggestions primarily pertaining to technical and formatting issues which are now part of these minutes. The current and previous Select Boards take no accountability for any inaccuracies, omissions, formats or completeness of these minutes.

**Wentworth Board of Selectmen  
May 7, 2019 Meeting**

Attendees: Morgan Currier, Francis Muzzey, Omer Ahern Jr., Paul Manson, Deborah Vlk, Deb Ziemba, Tanya Vela, Kay Bailey, Janice Thompson, Palmer Koelb, Linda Frantz

Trustee of the Trust Funds Board: Linda Franz asked Select Board to sign documents under oath. – Basically stating that George Morrill, Linda Franz, and Beth Folsom are the only Trustees presently serving as Trustees of Trust Funds. The 2<sup>nd</sup> form signed was the Acknowledgement of Trustees.

Tax Collector reported that there are presently 181 unlicensed dogs. She will be producing a Warrant and she will be sending out letters and will also call the owners of the dog. But there is need to clean up database as many numbers are disconnected.

**Muzzey:** How many unlicensed dogs are left over from last year?

**Deb Ziemba:** About the same, but the Town never did a Warrant. A warrant is the creation of a bill, an order to pay.

**Currier:** If the dog owners do not come in to pay the license fee, then the Police has someone go out to the house to make the proper inquiry.

- Have to figure out campground issues of concerns.. Has list and certified letters are coming back –
- Morgan Currier let Select Board know if they need to come in and help go through campground records.
- **Tanya** said meeting is set up with Mark Stetson to go over issues.
- Tax Bill rate – who generates it? How does it originate? The Administrative Assistant will ask Tammy Letson at Crane and Bell and someone at DRA? Who generates it?
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**Treasurer Deb Vlk** heard from two (2) companies on pricing with only one vendor being the Town's Accountant Crane & Bell. The Select Bboard and Administrative Assistant need to look at the Town's contract with Crane & Bell. The Administrative Assistant will contact Tammy at Crane and Bell about it.

**F. Muzzey:** Doesn't agree.

**Kay Bailey:** Suggested that Crane & Bell are already looking at the Town's books and they do have access to all of the Town's records, etc.

### **TRANSFER STATION (T.S.)**

Update by F. **Muzzey** – He reported that the recycling area is a mess. Things are not where they're supposed to be. Randy Rugar was instructed to give a report on those working at the Transfer Station. Randy is frustrated. Tanya has a document from Randy on what should/should not be there. These issues have to be rigorously enforced so that additional costs are unnecessarily put on the town taxpayer.

**Currier:** Her recommendation is to have the Attendants come in and the Select Board will present to them the expectations given and have documentation signed and then, when expectation not met, there is a paperwork trail.

**Omer Ahern Jr:** Aren't you supposed to have some type of certification to work at a Transfer station. Tim Upson and Jim Folsum are the two employees. Both still need the class in Concord. Tim went down on Friday and did the training.

**August Training for Dump Supervisor** – Jim Folsum to be present for August 8<sup>th</sup>.

### **Highway Department**

**Road Agent** stated that while driving new truck back he was wondering about insurance on the new truck. Is there insurance? NEED TO REIMBURSE HILLSBORO FORD TRUCK for package with 2-way radio and garage door opener.

The Highway Department reported a call from a resident on 324 Rowen Town Rd Saturday regarding driveway washed out. Whose responsibility is it to repair the driveway? Promises were made by past Road Agents. Discussion ensued. A reference was made to a 1997 FEMA grant for boxed culverts.

**Currier:** Will draft letter to resident. "In an effort to work this out." TIMELINE?

**Omer Ahern Jr:** Need confirmation from homeowner to come in and meet with BOS.

**Road Agent:** You want the culverts cut? I will need a ditching bucket for the back hoe (Lots of water). He asked John – how'd John do it? He used grader – ditches haven't been ditched correctly even when done. No problem but will take me ALL SUMMER to clean the ditches on the sides of the roads in Town.

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**Liz Philbrick:** This brings up a problem caused by one of the Selectman 2-3 years ago. Town had to do away with ditching...

**Mailbox issue:** **Road Agent** had full intention of fixing mailbox – after work hours in personal vehicle.

**Muzzey:** Reasons beyond our control, this road was made incompatible for L. Philbrick's living conditions. We're fixing it. Not an isolated incident. TC to BOS: You can direct him to do it, right?



**Omer Ahern Jr.:** when it comes to roadways and towns, there's a lot of legal issues to be considered. The Board of Selectmen cannot assume anything. The Town needs to look at the deeds to the land owner's property (L. Philbrick) – Omer said it is best to tread lightly without having the full knowledge of the situation.

**Motion was made by M. Currier to fix wrongs permitted by previous Board of Selectmen; F. Muzzey seconded the motion. Call the question. Muzzey voted yes; Omer Ahern Jr. voted yes; Currier voted yes. Motion carried.**

**Muzzey:** Next year in budget put in 3-4-500 dollars to fix mailboxes from mailboxes damaged by snow plow. Personally, I know mistakes happen. This would be a nice gesture.

**Currier:** I completely agree, but if due to negligence the Town can't afford to repair/replace all damaged mail boxes. What about the Town Employee doing the plowing?

**Palmer** – Stated that it appeared to him that the BOS was treating symptoms and not the problem by paying to replace mailboxes – if there is a trend, we need to address that so people are held accountable for their negligence.

**Palmer** – Several years ago 3 mailboxes were taken out in 3 separate times in one winter.

**Omer Ahern Jr.:** is there a protocol as to where mailboxes should be placed?

**Police Chief:** Certain height and distance. It's in writing by Postmaster General with the requirement posted and if the mailbox is not acceptable a notice is left in the mailbox of the landowner.

