

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Working Meeting
October 03, 2017

Present:

Also Present:

No Meeting was Held

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Business Meeting
October 10, 2017

Present: Chris Bassingthwaite, Ray Youngs, Tracy Currier and Arlene Patten

Also Present: Chief Trott, Janice Thompson, Kay Bailey, Kevin Gilbert, Glenn Campbell, Christine Santom, Morgan Currier, Frances Muzzey. Tanya & Kara Wright

Chris motioned to open the meeting at 6:01 pm, seconded by Tracy and approved.

Selectmen reviewed and/or signed the following:

- Payroll & Vendor Checks
- Crane & Bell MS 60
- Expired Certification
- Key Log Approval
- Half-Staff, American Flag Responsibility
- Timber Intent to Cut M/L 12-03-11
- Meeting Minutes 9/6/17, 9/13/17 & 9/20/17

The Selectmen invited Christine Santom to the front to be sworn into Office and take the Oath of Office before the present public. Ray read the RSA of 202 A:11 (Powers and Duties) and the Oath. This was presented to Ms. Santom who was sworn into office as the Alternate Trustee for the Webster Memorial Library by Ray Youngs, Selectmen. Ray made a motion to have Christine Santom, as Alternate Trustee for the Webster Memorial Library, seconded by Chris and Tracy. Glenn Campbell took a photo for record.

Chief Trott was invited to give a status update. The Chief said He's been busy with Welfare check on a Wentworth Resident- Services rendered and contacts have been made with DHHS and Adult Elderly Services. He said he's also been busy with assisting with DCYF in regards to Welfare Checks regarding a home and outside assessment., Suspicious vehicle/person report unfounded, a Phone Same report taken and a call made to confirm actual scam, A criminal mischief report made and completed, along with a Safety Meeting at Wentworth Elementary School.

Arlene Patten, Administrative Assistant gave a status update. Arlene spoke of a Town Resident who needed to meet with the Selectmen about Hooper Hill Road, which is a class VI road. Mr. Melanson has a conflict of Business Meeting hours/times to meet for a discussion of His concerns. Mr. Melanson works a second shift, as a Thornton Police Officer. The Selectboard agreed that Mr. Melanson could write a letter of concern and they would be happy to address and/or review the request or issue and provide some feedback. The Administrative Assistant will contact Mr. Melanson with the message.

Kevin Gilbert, Road Agent gave a status update on the roads and bridges. He mentioned that he's been busy grading the roads, adding ledge pack to the potholes and then rolling the roads to compact and prevent washouts.

Glenn Campbell, (Fill in) for Transfer Station gave a status update. Things are going fairly well at the Transfer Station. He stated he's been busy updating and making changing to the price sheet to reflect the costs. Chris motioned to accept the new sheet and seconded by Tracy and approved. Glenn also discussed the need to order new Transfer Station stickers for January 2018. Each resident will be checked and given a new colored sticker that will be placed in an easy to see area. Again, Chris motioned to order new colored stickers, good for three year terms, seconded by Tracy and approved. Glenn mentioned that he would like to have cameras ordered and figured into the Budget for 2018 which would capture necessary info. The Select Board motioned to table this and revisit at another time. The Selectmen however, did approve and give permission to use a new daily log form. The Administrative Assistant is working with Glenn on getting updated signage posted at the Transfer Station to help the flow of the grounds. Glenn has worked very hard at cleaning around the structures on the grounds and is preparing to do some building staining. More wonderful things will be happening in the future.

Ms. Kay Bailey discussed the expenditures for the fire extinguishers (\$153.00) and her need to have it taken from the appropriated monthly funds to properly show on her paperwork. She would also like to see a contract for the extinguishers and had questions as to who should sign this, the Trustees, the Alternate Trustees or Both. The Selectmen felt the Trustees should discuss that and work it out.

Privilege of the floor was extended to the public

Ms. Janice Thompson requested information on Plummer's Forest. She noted that the Cemeteries, along with the Webster Memorial Library are not receiving their monies and they should be. She wants answers. The Select Board agreed to inviting /calling Chip Stata in for an informational on what's happening with the funds and Plummer's Forest.

