

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN

Minutes of Meeting April 05, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Palmer Koelb, Richard Slocum, David Learned, Carol Friedrich, Randy Rugar, Bob Durfee

Francis motioned to open the Meeting at 6:00 pm, seconded by Randy and approved

David Learned spoke with the Selectmen regarding the race track. Because they do not have renters, he believes the American Legion qualifies for the exempt status again. He will provide the office with the necessary updated forms by April 15th. The selectmen stated they will need to review last year's filing. Francis motioned, seconded by Randy to accept the application for exempt status on the condition that the Legion provide all necessary documents.

Steve inquired about the flags that the American Legion places at the cemeteries. Steve stated that there has been money budgeted for this expense. David stated that if the flags from last year can be used again this year, they will do so. Steve stated that even if the flags do not need to be replaced, the budgeted monies can be used for expenses related to the patriotic costs involved. David said he will wait until they see how many flags are going to be reusable, and then they will go from there.

Selectmen discussed a Highway Department wage increase for Larry Walker. Francis explained that Larry Walker has been given a raise to bring his pay equal to that of Paul Smith, who has been newly hired for the Highway Department.

Francis motioned, seconded by Steve and approved to authorize Randy to sign the updated 2011 DOT Nodal Reference Map for the Town of Wentworth.

Steve discussed Time Warner Cable. He has reviewed the contract, and feels that we are bound to the contract until the year 2019. He noted that the Franchise is to pay the Town of Wentworth a fee in the amount of \$6.00 per subscriber per year. Steve Requested that the office confirm that the town does receive these fees from TWC.

The Board reviewed a Report of Timber cut from Quentin Mack. Mr. Mack's Report states that sale of timber was reduced due to wind damage. The Board would like the office to confirm with Mr. Mack his request to reduce the timber tax based on damages.

Steve motioned, seconded by Francis to have Catherine Stover designated as a signor on the Meredith Bank accounts to sign checks in Deb Vlk's absence for emergency purposes.

Francis discussed his desire to address the repair issues of the Town Hall.

Motion by Francis, seconded by Steve and approved to accept the 1<sup>st</sup> quarter Selectmen's pay, as the checks have been written in the following amounts: Francis Muzzey, \$550.00, Steve Davis, \$550.00 and Randy Morrison, \$550.00. The checks should have been made out in the following amounts; Francis Muzzey, \$650.00, Steve Davis, \$500.00 and Randy Morrison, \$500.00, and the Board agrees

to have the Selectmen's 2<sup>nd</sup> quarter pay reflect this amount. The 3<sup>rd</sup> and 4<sup>th</sup> quarter payments will be for the same amount as the 1<sup>st</sup> quarter, which will reflect the newly approved amount of \$2,200.00/per year for both Selectmen and Chairman.

Chief Kay gave a status update. They are in the process of moving forward in the hiring process of an Animal Control Officer. The Chief and the Board discussed whether this officer will be hired as a contractor or an employee. Chief Kay stated he prefers that the new officer be an employee. There was a brief discussion regarding the race track not scheduled to be in operation this spring and/or summer. Chief Kay stated that they are still having challenges with scheduling, as everyone is very busy. He is also in the process of completing a quarterly safety summary/report that he will provide to the office soon. They are still very busy with investigation work. There was a brief discussion regarding the amount of officers listed on the LGC liability insurance program. This will need to be updated to reflect 5 part time officers rather than the 3 that are currently listed.

Richard Slocum inquired about the transfer station, and when he might be able to come back on board. The Selectmen stated that at this time, because the DES has cut all classes for certification, they are unable to get certification for him at this time. Randy Rugar has offered to be available for the kick off week of the new program, Zero Sort on April 13<sup>th</sup> and April 17<sup>th</sup>. The Selectmen felt this would be best as Randy Rugar is certified. The containers are scheduled to arrive April 11, 2011. After the new recycling program is in place, the Selectmen stated they will decide how they choose to move forward. The Selectmen also stated that one of them will be available to assist on April 16<sup>th</sup>.

The Selectmen Reviewed and signed:

- The Meeting Minutes of March 29,2011 & Non-Public Minutes (1, 2, 3) of March 29, 2011
- Highway Department Weekly Safety Inspection Report & requisitions
- Vouchers
- Timber Tax Report of Cut for John King Jr., M/L 11-07-09, OP# 10-475-23
- Notice of Intent to Excavate for John M King Jr., M/L 05-04-08, OP# 11-475-01

Selectmen also review a driveway permit application for Linda & Ronald Franz from the DOT.

Randy motioned to go into a Non-Public meeting per **RSA 91-A:3, II(a)** – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted at 6:50 pm, seconded by Francis and approved. Selectmen discussed Randy Rugar's availability to work at the transfer station. Randy stated he can be there on April 13<sup>th</sup> and 17<sup>th</sup>. Motion by Francis, seconded by Steve and approved to come out of Non-Public at 7:00 pm.

The Selectmen discussed changing the Highway Department days/hours to 4/10's beginning May 2, 2011 and continuing until October 3, 2011. Motioned by Francis, seconded by Randy and approved.

Bob Durfee of Dubois and King Engineering discussed with the Selectmen, the Evans bridge repair/replacement project. Options were discussed. Selectmen discussed their desire to begin the project this year. Bob stated we will need to ask DOT for an extension and that if we choose to select Dubois & King, that we inform DOT of our decision, and enter into a negotiated fee. Discussion regarding time lines, wetlands permits, historical review to be done during the Study phase which can take 2-3 months. The Selectmen discussed Dufour Bridge repair and when they might want to begin this project. Bob stated he has looked at the bridge.