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**Road Agent:** One more bad item: When the Highway Department got the tank and pump out for the magnesium to flush it out they found that someone had left the mag chloride in the pump all winter and it rusted out the pump so it is no longer usable. The pump was left full. The Road Agent drained it out and filled it up with used motor oil and still the pump did not budge.

**Currier:** If the Highway Department is not planning on using it. (PM: 6k gallons), if we're not intending to use it – then... nothing to use it. If he rebuilds it will cost 500-600 dollars to make the proper repairs.

**Positive HWY DEPT NEWS:** Chris from HEB Engineering will start the survey work next week at the Frescoln Road Project. There is a reduction in scope of what needs to be done on Frescoln Road. A full wetland survey now is not needed –so there should be some savings in going forward with some of the engineering work.

## **Planning Board**

**Palmer Koelb and Morgan Currier** spoke about John Meade, secretary of the Planning Board, and North Country Council will be coming to the June Planning Board meeting and the Select Board members are encouraged to attend on June 3<sup>rd</sup> to be in on discussion on Master Plan.

## **Additional Items**

**Administrative Assistant** reiterated the need to move forward on a decision about payroll before Deb Vlk leaves on vacation May 20<sup>th</sup>

**Select Board Comments:** **Muzzey** to do research on different forms of tax relief, etc.

**Omer Ahern Jr:** Didn't know that a SB member needed to bring key for Planning Board meeting, but now I know!

NOTICE: Anyone know someone who can donate time to prune tree?

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## **Highway Department**

**Road Agent:** We were talking about having someone plow for us in the Winter – we should put an ad for full time seasonal position starting Nov 1<sup>st</sup> or a sub-contractor with own truck and pay decent hourly rate of \$70 - \$80/hour

**Currier:** stated she was pretty sure not in budget.

**Road Agent:** Stated that if the Highway Department has big trucks and hire someone and if a truck breaks down, something will have to be done. The Road Agent will have to look at the Highway Department to see what can be done. In winter the Highway Department will need a 3<sup>rd</sup> truck – it sounds like a lot of money, \$2800 - \$3000 is all it is. Is our sander not our fuel?

**Road Agent:** Stated that he would like to try and keep the truck for 10 years if possible.

**Liz Philbrick:** That man last year plowed on dry road – 40 mph.

**Road Agent:** Just putting my concern out there – at least 20k needs to be set aside for repairs to the truck.

**Omer Ahern Jr.:** Stated it seems the Town needs to put out a Request for Bid on this matter.

**Road Agent:** The Road Agent stated he felt that the money from sale of truck should go back to Highway Department.

**Muzzey:** Authorization to spend does not increase even if unexpected funds come in except in rare circumstances.

**Road Agent:** Next question. If the Highway Department has 5k for repairs, does Frescoln come out of the highway budget? It's coming from FEMA and the State. The Road Agent stated that it is not prudent to do repairs if they'll be ripped out by FEMA and the repairs are wasted. The Road Agent does not think the Town can expect two (2) plows to do all the plowing in a timely manner in the winter during snowstorms.

Administrative Assistant: respect anyone with long-term thinking/planning

**Currier:** Request for Proposal/Bid.

20K out of materials budget for roads to this project.

**Road Agent:** If I told you what it would cost to fix these roads – 35k isn't even 1/5 of what's needed.

**Currier to Road Agent:** still want a proposal because we know we'll need a 3<sup>rd</sup> party at some point.

**Currier** read fuel expectations from DOT.

**Omer Ahern Jr.:** "I'd like to see the RSA for the requested action"

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**F. Muzzey made a motion at 8:18 PM to go into Non-Public meeting pursuant to 91- A:3. Omer seconded the motion. Omer voted yes; Currier voted yes; Muzzey voted yes. Motion carried.**

**At 8:37 PM the Select Board came out of nonpublic meeting. Omer made a motion to seal the minutes of the just completed Non-Public session. Francis seconded the motion. Currier voted yes; Omer voted yes; Muzzey voted yes. All voted yes. Motion carried unanimously.**

**The meeting adjourned at 8:42 PM on a motion by Omer Ahern Jr. and seconded by F. Muzzey. All voted yes. Motion carried. Meeting adjourned.**

Minutes compiled by Tanya Vela, edited by Francis Muzzey & Omer Ahern Jr

Approved by Selectmen on .....

.....  
Francis Muzzey

.....  
Omer C. Ahern Jr.

.....  
Morgan Currier

5/3/20 5/7/19 BOS  
minutes  
Linda's Name spelled Wrong  
Top of Page 1  
Top of Pg 2 NOT unnecessarily  
put in Town Taxpayers!!  
Bottom of P. 2 who's, T.C.



June 8, 2020

STATEMENT IN COMPLIANCE WITH NH RSA 91-A:3

The Select Board Meeting Minutes posted herein are the original notes and drafts as prepared by the Administrative Assistant or other administrative personnel employed at the time. Some of these notes and drafts have been reviewed by Select Board members in attendance at the meetings. These Select Board members made their own notes and suggestions primarily pertaining to technical and formatting issues which are now part of these minutes. The current and previous Select Boards take no accountability for any inaccuracies, omissions, formats or completeness of these minutes.

**Wentworth Select Board  
Meeting Minutes  
May 14, 2019**

**Select Board Present:** Morgan Currier, Francis Muzzey and Omer C. Ahern, Jr.

**Call to Order:**

Chairperson Morgan Currier called the meeting to order at 10:03 a.m.

- **Tax Warrant**
  - The Board met for the sole purpose of signing the Tax Warrant for Period 1: January - June.
  - **Motion. F. Muzzey made a motion to sign the Tax Warrant. O. Ahern seconded the motion. All voted yes. Motion passed unanimously.**
  - All members of the Select Board signed the Tax Warrant.
- **Motion to adjourn. M. Currier made a motion to adjourn the meeting. O. Ahern seconded the motion. All voted yes. Motion passed unanimously. Meeting adjourned at 10:11 a.m.**

**6 p.m. Meeting Cancelled**

Respectfully submitted by: Tanya Vela  
Administrative Assistant to the Select Board

Approved by Selectmen on .....