Ms. Donna King sent an email requesting information as to whose responsibility it is for the American Flag to be brought to Half Staff during required times. Ray, asked the Administrative Assistant to notify Ms. King that it would be His (Ray's) responsibility and when he couldn't do it, He would be sure to have either Chief Trott, another Selectmen, the Road Agent or another designee to do this in his absence. It has never been intentional or purposeful to overlook or miss something as important as honoring the American Flag at Half-Staff.

Chief Ames is working with Officer Chiriechetti. They've had discussions of grant monies and need for new / updated radios. More info to come in the near future.

Mr. Francis Muzzey disagreed with the fact that the Selectmen were wearing fluorescent pink shirts with the Town Highway Logo on them. Mr. Muzzey's complaint is that: it is a conflict of interest, making it appear that the Board works for the Highway. The Board did not agree with his feelings. It was not the intention of The Road Agent when he had these shirts made. It was to honor Breast Cancer Awareness month. The Road Agent, Kevin Gilbert apologized that Mr. Muzzey did not agree with his thoughtfulness.

Ms. Morgan Currier (wife of Select Board Member) mentioned that the 4H Club would begin on Oct. 19th at 6:30 pm at their residence, 1121 Mt. Moosilauke Hwy., Wentworth. She extended the invitation to all who are interested and also stated that she has received approximately 10 different emails with interested parties. It was mentioned that many residents in Town are happy and thankful for this opportunity to get the children involved.

Chris motioned to come out of the Public Meeting and go into the Non-Public at 7:25 pm, seconded by Tracy and approved.

Non-Public Meeting #1

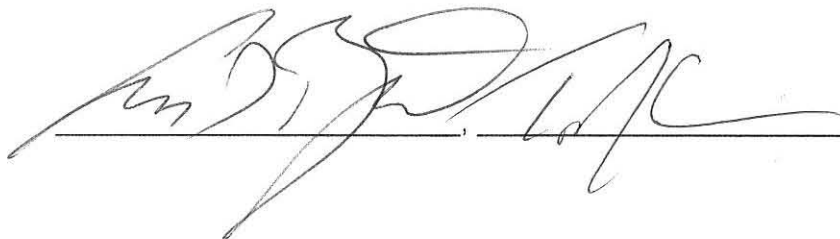
At 7:30 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Tracy and approved. Welfare Applicant / Town Assistance. The Board listened to the concerns the residents had and reviewed the request. The request was denied.

Chris motioned to come out of Non-Public at 7:55 pm. seconded by Pete and approved.

Chris motioned to adjourn at 8:05 pm and seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:



TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Non-Public Minutes (1) of Oct. 10, 2017

Present: Chris Bassingthwaite, Tracy Currier, Ray Youngs, Arlene Patten

Also Present: Welfare Applicants

Non-Public Meeting #1

At 7:30 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Tracy and approved.

Welfare Applicant / Town Assistance.

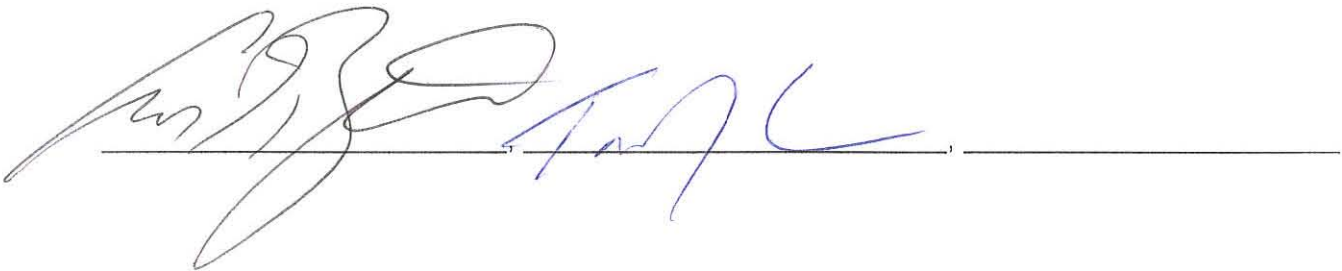
The Board listened to the concerns the residents had and reviewed their request.

