

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of January 06, 2015

Present: Steve Davis, Pete Santom, Dave McMullen and Catherine Stover

Also Present: George Morrill, Attorney Bernie Waugh, Bob Durfee of Dubois & King, John Meade, Michael Tremblay and Freda Conklin, Janice Thompson, Kay Bailey, Craig Pasco, Palmer Koelb, Francis Muzzey Chief Kevin Kay, Donna King, Leslie Backstrom and Jeff McIntyre (recording the meeting)

Steve motioned to open the meeting at 6:04 pm, seconded by Pete and approved. Steve stated that he wished to add an additional item to the agenda regarding the Planning Board vacancy when able. The other Board members said it was fine.

Michael Tremblay and Freda Conklin were in attendance and signed Purchase and Sale documents for the purchase of property located on Rowentown Road, M/L 10-05-06.

Chief Kay stated that there are several abandoned tires on a south Wentworth road, and requested the Board to take action to have them removed. Steve asked the Administrative Assistant to coordinate with the Highway Department to have them removed. Chief Kay said he will contact John and speak with him about it.

Steve stated that there are 2 open spots on the Planning Board. Francis stated that it is up to the liberty of the Planning Board secretary to cancel meetings if there is no anticipated business to occur. Steve made a motion, that rather than appoint 2 extra Planning Board members, that they be elected at town meeting. Pete and Dave seconded the motion.

George Morrill spoke with the Board about the current vacancies. He is awaiting some feedback from legal regarding filling more than one vacancy per position.

Steve introduced and welcomed Attorney Bernie Waugh, of Gardner Fulton & Waugh law offices to the new Board members and audience. Bernie presented his annual Municipal Law Update, which included major statute and case law changes for the year 2014. Bernie provided the Board and audience with handouts which summarized the highlights. Some of the topics included management of Trust Funds and Capital Reserve Funds, Authority to Abate Taxes without application, Recreation vehicles under the Property Tax, Filing for incompatible local offices, Spouses of those in Service not losing Domicile, and the Firefighter's Rule. Steve thanked Bernie for his presentation, and stated there would be a short 10 minute break.

Bob Durfee of Dubois & King was in attendance and discussed with the Board the repairs needed to Rowentown Road and Frescoln Road, both are listed on the State's list. Bob greeted the Board and recapped what has happened to date. Both bridges are in the Bridge program. Bob discussed potential costs of going through the State program vs. the Town doing the replacement/repair on our own without State Aid. Per the Preliminary estimate received from the State DOT, the estimated total cost to replace Rowentown Road Bridge is \$795,000.00 (the Town's share is estimated to be \$159,000.00), and the estimated cost to replace Frescoln Road Bridge is \$770,000.00(the Town's share is estimated to be \$154,000.00). Mr. Durfee stated the next step is for the Town to commit and inform the DOT of the commitment, and the DOT will then put the town on the schedule and direct the Town to put it out to bid and invite bids.

Craig Pasco asked if the State still provides 80% of the funds. Bob said yes they do as a result of the gas tax. Steve said he would like to address this subject next week when they discuss the Village Bridge.

John Meade stated he has already spoken with Mr. Durfee regarding the Village Bridge. John summarized the situation and options being considered for the rehab of the Village Bridge. He discussed with the Board bridge weight limit ratings which would be needed for ATV's, Groomers etc. Steve said he has some things he wants to speak with legal about, and meet next week, to have a more in-depth discussion. John asked if the Town would be willing to take ownership, and would be willing to contribute financially to the bridge. Steve stated that the Board cannot authorize the spending of Town money without an authorization of the taxpayers at town meeting. John requested to add Max Corbett and Ellie Murray to the Village Bridge Steering Committee. Dave made a motion to accept them, and Pete seconded it.

Francis stated that the Steering Committee minutes of 01/04/15 are incorrect regarding Ellie's comments regarding the Bridge Capital Reserve monies, and requested that minutes be corrected to show that Ellie's comment was made outside of the meeting. John said he will take care of the update the minutes.

Bob Durfee stated that Evans Bridge is now complete, erosion issues have been completed. Steve thanked Bob.

The Board reviewed payroll and vendor checks, and discussed signing the manifest vs. signing each individual check. Checks will still be provided for review. Dave made a motion to sign the manifest vs. signing each individual check, seconded by Pete and approved. Pete requested that the manifest be possibly printed in landscape view in order to see more on the printout of the description/memo line.

