

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting June 05, 2012

Present: Randy Morrison, Francis Muzzey and Catherine Stover
Also Present: Chief Kevin Kay, Ellie Murray, Palmer Koelb, Steve and Patti Welch, Kenyon Karl

Randy motioned to open the Meeting at 6:00 pm, seconded by Francis and approved.

Randy motioned to go into a Non-Public Meeting, seconded by Francis and approved at 6:01 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. The Board invited Steve and Patti Welch to remain in attendance. Selectmen discussed the issue of the abandoned vehicles. Selectmen invited the Welchs to revisit this subject with them again in a few weeks to review progress.

Randy motioned to come out of the Non-Public Meeting at 6:22 pm, seconded by Francis and approved.

Randy motioned to go into a Non-Public Meeting, seconded by Francis and approved at 6:23 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectmen discussed a deeded property discussed in last week's Non-Public meeting, and the sealing of the minutes. No decisions were made.

Randy motioned to come out of the Non-Public Meeting at 6:29 pm, seconded by Francis and approved.

Francis stated of the subject of tonight's 2 Non-Public Meetings was regarding abandoned vehicles and deeded properties. He stated that the minutes of the March 29th Non-Public Meeting, which were sealed by motion of the Board for 45 days, may need to be sealed longer due to some new additional information they have asked legal to look into. They will decide at the end of the 45 days.

Chief Kay gave a status update. The cruiser went into the shop for work last week; a safety switch was causing the warning light to come on. He said they had also heard a noise under the vehicle, and the shop said they thought it was related to dirt and gravel build up, which the shop cleaned.

Chief Kay also spoke about the issue of stray cats in Wentworth. He stated that the Town, Police Dept and Animal Control are not required to act on the issue, but if we don't address it now, it will eventually become our problem. There is a property owner who has a large number of cats; it is unknown how many may be feral. Animal control has spoken with them and supplied animal traps. The cats will need to be transported to Upper Valley Humane Society. The Chief said that normally they encourage owners to deal directly with Upper Valley Humane Society.

The Chief also said there has been a bear issue in south Wentworth last week. The bear has been into bird feeders.

Chief Kay told the Selectmen that the race track didn't race last weekend due to the weather, but they plan on racing this Sunday. Francis stated that some folks not aware that the track is running.

The Chief also said that he has priced batteries for the speed sign and will order them.

Randy stated that Steve and he signed the Tax Warrant for the 2012 1st period taxes in the amount of \$924,560.22 at the conclusion of the Working Meeting with WWAS on 05/31/12.

Selectmen discussion the cleanup of Riverside Park. Randy asked Palmer Koelb if he will assist him. Randy and Palmer will work together. Also, the portable toilet has been delivered by K&R Portable Toilets.

Selectmen reviewed and signed the following:

- Vendor Checks
- Meeting Minutes of 05/29/12 & Non-Public Minutes of 05/29/12 (sealed)
- Minutes of 05/31/12, Working Meeting with WWAS
- Thank you letters for Park clean up (14)
- Report of Cut for Doven/Jolyn Inc., OP# 11-475-11
- Current Use applications for Noel King, M/L 08-04-08, 11-06-15, 08-06-07

Selectmen discussed the update of the Hazardous Mitigation Plan, the related grant monies and costs to the town. Francis read an email from Elizabeth Peck of the NH Dept. of Safety. In part, the email states that the Town Minutes of April 24, 2012 reflect that the Town was told there will be no cost to the Town. This is incorrect, as there will be a 25% match by the Town, and the State wants to confirm that the Board understands this.

This 25% match is a soft match (there will be no out of pocket expenses to the Town).

Francis Muzzey made a motion stating that the Board acknowledges that the Town is responsible for a 25% match, seconded by Randy and approved.

Francis stated the Board approved an ad to be placed in the newspaper to put to bid the brush clearing on Atwell Hill.

The Board discussed pot holes on Buffalo Road.