\_\_\_\_\_  
Chairperson, Morgan Currier

\_\_\_\_\_  
Board Member, Francis Muzzey

\_\_\_\_\_  
Board Member, Omer C. Ahern, Jr.

5/3/2020 Review of  
BoS minutes by OCAJ  
May 14 2019 Short mins  
see e-mail of F.M. 4/26/20  
I will look for Non  
Public Minutes/Notes  
per Email of F.M

**Wentworth Select Board  
Meeting Minutes  
May 19, 2020**

**Those present:** Arnold Scheller, Jordan King, Chief Ames, Paul Manson, Francis Muzzey Andrew Lasser and Linda Franz. In attendance via Zoom conference call, Omer Ahern, and Chief Trott.

**Called to Order:** Arnold Scheller, Chairperson, called the meeting to order at 5:05pm.

Select Board signed the following documents:

Vendor and payroll checks.  
Eversource letter.  
Forms transferring ownership for Doll House.  
Abatement/refund request for Perry.  
Timber Tax Warrants for Morrison and Comeau.  
Land Use Change Tax for Owen and Georges.

A.Scheller announced that the NHDOT plans to resurface a portion of Route 25. The letter and map are attached and are a part of these minutes.

Discussed the Governor's Emergency Order #25 Pursuant to Executive Order 2020-04 which authorizes municipalities to use their abatement authority to abate interest on liens and delinquent tax bills.

**A.Scheller made a motion to continue to charge interest on liens and delinquent tax bills. Seconded by J.King. By roll call vote, A.Scheller voted yes. Jordan King voted yes. O.Ahern voted yes. All voted in the affirmative, and the motion carried.**

A.Scheller reported that a culvert on Goves Lane collapsed, and an Emergency Order was approved for repairs. On behalf of the Town, he thanks the Highway Department with the help of equipment and labor provided by Jared King. All did an outstanding job.

O.Ahern addressed the issue of missing non-public and delinquent minutes. He cited RSA91-A:5 which indicates that any personal notes taken during a public meeting are not subject to open records law, and what the Town has is sufficient. No decision, motion or vote was made by the Select Board.

A.Scheller read the Police Report, and a copy is attached and is a part of these minutes. Chief Trott commented about Face Book postings to the Wentworth Bulletin Board page. He emphasized that posting on social media is not an acceptable way to report a crime. If anyone feels that they are a victim of a crime, they are encouraged to call the Police Department or 9-1-1.

Chief Ames presented a new Purchasing Policy for the Town. A.Scheller thanked him for his hard work and for taking the initiative and coordinating with Chief Trott to get this done. O.Ahern is of the opinion that a public hearing should be held.



**A.Scheller made a motion to adopt and accept the new Purchasing Policy. Seconded by J.King. By roll call vote, A.Scheller voted yes. Jordan King voted yes. O.Ahern voted no. The motion carried with a vote of 2-1.**

Chief Ames also reported that there were three call over the past week; a Warren grass fire, false alarm at King Forest and a structure fire in Benton. The department also met for hose training. He also announced that the Fire Department will hold its annual plant and bake sale on Saturday, May 23, 2020 from 9am to 1pm.

Road Agent reported that ditching on Zoe and Auguste Roads is going well, and a resident is accepting the fill. Some residents have requested the magnesium chloride application. **A.Scheller made a motion to purchase one tankful of magnesium chloride at approximately \$5,500. Seconded by J.King. By roll call vote, A.Sheller voted yes. J. King voted yes. O.Ahern voted no. The motion carried with a vote of 2-1.**

Road Agent also discussed his purchase request for wood to repair bridges. **A.Scheller made a motion to purchase the wood from Chris Crowe for \$1,860. Seconded by J.King. By roll call vote, A.Scheller voted yes. Jordan King voted yes. O.Ahern voted yes. All voted in the affirmative, and the motion carried.**

Road Agent updated situation with the roller. It needs a hydraulic motor and is too expensive to fix. He suggested selling it for \$3,000 to \$5,000 and renting a roller for 1-2 months.


**At 6:05 pm, A.Scheller made a motion to enter into a non-public session pursuant to RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.* Seconded by J.King. By roll call vote, A.Sheller voted yes. J. King voted yes. O.Ahern voted yes. All voted in the affirmative and the motion carried.**

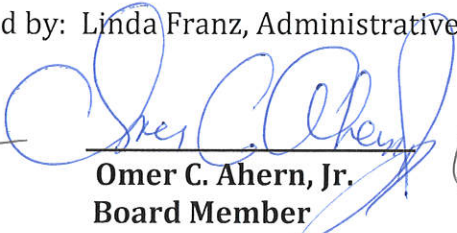
Reentered Public Meeting at 6:45pm.

