

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Meeting Minutes
February 5, 2019

Selectmen Present: Morgan Currier, Steve Davis, Ray Youngs
Temporary Admin Assistant: Austin Albro

Budget Meeting called to order: 5:25 PM Meeting Closed 6:09 PM

Went over the proposed 2019 budget line by line and found three key changes that need to be made, and a final Budget Meeting called to order February 12th at 5:00 PM. By line item they are:

- 4130.07 Health Officer should be \$1,000 instead of \$450 because of a full year of work
- 4191 Planning Board should be \$3,000 instead of \$1,500 for Master Plan expenses.
- 4312.09G State Block Grant will be removed as an expense and reflected as a planning income.

Selectmen Working Meeting called to order: 6:10 PM The Meeting adjourned: 7:45 PM

- Jim Folsom has to be out of Town February 9th and 10th for a family issue, and cannot attend the transfer station. Steve Davis and Francis Muzzey agreed to volunteer to fill in any hours Randy Ruger cannot serve.
- Town Hall front door lock is failing. Palmer Koelb will try his key to see if it works.
- The open Road Agent position is posted on the Town web-site and will be published in local papers in the coming weeks.
- Selectman Currier announced that the FEMA grant is almost finalized and should be done soon.
- The remaining grant for FEMA reimbursement for administrative assistant work at 5% was discussed. The refund would be less than \$150.00 and the effort to compile the data large. The Board unanimously voted to not apply for this grant.
- ShadowSoft, a data aggregation company, asked for a spreadsheet for all property assessments in Wentworth. After discussion, the Board decided that we presently do not have the resources to complete this request. It was also pointed out that this public data is available on the Town web-site which ShadowSoft can access: albeit in a less convenient way.
- Travis Heath requested a letter stating the Town approves the placement of a Mobile Home on Cross Road. The Board will reply with the following stipulations:
 - Need suggested wording to use on the requested approval letter to full understand the request.
 - Need proof that the landowner approves the placement of the mobile home and that it has an approved sanitary waste disposal system.
- A resident of Cheever Road stopped by to discuss the flash freezing this morning, February 5th and to ask if the Town would improve the road. The Road Agent explained the flash freezing happened all over the Pemi-Baker area, and that all the bus routes were sanded and salted before school time. After that, Cheever Road and other non-bus roads are attended to. Selectman Davis said that there were no funds in the 2019 Budget to improve Cheever, but would like the residents of that road begin discussions with the Selectmen about opportunities.

Approved 2/19/2019



TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Continuation of Budget Hearing
February 12, 2019

Selectmen Present: Morgan Currier and Steve Davis (via phone)

Others Present: Tracy Currier, Austin Albro, George Morrill, Chief Trott, Kay Bailey, Janice Thompson, Sharon Sanborn

Meeting called to order at 5:02 by Morgan, seconded by Steve

In the General Municipal Operations line, a change was made to include line item 4130.07 Health Officer

In the Planning Board, line item 4191.2 Master Plan, Survey, Legal was increased by \$1,500 (to total \$2,000), due to the need to update the current Master Plan

Under the Highway Department, the line item identifying the Block Grant was removed

The 2019 Budget is \$1,121,772, which is a decrease of \$82,698.24 from 2018's actual budget.

Ms. Thompson asked if the Select Board learned if the Historical Society was still in existence. Morgan reported that the Board had nothing to say it wasn't still in existence, and so the sum of \$1,200 would still go to fund the Historical Society.

Ms. Thompson asked why the line item 4312.09X Calcium Chloride was at \$9,000 for the 2019 budget, when it was \$4,000 for the 2018 budget. Austin explained the increase was based on the actual cost for 2018, which was \$7,723.95, and the Road Agent's expectations that the cost would be higher for 2019. Ms. Thompson noted that there were numerous residents who didn't like the calcium chloride used on the roads because they walked their dogs. Morgan suggested if that was the case, residents could offer up a petition to request that certain roads not be treated.