Francis mentioned a notice received from the Davis & Towle Insurance Group & Cooperative Insurance Companies of Vermont. It states that there is a 10% discount incentive for Town Employees for Home Owners, Renters Ins., Auto, Motorcycle Ins etc. He said if anyone is interested to contact the Administrative Assistant.

The Board discussed the fact that the Administrative Assistant will be out of the office in July for 2 weeks and a short period in August. Francis made a motion that the office be closed July 2-4, seconded by Randy and approved. There will be no Selectmen's Meeting on July 3.

Randy discussed lumber needed for the oil enclosure at the Transfer Station. Selectmen will discuss next week.

Selectmen discussed a letter received from the DOT regarding the Final Design Scope & Fee Approval related to the Evans Bridge projection. The letter, dated May 30, 2012 states that the DOT has reviewed the Scope of Work and Fee Proposal for Preliminary and Final Design submitted by Dubois & King and finds them to be satisfactory. The State has authorized the Town to proceed with the Preliminary Design.

Francis motioned to adjourn the meeting at 7:15 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of June 5, 2012 Meeting

Present: Randy Morrison, Francis Muzzey and Catherine Stover
Also Present: Steve and Patti Welch

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Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) of June 5, 2012 Meeting

Present: Randy Morrison, Francis Muzzey and Catherine Stover

Randy motioned to go into a Non-Public Meeting, seconded by Francis and approved at 6:23 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectmen discussed a deeded property discussed in last week's Non-Public meeting, and the sealing of the minutes. No decisions were made.

Randy motioned to come out of the Non-Public Meeting at 6:29 pm, seconded by Francis and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting June 12, 2012

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Palmer Koelb, Kenyon Karl, George Morrill, Cassandra Morrison, Deb Gelsi

Steve motioned to open the Meeting at 6:00 pm, seconded by Randy and approved.

Randy informed those in attendance that the Selectmen held a telecon with Legal today at 5 pm.

Selectmen reviewed and/or signed the following:

- Review & sign Meeting Minutes of 06/05/12.
- Review & sign any Highway requisitions, Highway work week plan
- Review & sign Report of Cut for McGraw OP# 11-475-13 and Santom OP# 11-475-08
- Notice to Vacate Deeded Property

Ellie Murray gave the Selectmen a copy of the Baker River E. Coli Testing Results which was done in June. The water samplings taken in Warren, Wentworth, Rumney and Plymouth all have satisfactory readings. Ellie said the readings indicate the dirt and sand at the parks should be ok as well. Steve asked Ellie how he could go about getting the water tested by his area. Cassandra Morrison stated that you can go to the City of Laconia water works. Ellie stated the next testing will be in July. Francis asked if it costs to have the testing done. Ellie said yes. Ellie said if Steve shows her where he'd like the testing done, she will get an extra bottle and submit it with the other water testing. Steve thanked her.

Selectmen discussed the cold patch ordered by the Highway Department. Steve said the mix was not good. Randy said they did approve additional cold patch. Steve asked what the cold patch that was initially ordered could be used for if we are not going to use it on the roads. Randy suggested the ditches. Steve stated that we need to communicate that to Bobby.

Francis stated that the Selectmen's office will be closed the week of July 3-5, and there will be no Selectmen's Meeting on July 3. The office will be open on July 10, from 9 am to 1 pm, and the Selectmen's Meeting will be at 6 pm. On July 11 – 12, the office will be opened from 8 am to 11 am.

Selectmen discussed the weekly Profit & Loss Budget report, which shows we are just under budget at 44.6%.

Steve asked if there has been any feedback about the recent overlay that was done on Atwell Hill.

The Board discussed Bobby's schedule. Selectmen stated they would like him to come to Selectmen's Meeting every 2 weeks. They will schedule him for the first part of the Meeting from 6:15-6:30 pm, following the signing of checks.