Steve requested authorization to sign the 2015 agreement from Total Notice on behalf of the Town, seconded and approved by Pete and Dave. The Board had a brief discussion on the service that Total Notice provides (registry research/mortgagee notification agreement)

Steve noted that the Town has received a letter from the Town of Rumney confirming their agreement to do the perambulation of the Wentworth-Rumney town lines in the Fall of 2015.

Steve read the purposed dedication page of the 2015 Town Report for Donald Campbell. Steve asked other Board member's permission to use an aerial shot of Town Village taken by Don Campbell for the cover this year's report. Both Pete and Dave approved.

John requested to use the Town Meeting office room to hold the Steering Committee meeting which is scheduled on Sunday, January 11 at 12 noon. The Board said this is fine.

The Board reviewed and/or approved the following:

- Payroll and Vendor payments
- Minutes of Dec 23, 2014 (Note- No Working Meeting was held Dec. 30)
- MS-60A, Auditor Option
- 2015 Crane & Bell agreement for On Trak Services and 2014 compilation
- Driveway permits for Devin and Jeremiah Godfrey (off of Eastside Rd)

Steve motioned to adjourn the meeting at 8:22 pm, seconded by Pete and approved.

Respectfully submitted by Catherine Stover
Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of January 13, 2015

Present: Steve Davis, Pete Santom, Dave McMullen and Catherine Stover

Also Present: Fire Chief Jeff Ames, Tonya Orlando, John Francis, John & Jennifer Meade, Janice Thompson, Kay Bailey, Craig Pasco, Palmer & Deb Koelb, Francis Muzzey, Bill Muzzey, Ellie Murray, Donna King and Leslie Backstrom, Gayle Paige, Peter Kozac

Steve motioned to open the meeting at 6:00 pm, seconded by Pete and approved.

Steve motioned to have a Non-Public meeting regarding the Village Bridge, per RSA 91-A:3, II(d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. The Non-Public meeting to follow the Village Bridge discussion tonight. Pete and Dave agreed. Francis asked if any decisions would be made. Steve stated that he didn't think so, and if there were any made the minutes of the Non-Public meeting would be sealed until negotiations with the DOT have been completed.

Jeff Ames, along with Tonya Orlando and John Francis were in attendance and discussed with the Board the School/Town Emergency Shelter and the need for a generator. Jeff stated that a generator is necessary and beneficial to both the school and the town. They hope to get a grant to assist with funding, and anticipate a cost of approximately \$59,000, of which the grant would cover 50%, and the remainder to come from their Capital Reserve funds. Tonya stated there have been several meetings with the State including Paul Hatch, and it is their desire to enter into a Memorandum of Understanding with the Town in support of the effort. Tonya passed out a copy of the drafted MOU. Francis stated there was a shared responsibility of training, Tonya agreed, and stated that per the EOP, Rich Young, the school custodian would be the coordinator. John Francis summarized the type and size of generator needed. Steve asked how much was in the Capital Reserve. Tonya said about \$39,700. John stated that if the school was running at 100%, the generator would provide 24-36 hours. Steve asked if there was any objection from the Board to signing the MOU. There was none, and Steve made a motion for the Board to sign, both Pete and Dave agreed, and the Board signed the MOU. Steve asked Tonya to provide copies of the signed MOU. Tonya stated she would provide one and encouraged questions if anyone has any.

Steve opened the floor for discussion, and stated their purpose is to receive recommendations from the Steering Committee. John Meade summarized a meeting which was held on Sunday, January 11. He summarized the options discussed and the votes that were taken. Steve reiterated that option 1, using the Goffe's Mill Bridge was the number one option in a vote of 7-4. The second choice (vote of 7-4) was for option 3, of an open deck bridge provided by the NHDOT as 16' wide with possible conversion to a vehicular bridge at a later future date. Francis requested to read a letter he has written. Francis read his letter in which he stated the committee was dysfunctional, and a majority of the committee members were from the village. Steve stated that the Board asked for members of the Steering Committee, and stated that although the majority was from the Village, the Board accepted the nominations of the members. Steve said it was his personal opinion that comments and objections were fairly well aired. Steve reiterated that his previous motion was to accept the recommendation of the Steering Committee. Dave stated his intention would be to accept the report, and have the board review and come to their own conclusions. Pete stated he agreed that the Board should accept the report, and make a decision. Craig stated that based on the survey taken last year, most people wanted a just pedestrian bridge only. John asked the Board to accept the report and the Board did so. Steve asked if he could get a comment from all on the Steering Committee in the room. Palmer stated this is the 4th bridge, the first 3 were covered, and this one should also be covered. Ellie said she