**O.Ahern made a motion to seal the minutes of the just concluded non-public session. Seconded by J.King. By roll call vote, A.Sheller voted yes. J. King voted yes. O.Ahern voted yes. All voted in the affirmative and the motion carried.**

**A.Scheller made a motion to adjourn. Seconded by J.King. All voted yes and the meeting was adjourned at 6:47pm.**

Respectfully submitted by: Linda Franz, Administrative Assistant

  
Arnold Scheller  
Chairperson

  
Omer C. Ahern, Jr.  
Board Member

  
Jordan King  
Board Member



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan  
Commissioner

William Cass, P.E.  
Assistant Commissioner

May 4, 2020

Re: Bethlehem-Carroll, Wentworth 42780

Chairman of Selectmen  
~~Douglas Campbell~~ Arnie Scheller  
PO Box 2  
Wentworth, NH 03282

Dear Mr. Campbell:

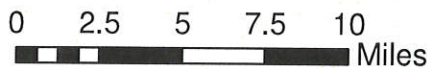
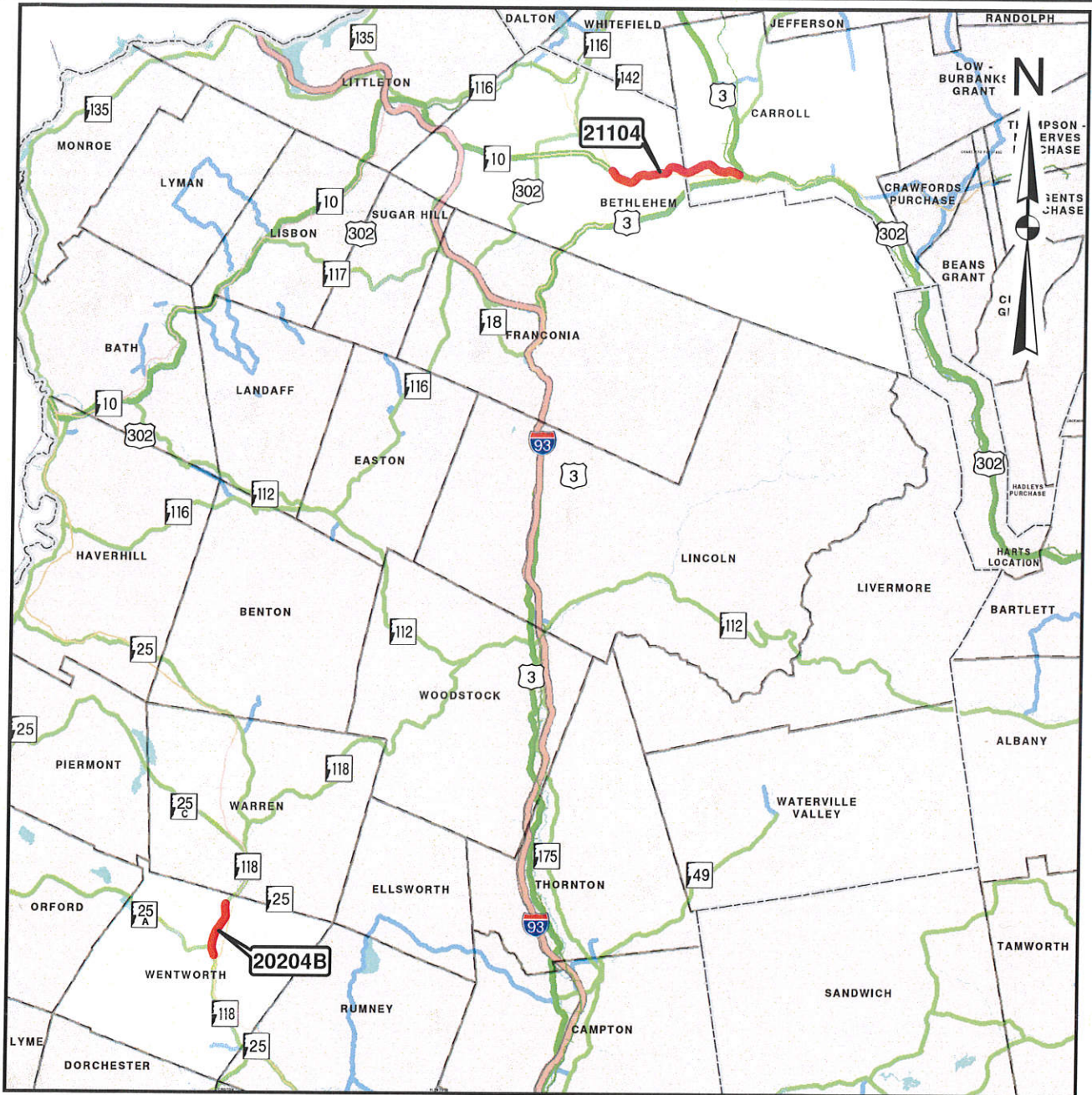
The proposed project is a pavement preservation project and involves resurfacing 7.5 miles of roadway in Districts 1 and 2. The project is located in the Towns of Wentworth on NH 25 and Bethlehem-Carroll on US 302. The purpose of the project is to extend the life of existing pavement and prevent more expensive improvements from being needed in the immediate future. The proposed actions include full width shim overlay, full width leveling course overlay, spot inlays, shoulder leveling, pavement markings, adjusting catch basin inlets within existing pavement limits, and replacing plug joints on bridges. Drainage, guardrail, and signing will be assessed and may also be included. All proposed work is within the State right-of-way.

Engineering studies have been initiated to refine the scope and limits of work necessary for this project. The Department's Bureau of Environment is in the process of evaluating the potential environmental impacts associated with the project. To assist in this evaluation, I am asking that you notify me of any concerns relative to the project's potential impacts on environmental, social, economic, or cultural resources, such as wetlands, historic properties, and invasive plant species.

Some transportation projects require mitigation for possible wetland/stream impacts. The natural resources in this project area have not yet been identified and investigations are forthcoming. Preliminary engineering studies have begun and the Department will attempt to avoid, and minimize impacts through design before determining if there will be any stream or wetland impacts that may require mitigation. **As a proactive measure the Department would like to request a list of the Town's preferred/priority mitigation efforts that the Department may evaluate and consider undertaking if it is determined that the project does in fact require mitigation. Please let us know if your Town has identified such priorities.** In the absence of any Town priorities to evaluate the Department will pursue permittee responsible mitigation through the Stream Passage Improvement Program (SPIP). If it's determined that no viable options exist through the SPIP, the Department will pursue a payment into the Aquatic Resource Mitigation Fund (ARM Fund), at which time those funds will become competitively available through the ARM fund grant process.