Chief Kay gave a status update. He has got the batteries needed to run the speed check sign. He said that the speedway raced last weekend, and there were no issues. Next Chief Kay discussed the issue of unlicensed dogs. He stated of the 80 to 90 outstanding, they have touched base with each owner and now have about 50 outstanding licenses. The warrant will go out soon. He said they are trying to instill in all owners to get their dogs licensed. Deb Gelsi inquired as to what the costs are for the Town. Chief Kay stated that the fees would ultimately be paid when the court enforces the fines.

Steve asked if we could inform Gary of the Record Enterprise that dog owners who have not licensed their dogs, will be charged a \$50.00 penalty fee. The Administrative Assistant said she would look into it.

Randy asked about the brakes on the Cruiser. Chief Kay said they have been fixed. Chief Kay said they are still working on the cat issues. Randy asked him about issues related to the bears roaming. Chief Kay said that yes they are out and eating bird feeders.

Palmer Koelb stated that he is still working with Carl Dow to clean off the tennis court at Riverside Park. Palmer stated that Carl has a high volume, low pressure pump that can be used on the court. Randy stated that we still need to get the entry road fixed; it needs gravel, removing the pile of tree debris, the tennis court cleaned, and the volleyball court restored.

Randy stated that the next Safety Meeting would be here at Town Offices on Tuesday, July 24th at 5 pm.

Deb Gelsi addressed the Selectmen with several issues:

1. She was returning her Property Inventory Form, and wondered who to give it to. The Board told her to give to the Administrative Assistant. I instructed her to have Deb Vik stamp it for her, which she did.
2. The letter she received from the Selectmen regarding her mailbox. She requested to see the police report that was taken and the pictures that Francis took of the mailbox. Randy said they will address the issue again next week.
3. The value of her property has gone down but the taxes have gone up. She said this is a issue for the March meeting regarding the expenditures and costs of the Town which she stated keep going up. Selectmen discussed setting of tax rates by DRA, and stated that we will not know what the new tax rate will be until Fall.

Steve stated that he wants to have a meeting to discuss the Selectmen's decision not to charge the 15% penalty fee regarding deeded property. Randy said the meeting has been set for the third Tuesday in November.

Steve discussed the Dupris property. He reviewed with the Board aerial pictures of the property, which show the flow of the river. He said that his report would be ready next week. The pictures show the change in the bank.

Randy asked if the Board wants Bobby to order salt. The Board said yes.

George Morrill asked if the Highway Department drives the backhoe and grader up to the state fuel shed. Selectmen said the highway department is supposed to use the truck to fill up the tank and then gas up at the highway shed. Palmer inquired where the backhoe was headed on north 25 towards Warren. Selectmen stated they did not know.

Randy motioned to adjourn the meeting at 6:50 pm, seconded by Francis and approved .

Respectfully submitted,
Catherine Stover

Minutes accepted by

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting June 19, 2012

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Kenyon Karl, Deb Gelsi, Paul and Normena Smith

Francis motioned to open the Meeting at 6:00 pm, seconded by Randy and approved.

Selectmen reviewed and/or signed the following:

- Review and sign Meeting Minutes of 06/12/12
- Highway requisitions, Highway work week plan of 06-18-12 through 06-24-12
- Resignation of Transfer Station Attendant (last day Wednesday, June 27)
- Thank you letter/donation from King Forest Industries

Bobby Cass was in attendance and gave the Selectmen a status update. The Board discussed repair of the bridge on Ellsworth Hill. Bobby stated that he has already looked at it. He has not had time to do the repair.

Bobby submitted a requisition for cutting blades that need to be replaced on the grader. The Selectmen signed the approval for the requisition. Selectmen discussed cold patch. Bobby told the Selectmen that they are pulling ditches, Rowentown Road is done and Cheever has been started. Steve asked if all of the Town roads been graded. Bobby said they have all been done at least once; they are now going back to clean out ditches. They will need additional gravel for Rowentown Road. Selectmen discussed the Highway department schedule; the main focus is ditching, culverts, and grading.