The request was denied.

Chris motioned to come out of Non-Public at 7:55 pm. seconded by Ray and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

A handwritten signature in blue ink is written over a horizontal line. The signature is cursive and appears to be "Arlene Patten".

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Working Meeting
October 17, 2017

Present:

Also Present:

No Meeting was Held

Respectfully Submitted by Arlene Patten

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Requested: Employee Non-Public
October 17, 2017

Present: Chris Bassingthwaite, Ray Youngs, Tracy Currier and Arlene Patten

Also Present: Chief Trott, Adrian Smith, Kevin Gilbert and Chief Ames

Chris motioned to open the meeting at 6:00 pm, seconded by Tracy and approved.

Selectmen invited Chief Ames to speak with the permission of Adrian Smith.

Non-Public Meeting #1

At 6:08 pm, Chris motioned to go into a Non-Public Meeting - per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Tracy and approved.

Adrian Smith / Personal Matter.

The Board listened and discussed with Adrian, concerns and his decision to resign from his Highway Dept. position immediately. The Select Board asked that Adrian write a formal letter for his employee file stating his wishes and date of resignation. Adrian agreed to drop the letter off to the Administrative Assistants office the following day. The Board thanked Adrian for his service with the Town of Wentworth and wished him well with his future endeavors.

Chris motioned to come out of the Non-Public at 7:20pm, seconded by Tracy and approved.

Chris motioned to adjourn at 7:25 pm and seconded by Tracy and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:



TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Business Meeting
October 24, 2017

Present: Chris Bassingthwaite, Tracy Currier and Arlene Patten

Also Present: Chief Trott, Janice Thompson, Kay Bailey, Kevin Gilbert, Morgan Currier,
George Morrill, Jeff Ames, Jordan King, Noel King, Richard Borger,
Ricky Borger, Glenn Campbell

Chris motioned to open the meeting at 6:03 pm, seconded by Tracy and approved.

Selectmen reviewed and/or signed the following:

- Payroll & Vendor Checks
- Preliminary 2018 Tax Rate (not Finalized)
- Health Insurance / Health Trust <Decrease of 8%
- Timber Intent to Cut OP # 17-475-13 & 17-475-14
- Petition Plan – NH Electric Co-op
- Signatures for Keys / 3 Selectmen

The Selectmen announced with sadness and deepest condolences, the passing of Tim Brown, Transfer Station Attendant. Chris made a motion for Glenn Campbell to fill this position, seconded by Tracy Currier. Glenn Campbell, who had been the (fill-in) was asked if he would accept the part-time Principal Operator position, whereas he was doing a great job. Glenn gladly accepted.

Chief Trott was invited to give a status update. The Chief said He's been busy and things are going fairly well. He's been busy with many things, but unfortunately did not have time to prep an activity report. He's done his usual, (2) VT Sex Offender Travel Permits, assisted with a couple of ambulance calls, vehicle stops, school patrols and a couple of domestic calls.

Arlene Patten, Administrative Assistant gave a status update. The Administrative assistant gave some preliminary forms that had the rates and percentages done to assist in the Selectmen's decision for the tax rate. She also mentioned that she received paperwork from Health Trust, our Medical Insurance provider that the insurance went down approx. 8%. The rate was \$871. To \$817. The Administrative also mentioned that she was following up with an issue she been suffering with and will be taking a medical leave for a short time while having surgery, but will know more in the weeks to come.

Kevin Gilbert, Road Agent gave a status update on the roads and bridges. He mentioned that recent cracks had been done on the asphalt roads with a rubberized material to help prevent any further breakdown. He also mentioned that he removed some guardrails on Buffalo Road, around the corner, on the Dam Site-side of road. The poles are being stored at the old pit. He stated they weren't in good shape and really weren't needed there. It looks better he said.