# Bethlehem-Carroll, Wentworth 42780



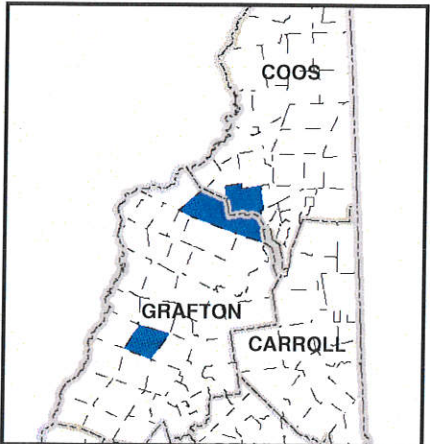
**LEGEND**

- 42780
- Interstates
- US Routes
- State Routes
- Unnumbered Routes



**State #: 42780**  
**Federal #: X-A005(012)**

**LOCATION MAP**



**WPD Activity Report**  
**Presented 05/19/2020**

Please note that the following is a summary of notable activity conducted by the Wentworth Police Department, (WPD), but does not reflect “all” of WPD’s activity during this time frame.

The WPD continues to take part in in the scheduled conference calls held during the week regarding updates concerning COVID-19.

The WPD handled a sex offender registration this past week. The registration was completed which is mandated by statute and the required completed paperwork was forwarded to the sex offender registry in Concord.

The WPD responded to a domestic dispute between a mother, father, and an adult son. There was also another adult female on scene at the time. The domestic was very heated at the time but Chief Trott was able defuse the situation and the adult son and his female friend agreed to the leave the property. The mother and father were satisfied with their son just leaving and no further follow up was required. There were no reported crimes during this incident.

The WPD took a theft report from a property owner on North Dorchester Road. It was reported that a \$500.00 chain hoist had been stolen from the property. There was some video and photo evidence obtained at the scene and Chief Trott is currently investigating this theft.

Chief Trott responded to an open door at a property on Rowentown Road. This door has been found open in the past and was secured by Chief Trott. Please note that this reported by an observant neighbor and we thank them for notifying the police department.

The WPD assisted the Wentworth/Warren Ambulance with several calls for service within the town of Wentworth over the last couple of weeks.



**Wentworth Select Board  
Meeting Minutes  
May 20, 2020**

**Those present via a Zoom meeting:** Arnold Scheller, Omer Ahern, Jordan King, Dan Rossner, Kevin Kay, Lauren Youngs, and Linda Franz

**Called to Order:** Arnold Scheller, Chairperson, called the meeting to order at 4:05pm.

This was an informational meeting, and intended to develop lines of communication between the Select Board and the School Board.

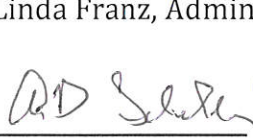
A.Scheller pointed out that the Town may experience a deficit during the pandemic and inquired of the school's plans to handle. It was determined that it is solely the Town's responsibility as there are more resources available to the Town.

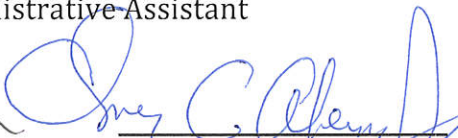
D.Rossner briefly explained the school's budget process and how tax rate is established.

O.Ahern inquired about any discussions of school consolidation. D.Rossner informed that there are no ongoing discussions. It would not be cost effective as there would be bussing and special education costs.

**A.Scheller adjourned the meeting at 4:41pm**

Respectfully submitted by:  
Linda Franz, Administrative Assistant

  
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**Arnold Scheller**  
Chairperson

  
\_\_\_\_\_  
**Omer C. Ahern, Jr.**  
Board Member

  
\_\_\_\_\_  
**Jordan King**  
Board Member



June 8, 2020

STATEMENT IN COMPLIANCE WITH NH RSA 91-A:3

The Select Board Meeting Minutes posted herein are the original notes and drafts as prepared by the Administrative Assistant or other administrative personnel employed at the time. Some of these notes and drafts have been reviewed by Select Board members in attendance at the meetings. These Select Board members made their own notes and suggestions primarily pertaining to technical and formatting issues which are now part of these minutes. The current and previous Select Boards take no accountability for any inaccuracies, omissions, formats or completeness of these minutes.

**Minutes of Wentworth Select board Meeting**  
**(Minutes Taken By Martha Trott)**  
May 21, 2019

In Attendance: Omer Ahern, Jr.  
Francis Muzzey  
Chief Wallace Trott  
Road Agent-Paul Manson (R/A)  
Kay Bailey and her mother  
Palmer Koelb  
Amy Collette

**Called to Order:** 6:15 P.M.

1. Pledge of Allegiance
2. Minutes of previous minutes approved

**Reports of Town Officials:**

a) Police Department: Chief Trott reported that rumors were not true that there was a murder/suicide in Wentworth. However, tragically there was a suicide. Due to a computer issue he was unable to share any further police activity, but, stated that he would at the next meeting.

**New Business:**

Omer read a notice of intent to cut – stated that it needs to be signed at next meeting since dates don't match, **further review needs to be done.**

**Road Agent** – No real bad news – He stated that unfortunately he did “**not**” pass his driving test today stating that he failed, but, stated that he would retaking it again within the next two weeks.

**Road Agent** addressed email sent out by Omer regarding not replacing any ones mailboxes – Agent said it is to late some are already done - 6 more or so in town still need to be replaced - Road Agent stated that he feels it is the town's responsibility if they were taken out by winter plow truck.