Selectmen discussed signing the health organization checks. The Board has have decided that going forward, they wish to pay the health organization checks at the end of the year, unless directed otherwise.

Donna presented the Selectmen with a dog warrant for 12 unlicensed dogs. Donna said a combined effort of calling owners, the animal control officer, email etc have all contributed to reducing the amount of unlicensed dog.

Selectmen discussion the lumber needed for the Transfer Station. Francis made a motion that Randy Morrison obtains the necessary prices of lumber. Steve said he already has so. Steve talked about the estimated cost. Randy will look into it.

Francis motioned at 6:36 pm to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by randy and approved. Selectmen discussed a personnel issue. Randy motioned to come out of the Non-Public Meeting at 6:53 pm, seconded by Francis and approved.

Randy motioned at 6:54 pm to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than

a member of the body or agency itself, unless such person requests an open meeting, seconded by Randy and approved. Randy motioned to come out of the Non-Public Meeting at 7:10 pm, seconded by Francis and approved. Selectmen discussed a police report.

Deb Gelsi addressed the Selectmen regarding her mailbox. Randy stated that the Board has made a decision to not replace her mailbox. Francis gave her copies of pictures that he took. Deb said she will file small claim action.

Chief Kay gave a status update. He has received a 2013 Grafton County dispatch bill. The bill is an increase of about \$200 to \$300 dollars from last year. He discussed with the Selectmen the difficulty in budgeting as they now bill from July to July. Steve made a motion that the office send a letter to Grafton to tell them that not being on the same fiscal year is not acceptable.

Chief Kay discussed the cat issue. He said the Humane Society is making some progress with the homeowner. He will keep the board abreast.

Steve motioned to go into a Non-Public Meeting at 7:30 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by Randy and approved, seconded by Randy and approved. Selectmen began to discuss a donation made by John King, but decided that this is a public issue, and will revisit the issue next week in the public meeting. Steve motioned to come out of the Non-Public Meeting at 7:35 pm, seconded by Francis and approved.

Steve motioned to go into a Non-Public Meeting at 7:40 pm per **RSA 91-A:3, II(d)** – Consideration of the purchase, sale or lease of real or personal property which if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Francis and approved. Selectmen discussed the sale of deeded properties. Randy motioned to come out of the Non-Public Meeting at 7:55 pm, seconded by Francis and approved.

Selectmen decided to begin notifying the public of the properties that will be offered for sale.

Randy motioned to adjourn the meeting at 7:55 pm, seconded by Francis and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (1) of June 19, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Paul and Normena Smith

Francis motioned at 6:36 pm to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by randy and approved. Selectmen discussed a personnel issue.

Randy motioned to come out of the Non-Public Meeting at 6:53 pm, seconded by Francis and approved.

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Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (2) of June 19, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay

Randy motioned at 6:54 pm to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by randy and approved. Selectmen discussed a police report.

Randy motioned to come out of the Non-Public Meeting at 7:10 pm, seconded by Francis and approved.

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Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (3) of June 19, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Steve motioned to go into a Non-Public Meeting at 7:30 pm per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, seconded by randy and approved, seconded by Randy and approved. Selectmen began to discuss a donation made by John King, but decided that this is a public issue, and will revisit the issue next week in the public meeting.

Steve motioned to come out of the Non-Public Meeting at 7:35 pm, seconded by Francis and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

**TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN**

Non- Public Minutes (4) of June 19, 2012 Meeting

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Steve motioned to go into a Non-Public Meeting at 7:40 pm per **RSA 91-A:3, II(d)** – Consideration of the purchase, sale or lease of real or personal property which if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Francis and approved. Selectmen discussed the sale of deeded properties.

Randy motioned to come out of the Non-Public Meeting at 7:55 pm, seconded by Francis and approved.