Glenn Campbell, gave a status update on the Transfer Station. He said that the operation plan for the Transfer Station was outdated and must be re written ASAP. He also noted that the permit to operate was also outdated. Glenn has been working on a job description to reflect the daily

responsibilities of the operators. Primex will be doing a safety inspection. A new pricing sheet is being worked on to reflect the new electronic pricings. Glenn is looking into many options for a Cardboard Compactor/Bander. 7 families in Town has committed to donating to the purchase of a used unit for the Town. Randy Ruger and Glenn attended a training, on Oct 18th in Lancaster. This will prepare the Town for the State Inspection. Items to purchase are: (3) first aid kits, eye wash stations, and signage. New Log sheets have been developed to track the incoming materials for inventory and disposal purposes. New colored stickers will be issued for all residents in early 2018, and will be good for three years. In progress: staining of buildings, electronic pick up, repair swap area (free Lumber from King's Mill), and repair compactor doors, removal of used waste oil from facility.

Chief Jeff Ames, Fire Warden presented and discussed the status update on the Fire Permit to kindle fire for the Transfer Station. The Category IV Fire Instructions must be hung on wall in Transfer Station Facility Building along with the actual permit for the Town of Wentworth, issued on 10/24/17 with exp. Date of 12/31/17.

Noel King, Richard & Ricky Borger, and Jordan King: discussed the Plummer's Forest and Markings for the Timber Cut. These gentlemen spoke of a conservative cut, which keeps the forest healthy, but from what they see, it's heavily marked with blue paint, from Ryan Harvey, forester which was hired by the Trustees of the Trust Fund. The gentlemen also discussed and questioned if the principal is invested and the interest is paid out? They questioned if this was for the two mile hiking trail and is that what's marked, because the forester's intention should be to manage not harvest. Mr. Borger asked if the blue paint was actual stump marks, which is total opposite from what he's accustomed to. They went on to say that this doesn't make any sense. Why would they use someone from out of Town.

The Selectmen listened and stated they will get back with them about this matter. They need to invite the Trustees to the meeting and let them speak on this matter. Chris stated that back in July he told the Plummer Trustees that their forester was to *Cease and Desist* all work being done, from this point forward, on the Plummer Forest. The Selectmen invited the gentlemen back to the next meeting, in hopes for some answers from Chairman, Chip Stata.

The Select Board discussed the preliminary Tax Rate figures that they had before them. The Tax Rate was initially 26.82, which was agreed too high. The Board looked at the Unreserved Fund Balance and took note of what was available and what could be used to lower the rate. After a lengthy discussion, Chris motioned to use \$110,000.00 of the unreserved fund balance, bringing the new tax rate to 25.66, leaving a 10.47% left in the unreserved fund. This was accepted and seconded by Tracy.

The Selectmen asked Kevin Gilbert, Road Agent to check on the "Presentation for Poles" on Atwell Hill Road. Kevin agreed and said he would speak with Scott. They ask that he have an answer for Nov. 7th, 2017 Business Meeting.

Chief Ames spoke of the Radios that he and Officer Chirichetti have been working on. The Fire Station, Town Highway Dept. and Police, all need this done, sooner than later. Tracy made a motion to move forward with the completion of getting this done and all radios set up ASAP. This was approved and seconded by Chris.

Ms. Kay Bailey requested that the Trustees Appropriation Check for November be that less the monies paid out for the fire extinguisher of \$153.00.

Chris motioned to come out of the Public Meeting and go into the Non-Public at 7:40 pm, seconded by Tracy and approved.

Chris motioned to adjourn at 7:45 pm and seconded by Tracy and approved.

Respectfully Submitted by Arlene Patten

Minutes accepted by:

A handwritten signature in black ink, appearing to be 'Arlene Patten', is written over a horizontal line. The signature is cursive and somewhat stylized.

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Selectmen's Working Meeting
October 31, 2017

Present:

Also Present:

No Meeting was Held

Respectfully Submitted by Arlene Patten