Omer stated that his e-mail was not preventing that from being done; he was trying to make sure that what was being replaced was our fault. Road Agent stated that was not what his e-mail said and he would be happy to show it to him. Omer stated that he would like to see it later. Road Agent stated that he should have mailboxes and posts on hand for matters such as this.

**Road Agent** stated that resident Mr. Snell wants an 8', 4x4 post from the town and he will then do the rest. Does any one have a problem with him buying posts from Tractor Supply?

**Motion made to replace mail boxes by Omer – 2<sup>nd</sup> by Muzzey. Motion Carried.**

**Road Agent** stated that there was a sink hole near a culvert and that there were 6 culverts in need of replacement. **Road Agent** asked for permission to purchase 6 culverts some 30 feet long and asked if he could do so out of his material line item because he does not have a line item for culverts.

**Road Agent** has 3 estimates for several culverts 18” in diameter at approximately \$11.00 a foot.

**Omer** – If a department head wants an expenditure, then it must be submitted in writing for review, not just sprung on them in a meeting.

**Road Agent** stated that approximately 6 culverts needed replacing on Turner Road, Atwell Hill Road, Rowen Town Rd, and some others,

**Chief Trott** asked if that was a line item and it was determined that it was not.

**Road Agent** stated that was why he was asking for the monies out of the materials line item, because he did not know where to take it from.

**Omer:** Do you want/need this?

**Muzzey** – Can we make this a line item for next year?

**Palmer** – Town requested that any expenditures over \$500 be put up for approval by Select Board.

**Muzzey** – Are these delivered prices?

**Road Agent**– Yes, and, I would like to do business with Core&Main, I have done business with them before and they produce good products.

**Muzzey** – Warrant article are authority to spend and tell where money is coming from but does not require to be spent in intended line item if there is good reason to do different.

**Omer** – Again I think it is not very fair to ask us for permission to spend money if we do not have advance notice. We need to have it in writing for review.

**Road Agent** – If you want this to be in advance it is not possible. I am doing more than I should be as it is, I don’t know what you expect of me. I can hand in my resignation right now if you want, it doesn’t matter to me, there are 1500 other jobs out there right now that I can pick from.

**Road Agent** - I don't know how you expect me to make chicken soup out of chicken (**expletive**).

**Omer** -I object to your language in this venue and I think you owe these fine people in attendance an apology, and, I feel that some of this conversation should be done in private session.

**Kay** - Thank you, I am not comfortable with this language and I am not comfortable with the conversation; it is an employee matter and should be in non-public.

**Road Agent** - I do not mind talking about this here in front of everyone.

**Omer and Muzzey**- Chief Trott??????

**Chief** - The Road Agent opened this up in a public meeting, he's the employee. So it's up to the board.

**Road Agent** - I have an obligation to the town I realize that. I apologize to people present for my language and for getting hot. I could spend \$5000.00 on culverts. It's hard to help if I keep getting backlash.

**Muzzey** - Bring in estimates next week. What you need, how many culverts you need, length, and price per foot.

**Omer** - If you have it in your budget then order it. If it's over your budget, we need to approve.

**Road Agent** - I do not have a line item for this. This is why I am asking. Where is money for the culverts coming from? What line item does it come out of?

**Muzzey** -It is not a line item in this year's budget. Plan to put a line item in next year for this. We can not exceed your budget. You can move around items to match your need.

**Chief Trott** - Clarified what was being asked by the Road Agent and stated that this is getting a little heated and off track.

**Kay** - \$500.00 spending cap 2016, 2017, 2018. In 2017 equipment was ordered and was canceled due to being over the 500.00 dollar mark.

**Road Agent**- Ok, I have no problem with this. Let me buy \$5000 worth of culverts, mix of footage. We will save a lot. Might be 6 dollars a foot.

**Muzzey** - Stick with 6 culverts. Work on more next year.

**Kay-** We have a purchase policy that needs to be followed by both of these guys (Referring to Chief Trott and Road Agent stating that they are not residents).

**Road Agent:** Won't use same vendor on all the culverts. Only one vendor will sell 30 footers. Have to go with 28 footers to 'bell' together. I will not be here next week – daughter has sports award at 5:30 – will be here during the day only.

**Muzzey** – Forward us a memo – 6 culverts, how much and from whom.

**Omer-** You need to present this in writing to us per the purchase policy.

**Road Agent -** Subject change. **Road Agent** stated that he still needs wi-fi so he could scan and send to you. Will be time and cost effective.

**Omer** – Town of Wentworth Purchase Policy - Purchase **not** in approved annual budget, must be presented in writing and approved. If it is in your budget and under a certain amount you can go ahead and order it.

**Chief-**Yes, that is the policy, up to a certain amount.

**Omer** – Read from the written purchase policy – “for purchases over \$1001.00 must have bids and written request.”

Asked for 3 copies of the policy be made and to be given to all select board, Chief Trott copied and gave to board members.

**Muzzey** – Offered to help Road Agent with writing down bids and other items and doing the math.

**Road Agent -** Will have everything by next week.

**Omer:** A person in Town asked if and when the highway department is working on Town roads that they put up signs warning people of the work they are doing.

**Road Agent** – Again stated that the Wi-fi needs to be changed – He stated that it was asked for 6 or 7 weeks ago now. He stated that he doesn't think that Tanya has done anything towards getting this done.

**Omer-** The new administrative assistant is doing her best and is trying to get to these matters as best she can but she has a full plate.

**Road Agent -** Well I find that hard to believe, it's been 6 or 7 weeks, I mean how much of a job is this really, a phone call?

**Road Agent** – And then there's the town policy for health insurance. – 60 days from hire, I was told I will have it June 1<sup>st</sup>. I was told that there would be no



'waiting', I was promised vacation time, and other things at my interview. Now, I am waiting. Chief was there. I don't want to put him on the spot, but Morgan was there as well. She should know, but who knows what she will say now. The bottom line is I am not getting things that I was promised.

