

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Business Meeting
January 1, 2019

Present:

Also Present:

Meeting was Cancelled

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
2019 Highway Budget Review
January 5, 2019

Selectmen Present: Morgan Currier, Steve Davis
Budget Committee Present: Mike Santom, Kevin Gilbert
Temporary Admin Assistant: Austin Albro

Meeting called to order: 10:05 AM

Reductions:

- Unfunded the third full time highway worker position. (\$33,300)
- Other savings from supplies training, uniforms, rentals, building. (\$2,300)
- Highway paving. (\$48,486.00)

State Funding: Highway block grant. \$48,486

2019 vs 2018 Budget (\$81,086)

Total tax levies for 2019: \$281, 600 with Block Grant. Down 80% from 2018 budget.

11:04 AM Meeting adjourned.

Reviewed
Date 1/29/2019

Albro

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Meeting Minutes
January 8, 2019

Selectmen Present: Ray Youngs, Morgan Currier, and Steve Davis

Meeting opened at 6:08 by Morgan, seconded by Ray

Agenda approved as written

Transfer Station – there will be no attended on 23 Jan and 9&10 Feb. Discussion on closing during those days or finding someone else to run the Transfer Station – Francis Muzzey indicated he might be interested. Also, discussion of asking Glen Campbell. Also need to follow up with two applicants interested in working part-time.

Need to bring someone in to look at the hydraulics on the trash compactor

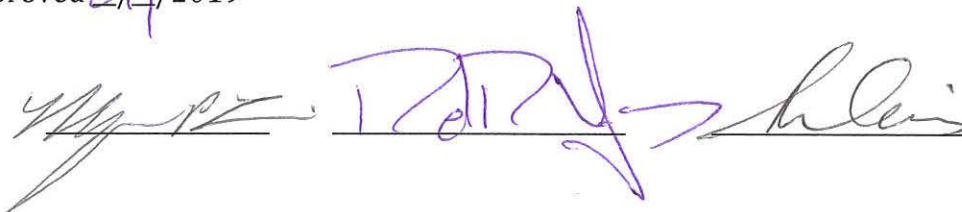
Highway Department – fixing the International
Plan to be on the roads all night due to storms – have a rest plan in place.
Freightliner is at Kirks in Plymouth for a broken wire on starter, three warning lights on the dash – vehicle is under warranty.

Signed/Reviewed:

Payroll and Accounts Payable
Offer letter for Tanya Houseknecht Vela for the Administrative Assistant Position
NNETC settlement offer refund
COBRA coverage for past employees (for consideration)
NH Timber Land association – Wentworth to host a workshop (for consideration)
NH Health Officers Association workshop (for consideration)
Lumber cut tax levy
Warren Wentworth Ambulance Service Agreement
Meeting Minutes

Meeting closed at 7:06 by Morgan, seconded by Ray

Approved 2/19/2019

The image shows three handwritten signatures in blue ink. The first signature on the left is partially obscured and appears to be 'Morgan Currier'. The middle signature is 'Ray Youngs' and the signature on the right is 'Steve Davis'. Each signature is written over a horizontal line.

WPD Activity Report

12/18/2018-01/01/2019

The WPD conducted a department assist for the Concord Police Department regarding a service of a final order of domestic violence.

The WPD took two motor vehicle accidents reports over the last two weeks. The MVA's were minor single vehicle accidents with no reported injuries. Chief Trott also assisted NHSP Troop-F with a rollover accident which occurred on East Side Road on Christmas Day. There were no reported injuries in that MVA and state police handled the accident.

Chief Trott testified before the Grafton County Grand Jury regarding an indictment being sought for felony level drug charges stemming from an arrest in Wentworth. We were later notified that the indictment passed.

The WPD also conducted a department assist for the Tilton Police Department pertaining to the service of paperwork on a Wentworth resident regarding a criminal case in the Franklin District Court.

The WPD took part in a CAC interview pertaining to a reported sexual assault that reportedly took place in Wentworth this past year and was just reported. The matter remains under investigation.

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
2019 Budget Reviews and Selectmen's Meeting
January 15, 2019

Selectmen Present: Morgan Currier, Steve Davis, Ray Youngs

Budget Meeting called to order: 5:00

5:13 PM Chief Trott present the Police Department Budget Request. Budget passed by Selectboard

5:26 PM Town Clerk/Tax Collector presented the Budget Request. Budget passed by Selectboard

6:02 PM Opened Selectmen Meeting

- Agenda reviewed. Corrected January 12th meeting date to January 15th.
- Randy Ruger asked for and received permission to have Timothy Upton do a "walk around" of the Transfer Station on Saturday the 19th.