The Warrant Articles were presented as follows: (Draft)

Article 1 Election Officers

To choose all necessary Town Officers for the ensuing year. (By official Ballot)

Article 2 Receive Reports

To receive reports from the Selectmen, Town Clerk/Tax collector, Treasurer, Auditors, and other Town Officers; and to vote on any motion relating to these reports.

Article 4 General, ambulance, transfer station, welfare, par

To see if the town will vote to raise and appropriate the sum of \$325,900 for General Municipal Operations for the purpose detailed in the operating budget posted with the warrant. This article does not include any amounts contained in any other article. (Majority vote required).

Article 7 Planning Board

To see if the Town will vote to raise and appropriate \$3000 to be expended by the Planning Board in connection with its activities for such purposes and such uses as deemed necessary by the Planning Board

Article 9 Fire Department

To see if the Town will vote to raise and appropriate the sum of \$41,250 for the maintenance of the Fire Department for the purposes detailed in the operating budget posted with the warrant

Article 10 Highway & Streets

To see if the Town will vote to raise and appropriate the sum of \$322,100 for the Highway & Streets for the purposes detailed in the operating budget posted with the warrant.

Article 11 Freightliner Lease

To see if the Town will vote to authorize the Selectmen to continue the fifth year of the 7 year lease agreement, for the purpose of leasing a 2014 Freightliner Dump/Plow Truck for the Highway Department, and to raise and appropriate the sum of \$24,679 for the fifth year's payment for that purpose. This lease agreement contains an escape clause.

Article 12 Conservation & Town Forest

To see if the Town will vote to raise and appropriate \$4,600 to be expended on behalf of the Conservation Commission and Town Forest in connection with activities for such conservation purposes as set forth in RSA 36-A and expenses related to the forester.

Article 13 ETF & CRF

To see if the Town will vote to raise and appropriate the sum of \$164,100 to be placed in the following Expendable Trust Funds and Capital Reserve Funds, to come from the 2019 general taxation:

Fire Truck (est 1984) \$15,000
Hwy Equipment & Vehicle (est 1973) \$25,000
Police Cruiser (est 1993) \$9,000
Property Revaluation (est 1995) \$10,000

Town Bridges Fund (est 2006) \$10,000
Road Paving (est 2002) \$50,000
Fire Dept Site (est 2004) \$15,000
Webster Library Trust (est 2015) \$15,000
Town Office Expansion (est 2017) \$15,000
Celebration Fund (est 2018) \$100

Article 17 Transfer Station

To see if the Town will vote to raise and appropriate the sum of \$67,202 for the purpose of disposal and hauling of solid associated and costs of maintenance for the Town Transfer Station, to come from 2019 general taxation.

Article 18 Police Department

To see if the Town will vote to raise and appropriate the sum of \$87,654 for the maintenance of the Police Department for the ensuing year for the purposes detailed in the operating budget posted with the warrant, to come from 2019 general taxation

Article 19 Animal and Pest Control

To see if the Town will vote to raise and appropriate the sum of \$3000 for the costs and expenses associated with Animal and Pest Control

Article 20 Ambulance Services

To see if the Town will vote to raise and appropriate the sum of \$36,100 for operating expenses for the Ambulance Services

Article 21 Parks and Recreation

To see if the Town will vote to raise and appropriate the sum of \$5,300 for the Parks and Recreation for the general maintenance of parks, including the Common, Library, Riverside Park, and Hamilton Memorial Field to come from 2019 general taxation

Article 23 Webster Memorial Library

To see if the Town will vote to raise and appropriate the sum of \$41,424 for the Webster Memorial Library expenses; \$2,762 to come from Library income, \$1,400 to come from the Library Fund Balance, and the remaining sum of \$37,262 to come from 2019 general taxation

Article 26 Other Business

Transact any other business that may legally come before the meeting


Kay Bailey requested the Library warrant article be modified to include wording for the expendable fund, equipment, and capital improvements. Austin assured her he would make the changes before leaving for the evening.