agrees with Palmer. Francis said he has had a couple come to speak to him and asked when the bridge is coming down. Jen stated she feels the Goff's Bridge is a good replacement. Pete asked why Francis wanted vehicle traffic. Francis stated for one reason, a visibility issue when leaving the common. John said in looking at what they were tasked to do, he is looking at funds, and the Goff's Bridge is only 8 feet wide. John also spoke of pedestrian vs. vehicle traffic. Peter Kozak, stated to open it back up to vehicle traffic is going backwards. He spoke of the speed limit, the nice park area created, and the desire to have a lower speed limit. He does not think vehicular traffic a good idea. Leslie Backstrom says she doesn't live on the Common, but thought the Steering Committee was good; she walks due to her eyesight, and felt the cost to rehab the bridge would impact the taxes, and thinks the 2 options on the table are good options, and is pleased with the way things went. Donna stated that 3 years ago when she wrote the letter, the bridge had been closed for 27 years. She does not think we need vehicles going over, as we have RT 25. She stated she thinks the Committee did a great job, and thinks the options presented are good options. Kay Bailey stated the bridge was not rated for large vehicles. She said her mind was open for all options, but was upset to learn of potential loss of any future funding from the DOT. Gayle Paige said large trucks still try to come up and then back down. Craig stated he appreciates the work done. Steve applauded the work done, along with the Board and audience. Steve stated that if people are willing to help financially to stay in contact with the Board. He said he anticipates the State will want to talk to them. Steve stated that the Board will not make any decisions without the input of the Town. John asked if the Steering Committee is disbanded. Steve said yes, and made a motion to do so. Pete and Dave seconded and approved.

Steve thanked the audience for their assistance and adjourned the public meeting at 7:05 pm to go into a Non-Public meeting at 7:06 pm. Steve asked John and Jennifer Meade to remain in the Non-Public meeting.

Steve motioned to go into a Non-Public meeting per RSA 91-A:3, II(d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Pete and Dave and approved.

The Board discussed the submitted report of the Steering Committee and discussed option 1, to move forward with receiving the Goff's Mill Bridge. John and Jen Meade will have Stan of 3G Construction review it, and will also speak with Bob Durfee of Dubois & King. Steve reiterated that the Board had voted in the public meeting that John continue to work with the Board going forward with the DOT. Pete motioned to adjourn the Non-Public meeting at 7:25 pm, seconded by Dave and approved.

Steve announced that the Board was back in public meeting and that no decisions were made in the Non-Public meeting. Steve motioned to adjourn the Public meeting at 7:26 pm, seconded by Pete and Dave and approved.

Respectfully submitted by Catherine Stover
Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Non- Public Minutes (1) of January 13, 2015 Meeting

Present: Steve Davis, Pete Santom, David McMullen and Catherine Stover

Non-Public Meeting 1

Steve motioned to go into a Non-Public meeting per RSA 91-A:3, II(d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Pete and Dave and approved.

The Board discussed the submitted report of the Steering Committee and discussed option 1, to move forward with receiving the Goff's Mill Bridge. John and Jen Meade will have Stan of 3G Construction review it, and will also speak with Bob Durfee of Dubois & King. Steve reiterated that the Board had voted in the public meeting that John continue to work with the Board going forward with the DOT, but reiterated that the Meade family's generous proposal to provide up front funding to purchase the Goff's Mill Bridge and to discuss with NHDOT funding to replace the Village Bridge does not constitute an endorsement by the Wentworth Board of Selectmen to represent the Town. Pete motioned to adjourn the Non-Public meeting at 7:25 pm, seconded by Dave and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Selectmen's Meeting of January 20, 2015

Present: Steve Davis, Pete Santom and Catherine Stover

Also Present: Chief Kevin Kay, Peter Holden, Ellie Murray, Francis Muzzey, and Jeff McIntyre (recording the meeting)

Steve motioned to open the public meeting at 6:04 pm, seconded by Pete and approved.

Chief Kay gave a Police Department status update. He submitted the 2015 Upper Valley Humane Society Agreement for review and approval and there are no changes in the agreement from last year and it would be his recommendation to accept it. Chief Kay also stated he has received a request form from NH Electric Co-Op for an update of contact information, which he gave to the Board for completion. Chief Kay also discussed with the Board obtaining prices for a replacement cruiser, types and costs.