**Omer-** That was not this board. I can't comment on those matters.

**Road Agent** - Well since you brought it up, I have discussed my two raises with this board, how long ago now? And I still have not heard anything about that either.

**Kay** – Stated that the employee policy should have been reviewed. She stated that he should not be getting these things if there is a policy. Also stated once again that this should probably be discussed in a non-public and that this should not be in a public meeting again stating that she was not comfortable with this.

**Omer moves to go to last item on agenda**

**Amy Colette** – Has been in town for about 2 months. No blood root plants in park, she would like to take blood root from own garden to put in Riverside Park and see if it will grow. Wants to transplant daffodils and Trout lilies to Riverside Park. Wants to donate them. Wants to also put some in and around the Cemetery.

**Muzzey** – Wants clarification as to where Colette's house is and what cemetery she is talking about. Does not want to step on cemetery commission toes.

**Omer** – Is worried about invasive species - we need to make sure what is being planted on town property.

**Colette** – Will plant only native species.

**Omer** – Check with owners of cemetery.

**Muzzey** – We own Riverside & Hamilton Park.

**Kay** – At least she was nice enough to ask.

**Collette** – I will email Department of Ag. For permission

**Palmer:** Riverside park – Referred to a flood a few years ago Town had access to \$80,000 for fixing park after flood and the Town did not use it. We are now losing the park. We are going to lose park completely if nothing is done. We have had incompetent select board members for years now and have paid a price for it.

**Road Agent** – Speaking of the town, what about the town gravel pit – we can apply for a permit to get gravel from the river, there's lots of gravel there for free.

**Palmer:** That was another screw up by an incompetent select board. We have Steve Davis to thank for that on top of the money we did not get for the park.  
**There was Much debate over the gravel that the own has but can't get to.**

**Omer** – Member of Baker River association – We still have to go to DES – Chairman works in Warren.

**Chief talking for Randy Ruger** – On another note/subject the transfer station had a very busy weekend and needs an electronics pickup.

**Muzzey** – The electronics are just costing us money.

**Muzzey** – Notice of request to cut – Check not signed for Richard and Nancy Borger will follow up later.

**Road Agent** – Just remembered that he needed to talk about speed limit on Rte#25 because of complaint by a Wentworth resident who was going to be here.

**Chief** – That was Randy Comstellar and his request was withdrawn for tonight at least, and that is why he is not here.

**Muzzey** – Brought up new tax that was levied

Notice of abatement: Mark Shellbeck – Tim Alawood – Error brought to Tanya's attention. Law has been changed that tax bill goes to owners of camper trailer not to owner of land. Trailer has to be register by owner. This pertains to campgrounds and may need some more clarification.

**Muzzey** – Read grant for \$4,000 to town for look into preservation of old town office.

**Muzzey** - Made motion to vote on it next week. 2<sup>nd</sup> by Omer.

**Kay** – There is no committee for this. Select board needs to vote on it. Jen Mede was handling this

**Omer** – Stated that this needs to wait for Morgan

**Omer** - Primex wants to place a cap on workers comp.

**Muzzey** – Brought up Solid Waste membership. Decided to hold till next week.

**Muzzey**- Environment of solid waste management permit was due March 31, 2019 Allowance for solid waste management to exist. Was for 2018. Is a

delinquent request. Not sure what this is for and asked if Randy Ruger should be completing this.

**Chief** – I am pretty sure that Glen Campbell used to fill this out and send it to them. Randy Ruger probably doesn't know anything about this.

**Muzzey** have Tanya call NHDES to let them know that we are working on it. Need to fax it 603-271-2925

**Kay and Mother** – Does town have a letter requesting money for non-profits? If so, the town voted not to send any monies to these people. The board agreed.

**Road Agent** - Federal off road diesel fuel excise tax? Need a \$600 dollar gage to measure for the tax break. No way of tracking how much fuel goes into each vehicle. Saves 30 cents a gallon if we track.

**Muzzey** – Look into the cost of a gauge. Do we have a way of tracking it now? Can we do it this year?

**Road Agent** – Why was the highway department budget cut so much this year?

**Kay and Mom** – We were at every meeting. The people did not care. They were just looking at the bottom line.

**Road Agent** – We need a 3<sup>rd</sup> guy plowing. The town will not be happy come winter.

**Kay** – Need to have special town meeting for approval of extra cost. You will get Complaints. John and I can only do so much. What about a special town meeting?

**Muzzey**: You have to go to Superior Court. – Cost around \$2,000 or so.

**Road Agent** – We may not have enough drainage material, just saying, I can only do so much.

**Muzzey** - We do have road block grant we can look at that.

**Road Agent** – We sold a truck for \$17,000. Why can't we say that the highway department gave this money to the town, so give it back to the highway department to use as they need.

**Muzzey**– Explained why we could not do that.

**Road Agent** – Said to try for a special meeting in July. They need to do something; they need to figure out how to get a 3<sup>rd</sup> guy.

**Omer & Muzzey-** You need to put this in writing and outline what you need and the reason why, and then present it to us.

**Road Agent-** Here you are one again asking me to do more than I should be doing in order for me to do my job. I should be able to just take care of these matters.

**Omer and Muzzey** – Explained the process and why the R/A needs to do what they are asking of him.

**Omer-** I understand that you are use to working in the private sector and you could and would just go and purchase something without having to worry about it, but, that is not the case now.

**Omer-** We are accountable to the people, and we have to do our due diligence when it comes to spending monies, and right now, we are talking about spending monies that we don't have. We have to justify all expenditures and we will.

**Muzzey** – Explained in past years they had a block grant and that selectmen agreed to raise certain amount of money to match grant money. Not sure what happened with all that.