Morgan made a motion at 5:14 to accept the budget as written and presented. Steve seconded the motion.

Steve made a motion at 5:15 to push the Selectmen Business meeting to 19 Feb. Morgan noted the change had been posted to the Town website, but seconded the Motion.

Steve made a motion to close the Budget Hearing at 5:16. Morgan Seconded.

Approved __/__/2019

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TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Meeting Minutes
February 19, 2019

Selectmen Present: Morgan Currier, Steve Davis, Ray Youngs, Chairman

Staff Present: Temp Assistant Austin Albro, Police Chief Trott, RA Kevin Gilbert; Transfer Station Attendant James Folsom

Additional Present: Palmer Koelb, Francis Muzzey, Kay Bailey, Janice Thompson, George Morrill

Called to order: 6:08 PM

- Agenda Approved
- Reviewed and approved renewal of NH Public Works Mutual Aid agreement.
- Discussed Transfer Station issues.
 - Oil collection drum needs to be collected – RA Gilbert will coordinate with Patten's Auto
 - Transfer Station Gate needs to be repaired; assigned to RA Gilbert.
 - RA Gilbert will bring sand down to the Transfer Station
 - Hydraulic part for compactor due in this week; assigned to Steve Davis
- Selectmen recommended in the 2019 Warrant the following Articles per DRA request
 - Article 7 for the Freightliner truck lease
 - Article 9 for Capital Reserve Funds
 - Article 11 to use \$4,913 from surplus.
- Motion made and seconded and approved to accept 2019 Warrant Articles.
- It was stated that Town Meeting will be on 16 March at 1:00 pm at the School.
- Selectman Youngs asked if Paul Hatch could be scheduled to come in to discuss the Hazard Mitigation Plan update. Selectmen Currier said she would call and schedule for a future meeting.
- Motion made by Selectman Davis to clarify that Selectman Currier continues to be paid at the rate of \$20 / hour for office time spent during the week as temporary Admin Assistant. These duties are above and beyond those compensated by Stipend annually. Chairman Youngs will consult with Legal and report back to the Board.
- Read and accepted Road Agent Kevin Gilbert's letter or resignation effective March 31, 2019
- Selectman Currier recommended the Board choose a Road Agent Selection Committee to interview candidates. The Motion was seconded and approved.
- Chairman Youngs signed the Avitar service agreement.
- Signed all outstanding Selectman Meeting Minutes for publication.
- Signed Current Use applications for Map 12-3-13 (Witham) and 11-1-21 (Boucher)
- Signed vouchers for Selectman Orders.

Meeting adjourned 7:07 PM

Approved ^{2/26}2019



TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Meeting Minutes
February 26, 2019

Selectmen Present: Steve Davis, Ray Youngs, Chairman

Staff Present; Temp Assistant Austin Albro, Police Chief Trott, RA Kevin Gilbert.

Also Present; George Morrill, Chip Stata, Linda Franz (Town Trustees) Francis Muzzey, Kay Baily, Janice Thompson.

Called to order: 6:00 PM

- Chief Trott reported out on Police Activity.
- Kevin Gilbert has received bids for grinding pavement on Red Oak Hill and shim paving. The total being over the requested budget, will require raising the budget request or negotiating on price. Kevin thinks Brant Paving will negotiate the price.
- The Trustees reported out their end of year numbers and problems obtaining one fund assignment because it is only in Eleanor Murray's name. During the discussion Francis Muzzey, Kay Baily and Janice Thompson pointed out a number of errors in accounting and fund balances. The Town Report had to be submitted to the Publisher the next day, so it was decided to pull the report out and have a corrected version of it as an insert in the published Report
- Because Paul Hatch will be at the March 5th meeting, the working meeting will be about the Hazard Mitigation Plan.
- Signed Payroll
- Signed vouchers for Selectman Orders.

Meeting adjourned 6:52 PM

Approved 3/12/2019



Two handwritten signatures are written over a horizontal line. The signature on the left is 'Steve Davis' and the signature on the right is 'Ray Youngs'.