6:16 PM Non Public Meeting #1. Selectman Currier motioned to go into a Non-Public Meeting - per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, Seconded and approved by Davis and Youngs.

Decision: Arlene Patten is to receive 40 hours of Compensation Pay for overtime worked per Town Policy.

6:40 PM Public meeting resumed,

- Ray Youngs seconded a motion made during the December 18 meeting by Steve Davis to compensate Morgan Currier for all the office work she is doing covering the Administrative Assistant's position. Ray had checked with Legal, and it was appropriate. Ray also agreed with Steve's suggested rate of pay of \$20.00/hr and approved payment on 62 hours of work to date.
- Signed 2018 and to date 2019 Selectman's Order invoices.
- Signed payroll
- Offered acceptance letter to Tanya H. Vela for the Administrative Assistance open position.

7:20 PM Non Public Meeting #2. Selectman Currier motioned to go into a Non-Public Meeting - per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, Seconded and approved by Davis and Youngs.

Decision The Road Agent was counseled for a performance issue. He signed the document which was placed on file. Daily Maintenance Logs are to be filled out

7:41 PM Meeting adjourned.

Reviewed
Date 1/29/2019
[Signature]
[Signature]

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
2019 Budget Reviews and Selectmen's Meeting
January 22, 2019

Selectmen Present: Morgan Currier, Steve Davis, Ray Youngs

Budget Meeting called to order: 5:05

Library Trustees Sharon Sanborn and Kay Bailey presented their budget. \$41,424

Conservation Commission: George Morrill presented a level funded budget

Transfer Station Budget. Austin Albro and Selecbord worked out a budget of \$67,200 – budget was accepted

6:00 PM Opened Working Meeting

- The Selectmen signed a 2019 Payment Agreement per the Library Trustees request
- Reviewed and Approved Selectmen's Orders invoices
- Jeff Ames inquired about the FEMA site visits Scheduled for Friday the 25th and Ray stated they will begin at the Selectmen's office at 10:00 Steve and Morgan to attend with Kevin Gilbert
- Discussion about Andrew Lester volunteering to clear out snow from around Wentworth Village and the Town's liability should he cause some damage. The Board agreed that neither the Town nor the Road Agent, while aware of Andrew's work, have authorized him to do it, nor offered to pay for it. Should damage occur, it will be Mr. Lester's responsibility. It was mentioned that an offer of employment in the Highway Department had been pro-offered. No such offer has been made, and none is being contemplated at this time.

6:44 PM Non Public Meeting: Selectman Currier motioned to go into a Non-Public Meeting - per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting

At RA Kevin Gilbert's request, Wally Trott was included in the meeting. Mr. Gilbert resigned as Road Agent "effective the end of March unless we have a big storm". Mr. Gilbert cited the reason for his resignation as pursuing new career opportunities. He noted he may be available for a part-time position during the 2019 – 2020 winter seasons.

Decision: Accepted the Road Agent's resignation, and will begin the process of advertising his positon

7:05 PM Motion made and seconded to advertise the open RA positon per Town Policy.

7:10 PM Meeting adjourned.

Reviewed
Date 1/29/2019
[Signature]
[Signature]

WPD Activity Report
January 22nd 2019

The WPD took care of an animal complaint in the south end of town. Our ACO was unable to do so at the time and we handled the matter. The owner of the dog was advised of our leash ordinance in town.

The WPD was advised of an elderly resident who had been driving without a valid license. Chief Trott met with the resident and explained that they could no longer do so and if they were caught doing so we would be forced to take an enforcement action.

The WPD took care of a complaint regarding snowmobiles and an OHRV driving on North Dorchester Road. Chief Trott made contact with the involved parties and they were issued warnings and advised that future infractions would result in the issuance of OHRV citations.

The WPD spoke with a Wentworth resident regarding a phone call that she had received that was perceived to be a scam. There was no information given by the resident and no monies sent. The caller was attempting to solicit monies for our local enforcement. The Wentworth Police Department does not take part in the solicitation of monies.

New Hampshire Fish & Game has advised the WPD that the Baker River Valley Snow Mobile Club has been approved to host a vintage/antique snowmobile ride on 4 different dates. We have been made aware because some of the vintage/antique snow mobiles will not be required to be registered. They are required to abide by all other OHRV laws and requirements.

It should be noted that during this last storm the WPD received no calls and or complaints storm related. The storm was well handled both by the Wentworth Highway Department as well as by the Wentworth residents.