**Chief** – Explained that the town made mistake regarding the block rant and took a big hit as a result of that. Chief stated that Ray Youngs would be the person to speak with regarding details.

**All** – Talked about the reasons why the highway department was cut.

**Adjourned to non-public – Muzzey made the motion – Omer 2<sup>nd</sup>. Motion carried.**

Let the meeting notes show that no decision was made at this time on a matter discussed in a previous non-public April 30<sup>th</sup>, 2019 at 5:18 P.M.

**8:30 Motion made to come out of non-public.**

**8:34 P.M. Motion to adjourn the select board meeting by, Omer 2<sup>nd</sup> by Muzzey. Motion carried.**

Meeting adjourned.

Minutes compiled by Martha Trott, edited by Selectmen

Approved by Selectmen on .....

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Francis Muzzey      Omer C. Ahern Jr.      Morgan Currier

5/3/20 Review of  
May 21, 2019 BOSmt  
minutes by OCA  
On P. 1 they say minutes of  
5/17/19 were approved. 11??  
Top of p. 2 How OCA & FM  
voted? OA-ye, FM-ye  
TOP of P. 6 Bold print "Town"  
is missing → On back →

Pg. 2 / on P. 6 of P  
motion by F.M. 2nd  
Order But No  
mention of Decision/Vote

How  
can  
it  
be  
made  
clear  
that  
revisions  
will  
be  
made



June 8, 2020

STATEMENT IN COMPLIANCE WITH NH RSA 91-A:3

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Review  
5/28/20  
OCH

**Wentworth Select Board  
Meeting Minutes  
May 28, 2019**

**Call to Order:**

Chairperson Currier called the meeting to order at 6:00 p.m.

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**Select Board Present:** Morgan Currier, Omer C. Ahern, Jr., and Francis Muzzey

**Staff/Officials Present:** Administrative Assistant – Tanya Vela, Chief of Police –  
Wallace Trott, Transfer Agent – Randy Ruger, Highway Road Agent –  
Paul Manson <sup>Station</sup>

**Public Present:** Kay Bailey, Glenn Campbell, Palmer Koelb, Marni Kozak, Arnie Scheller, Janice Thompson

The meeting was opened at 6:02 P.M. at which time the pledge of allegiance was recited.

**Police Department :**

Chief Trott gave his report on Medical Assistance and Wellness checks,. He reported on 24 residences with 911 updates & assignments by Post Office. He also reported on trespassing at the Race Track. Officer Peter Chirecchetti completed a Leadership Course recently and that Peter is also a Deputy Sheriff.

**TRANSFER STATION:**

Randy Ruger, along with Glen Campbell, reported on **Transfer Station** Jim Folsom is now an attendant. The Annual Facility Report was again questioned. Records are now being better kept. The State wants to better know what is being disposed of at the transfer station. Morgan & Tanya agreed to take care of it.

Electronics pick-up was discussed as well as mentioning that refrigerators are an issue. Freon drainers are needed. A person can be called from Warren to drain Freon but they require ten refrigerators at a time to do so. They must be drained before putting them with  
the metals. pile.

**At 6:20 P.M. a motion was made by Omer Ahern Jr. that “No metal is to be taken from scrap metal bin without seeing attendant and appropriate payment rendered”, seconded by Francis. All three Selectmen voted “Yes” on the motion. Motion carried.**

The Board signed two (2) notices for posting at Transfer Station.

**At 6:26 P.M. a motion was made by Omer Ahern Jr. that “No clothing is to be accepted at swap table”, seconded by Morgan Currier, with all three Selectmen approving motion. Motion carried.** *Voting "Yes"*

Transfer Station Stickers were discussed with mention of two or more sources. Mention was made that Glenn Campbell, deserved to be reimbursed for \$186.00, a bill for the town that he had some time ago. Glen will graciously help on Plan of Action.

FIRE DEPT:

No representative from Fire Department was present.

At 6:52 P.M. discussion began about Repeater/Relay Towers being and need to be replaced or updated!! This cost is being shared and input is needed from Wentworth.

At 7:04 P.M. **Dr. Arnie Scheller** reported on the Veterans Group Memorial. The site is on the Wentworth Historical Society property. He mentioned fundraising from all over the county; Initial stone was sub-standard and Veteran's Monument is near old Town Hall.

The group may need assistance using Town Highway Equipment.

Permission asking to use the town's covered bridge for an event was discussed and a Town Event Application was suggested to avoid conflict of events.

Market Day is scheduled for first Saturday in August.

At 7:21 P.M. a Conservation Commission report by Dr. Scheller was given. After a TSI cut some logs were left in the brook to prevent flooding.

**At 7:30 P.M. Omer Ahern Jr. made a motion to go into a non-public meeting for purposes outlined in RSA 91 a:3-II (c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting as requested by Deb Ziemba, Town Clerk. Morgan seconded. All voted yes. Motion carried.**

*MC voted "Yes", FM voted "Yes", OCAJ voted "Yes"*

Public session reconvened at 7:50 p.m.

**Motion made by M. Currier to seal minutes of nonpublic session #1 because it is determined that divulgence of this information would likely affect adversely the reputation of any person other than a member of this Board, seconded by O. Ahern. All vote yes. Motion passed.**



*MC voted "Yes", FM voted "Yes", OCAJ voted "Yes"*

Public session reconvened at 8:19 p.m.

**Motion to Adjourn. O. Ahern <sup>moved</sup> motioned to adjourn. M. Currier seconded the motion. All voted yes. Meeting adjourned at 8:19 p.m.**

Respectfully submitted by: Tanya Vela, Administrative Assistant to the Select Board

Approved by Selectmen on .....

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Francis Muzzey

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Omer C. Ahern, Jr.

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Morgan Currier