Respectfully submitted,

Catherine Stover

Minutes accepted by _____, _____, _____

TOWN OF WENTWORTH NEW HAMPSHIRE
OFFICE OF THE SELECTMEN

Minutes of Meeting June 26, 2012

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Kenyon Karl, Palmer Koelb

Francis motioned to open the Meeting at 6:00 pm, seconded by Steve and approved.

The Board signed a Delegation of Deposit Authority for Donna King's assistant, Darlene Oaks.

Francis noted that the Selectmen's Office will be closed July 3-5, and there will be no Selectmen's Meeting held on July 3. He also stated that the office will be opened abbreviated hours week of July 10-12; Tuesday, July 10 from 9am - 1pm, and there will be a 6 pm Selectmen's Meeting. The office will be opened Wed-Thur, July 11-12 between the hours of 8 am-11 am.

Francis also stated that the next JLMC (Safety) Meeting will be held Tuesday, July 24, at 5:00 pm.

Francis discussed a concern raised by a resident on Dufour Road. The "Dead End" sign is missing (she stated it has been missing for a long while) and wondered if the Town could replace it. Francis made a motion to repost the road, seconded by Randy and approved.

Selectmen reviewed and/or signed the following:

- Meeting Minutes of 06/19/12
- Highway requisitions, Highway work week plan of 06-25-12 through 07-01-12
- Current Use Application for Thomas M/L 02-02-01
- Timber Tax Warrant for Sanborn OP# 12-475-05, M/L 04-02-08
- Employment Application for Transfer Station
- Letter to Grafton Commissioners re: Dispatch fees
- Donation from KFI for Old Town Hall

Steve Davis urged all to check their electric bill, as his smart meter reading was nearly double.

Steve discussed the donation from King Forest Industries. They thanked the Town for the use of the old Town Hall for a recent event, and gave the Town a Gift of \$100.00. Steve made a motion to accept the money into the general fund, to do needed repairs, such as the windows, seconded by Randy and approved. Steve motioned, seconded by Randy to contact Granite State and /or Pemi Glass to repair, and approved. Palmer offered to take the windows to the Burning Bush for repair. Selectmen stated either way is fine.

Francis stated that he has created a matrix regarding the Town owned properties, with recommended prices and the office will contact abutters and offer for sale. Randy read the properties that are for sale;

- Previously owned by Fellows-Facteau located on Buffalo Road
- Previously owned by Johnson located on Frescoln Road
- Previously owned by Dodge located on Rowentown Road
- Previously owned by Roy located on Mt. Moosilauke Hwy
- Previously owned by Foster located on Hooper Hill Road

Selectmen reviewed the current use application regarding Thomas. They requested the office to confirm the contiguous land located in Warren.

Chief Kay gave a status update. The track ran on Sunday, was very busy and ended at about 9:20 pm. Chief Kay said that officer Miller noted that Hooper Hill road has a culvert that is washed out. Francis stated that it is not a town maintained road.

Chief Kay told the Board that the dog license warrant is going to be redone and extended a few weeks.

Chief Kay stated that the Animal Control office tracked down the owner of a dog that was found on 118 last week. The owner paid all associated fees, so there was no cost to the town for the Animal Control Officer's assistance.

Chief Kay stated that Pete Santom will begin the Police Academy in August. There is no cost for the academy but town will have to pay his wages and travel. Selectmen discussed paying a flat fee rather than hourly pay, which would then have FICA included.

Selectmen discussed Riverside Park cleanup. Palmer suggested the Selectmen to write thank you letters to those that have done volunteer work on the park. The Board discussed ordering gravel, and ordering the posts needed for the volleyball court. The Selectmen approved purchasing both the gravel and posts.

Steve discussed the Dupris property. He has completed his research, and the Board has determined that the damage that was done, was done by Hurricane Irene. Steve will draft a letter of explanation.

Francis motioned to adjourn the meeting at 7:48 pm, seconded by Randy and approved.

Respectfully submitted,
Catherine Stover

Minutes accepted by