The Board also discussed the recent ice storm, Steve stated he had received some inquiries from people regarding the response of the Highway Department, he stated he felt it was best for people to stay put, as it was dangerous to be out on the roads.

Francis discussed the equalization ratio received, stated he doesn't believe the ratio of 107% is good and discussed the recent sales in town.

Steve made a motion to sign the 2015 Mainstay Agreement, seconded by Pete and approved.

Steve made a motion to sign the 2015 Upper Valley Humane Society Agreement, seconded by Pete and approved.

Steve requested that if possible, drafts of Minutes of Meetings be sent to the Board ahead of the meeting for viewing so as to not have as much time used during the meeting reading them.

Peter Holden, of Holden Engineering joined the meeting. He stated that at the end of last summer the Road Agent called regarding a pot hole by the Dufour Bridge. Mr. Holden confirmed there was a pot hole, mainly due to a post that was placed and settled. They reviewed the area in question with Daniel's Construction and rectified the situation. Mr. Holden said he requested that Daniel's Construction extend the contract for one year, this will lengthen the Bond to January 2016. They will review the Bridge at that time, if all is alright, they would release the Bond at that time. Peter presented the Bond to the Board for review and approval. Steve said he believes it looks ok, but prefers to wait until Dave is present to sign it.

Mr. Holden summarized Barbara Russin's complaint regarding erosion received in November 2014. They met with her at the work site, but she was unable to identify the area. Holden Engineering and Daniels Construction reviewed the area also, and was unable to find any area of erosion. He did state they noted some trees being cut down. They did note a tree in front of her house that has eroded around it, but is a new erosion, as there is saplings growing out of it. The Board thanked Mr. Holden for coming.

Privilege of the Floor. Francis asked about discussions and conclusions following the Non-Public Meeting that was held last week. Steve stated that no decisions were made. Steve said the Board will decide what the town's involvement will be. Francis asked about the reason for holding a Non-Public meeting and Steve stated they did not want to disclose publicly prior to negotiations with the State.

The Board reviewed and signed vendor payments.

The Board reviewed and signed the following:

- Meeting Minutes of Jan 6 & 13
- Sales Assessment ratio set by DRA for 2014=107.5%
- Thank you letter to Bernie Waugh for his Municipal Law Status Update presentation
- Intent to Cut Notice of Reiter, M/L 12-01-06
- Report of Cut of Rebele, M/L 13-06-02

Steve motioned to go into a Non-Public Meeting at 6:52 pm, per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, seconded by Dave and Pete and approved. The Board discussed the handling of storage and retention of records. No decisions were made. Steve motioned to come out of the Non-Public Meeting at 7:05 pm, seconded by Pete and approved.

Pete announced out that the Board was out of the Non-Public Meeting and no decisions had been made.

Steve motioned to adjourn the public meeting at 7:05 pm.

Respectfully submitted by Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Non- Public Minutes (1) of January 20, 2015 Meeting

Present: Steve Davis, Pete Santom and Catherine Stover

Non-Public Meeting 1

Steve motioned to go into a Non-Public Meeting at 6:52 pm, per RSA 91-A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, seconded by Dave and Pete and approved. The Board discussed the handling of storage and retention of records. No decisions were made.

Steve motioned to come out of the Non-Public Meeting at 7:05 pm, seconded by Pete and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of Selectmen's Meeting of January 27, 2015

Present: Steve Davis and Catherine Stover

Also Present:

No quorum of the Board available, the meeting was cancelled and will be rescheduled.

Respectfully submitted by Catherine Stover

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN
Minutes of January 30, 2015

Present: Steve Davis, Pete Santom, Dave McMullen and Catherine Stover

Steve motioned to open the meeting at 4:05 pm, seconded by Pete and approved.

Meeting of January 27 was cancelled, no quorum of the Board was available.

The Board reviewed and discussed posting notice of acceptance of bids on town owned property of M/L 10-05-03.

The Board reviewed the Drafted Warrant Articles and Drafted Budget.

The Board discussed and reviewed the RSA regarding WA #26 regarding Town Meeting day.

The Budget Hearing will be next Tuesday, February 3 at 5 pm, followed by the Selectmen's meeting at 6 pm.

Respectfully submitted by Catherine Stover
Minutes accepted by