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Meeting Minutes
January 29, 2019

Selectmen Present: Ray Youngs, Morgan Currier, and Steve Davis

Meeting opened at 6:04

Agenda approved as written

Chief Trott – Snowmobile complaints for unauthorized road use.
Fish and Game approving an antique snowmobile ride without registration (see attachment)

Transfer Station – Can crusher is broke, due to cold weather and low quality
A hydraulic part has been ordered for the compactor. Should be fixed by Friday 2/1/19.

Francis Muzzey agreed to get recertified as Transfer Station Attendant (filled out application and turned it into the Board). Class held 3 May 0800 to 1600 in Concord.

Christine Crane made suggestions on how the Town can prevent future bus incidents: different bus route, sanding earlier.

Morgan reported that the funds from timber cuts on the Van Dusen lot were put into an escrow account. A discussion was held regarding where timber funds should go:

Van Dusen – General Fund

Plummer – Trustees of Trust

Discussion on if Chiefs (gravel) is registered by the State.
It was confirmed that it is registered.

Ray noted he will check if 2018 payments were encumbered correctly

Austin Albro covered budget updates (Budget Hearing scheduled for 5 Feb @ 5:00 pm)

Signed/Reviewed:

Payroll & Accounts payable

Certified Computer Solutions Est – relocating equipment to server room (\$1461.50)

Office Budget

Meeting minutes from Jan 5, 15, and 22

Avitar Mapping – approx 12 updates – suggested we purchase updates (\$1042.00)

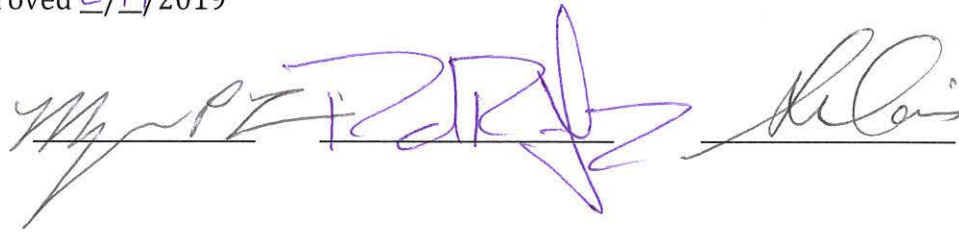
Avitar 5 year contract – Entering year 3. 2018 annual payment never put into budget, recommended payment of \$6672 be moved to 2021:

\$39,900 update contract with utilities - should come out of Capital Reserve

(approx. \$24K as of 2017)
Payment from town \$17,171

Meeting was adjourned at 8:00 pm by Ray, seconded by Morgan

Approved 2/19/2019



Two handwritten signatures in purple ink are written over a horizontal line. The signature on the left is highly stylized and appears to be 'Morgan'. The signature on the right is more legible and appears to be 'Ray'.

New Hampshire Fish and Game Department

11 Hazen Drive
Concord, New Hampshire 03301
603-271-3129

APPROVED

Whereas: **BARKER RIVER VALLEY SMC, C/O: EVELYN FERRELL, 1059 NH RT 118, DORCHESTER, NH 03266** applied for a special permit authorizing the use of unregistered Off Highway Recreational Vehicles (OHRVs) in an event sponsored by the applicant, to take place on **JANUARY 27, FEBRUARY 24, MARCH 10 AND APRIL 7, 2019 FOR A VINTAGE/ANTIQUE SNOWMOBILE RIDE ON THE BAKER RIVER VALLEY SMC TRAILS AND NOT TO INCLUDE ANY OTHER TRAILS IN DORCHESTER, GROTON AND WENTWORTH, NH PURSUANT** to RSA 215-A: 30 and 215-C: 50. It is hereby authorized that all vehicles involved in said event will not be required to register as an OHRV, but will operate under the provision of said permit.

PROVISIONS ARE:


- Annual permit fee of \$50.00.
- None of these vehicles will be allowed to run unregistered except in the event area as laid out by the sketch/diagram accompanying this permit.
- List all event dates for the year.
- All OHRV event permits valid for dates listed.
- Applicants for trail bike permits shall also complete and return the enclosed form for each event.
- Applicants are responsible for any additional requirements with local jurisdictions.

This permit does not constitute authorization to conduct said event. It only authorizes use of said unregistered vehicles in said event.

BY ORDER OF THE NEW HAMPSHIRE FISH AND GAME DEPARTMENT.

Date Approved: December 18, 2018

By:


Glenn Normandeau
Executive Director

Copies to: Conservation Officer Lieutenant James E. Kneeland
Conservation Officer Sergeant Thomas M. Dakai
Conservation Officer Jonathan R. Demler
Conservation Officer Josiah R. Towne
Christopher Gamache, Chief NH Bureau of Trails
New Hampshire State Police – Troop F
Grafton County Sheriff's Office
Groton and Wentworth Police Departments