Bob discussed the Thayer Bridge. He stated that there is noticeable corrosion. He stated that the 35 year warranty should allow for repair of this as the bridge is only 12 years old. Bob offered to draft a letter to the Contractor, and will forward pictures he has taken.

Bob discussed Saunders Hill Bridge in regards to the relocation of a gate. He has talked with contractor and he and they have agreed to do the relocation at no cost to the town.

Selectmen decided to place discussion of Engineering Firm selection on next week's agenda.

Motion by Randy to close the meeting at 7:45 pm, seconded by Francis and approved

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN**

**Non- Public Minutes (1) of April 05, 2011 Meeting**

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Randy Rugar

Randy motioned to go into a Non-Public meeting per **RSA 91-A:3, II(a)** – Dismissal, promotion or compensation of any public employees or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted at 6:50 pm, seconded by Francis and approved. Selectmen discussed Randy’s availability to work at the transfer station. Randy stated he can be there on April 13<sup>th</sup> and 17<sup>th</sup>. Motion by Francis, seconded by Steve and approved to come out of Non-Public at 7:00 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN

Minutes of Meeting April 12, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Ellie Murray, Bobby Cass, Neil McIver, Todd Downing

Francis motioned to open the Meeting at 6:08 pm, seconded by Randy and approved

Selectmen met with DRA and Cross Country from 5 pm – 6 pm for a working meeting. The Selectmen discussed with DRA and Cross Country completion of the 2011 revaluation process of the Town. No decisions were made.

Bobby Cass gave a status update regarding the Highway Department. They are grading where they can, as the mud begins to dry out. Francis stated that on Gove's Lane there are 2 ditches, wondering if the Highway Department can fill them. Bobby stated the Highway Department will repair the worst roads first. He stated that they have some cold patch left from last year which they will use to fill potholes. He has been looking into obtaining some more, but right now it is difficult to find any.

Bobby discussed the Highway Department work hours. At last week's Selectmen's Meeting, the Board agreed to changing the days/hours to 4/10's beginning May 2, 2011 and continuing until October 3, 2011. Bobby stated that the Highway Department has always switched the hours to 4/10's beginning in the first week of April, along with the time change. Francis motioned, seconded by Randy and approved to allow the Highway Department begin working 4/10's on April 18, 2011 and continue until October 17, 2011, at which time they will switch back to 5 days per week.

Bobby discussed issue with old 1993 truck. Monroe repairs did the inspection, but it did not pass. The frame is rusted out and is unsafe for use. Randy Morrison stated that he will look at it. The Selectmen discussed with Bobby the options of repair vs. replace. Bobby stated that it is his opinion that the Town replace the truck rather than repair due to the age. Selectmen inquired whether any of the parts might be reused. Bobby stated that some parts may be reused. The Selectmen requested that Bobby obtain quotes for replacement.

Chief Kay gave a status update. The drug testing has been completed for the Animal Control officer, and Chief Kay would like him to start next Monday. He will have the animal control officer come into the office to fill out paperwork. Chief Kay and the Selectmen discussed ATV's on the roads, and Chief Kay said that if they see them on the roads, or if they receive complaints, they will take action. The Department is still working on the burglaries that occurred last fall.

Chief Kay told the Selectmen that he spoke with the AA from Warren Town offices. They had inquired whether the Wentworth Police Department might be available to help them with back up patrol and/or weapons permits etc. Chief Kay told him that the department is too busy at this time and unable to offer any support.

Neil McIver and Todd Downing presented Septic design for M/L 05-01-22. The Selectmen reviewed, stamped and signed the design.

Selectmen reviewed and signed a letter to James S. Piscopo General Contractor, Inc. regarding the rust found on the Thayer Road Bridge.

Selectmen reviewed and signed approval to update account signatures on Meredith Village Savings Bank for Payroll account, General checking and the Police revolving fund account

Selectmen also reviewed and signed:

- Intent of Cut for Gove, M/L 08-11-37, OP# 11-475-01
- Timber Tax for Sandra Green, M/L 03-01-01, OP# 10-475-22
- Timber Tax for Robert Comeau, M/L 13-08-01, OP# 10-475-25
- Charitable organization exemption for Baker River Valley Snowmobile Club
- Charitable organization exemption for American Legion Post 76

Selectmen discussed the Evans Road Bridge project. Motion by Randy, seconded by Francis and approved to send letter to Nancy Mayville of DOT, notifying them of the Town's intent to move forward with the project, and requesting permission to retain Dubois & King, Inc. The Engineering Study portion would then be scheduled to begin this spring, with the actual construction beginning in the spring of 2012.

Selectmen also discussed the Dufour Bridge project. It is the Selectmen's desire to begin the Dufour Bridge project next year. Motion by Randy, seconded by Francis to consult with Holden Engineering in moving forward with this project.

Selectmen discussed covering the transfer station this weekend. The 6 hours to be split between all 3 selectmen.

Motion by Randy, seconded by Steve and approved at 7:10 pm, to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectmen discussed a welfare application. Motion by Randy, seconded by Francis and approved to come out of the Non-Public Meeting at 7:35 pm.

Selectmen went back into public meeting at 7:40 pm. The Board discussed Town owned properties. They have decided to begin paperwork to notify previous owners. Will discuss next week.

Steve reminded the Board he will out of town April 24 – 30. Randy also stated that he is out of town April 23 – 27. Francis motioned, seconded by Steve and approved to cancel the regularly scheduled Selectman's meeting of April 26th. The office will notify the public.

Motion by Randy, seconded by Francis and approved to adjourn the meeting at 7:50 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN**

**Non- Public Minutes (1) of April 12, 2011 Meeting**

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Dustin and Crystal Berwick

Motion by Randy, seconded by Steve and approved at 7:10 pm, to go into a Non-Public Meeting per **RSA 91-A:3, II(c)** – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Selectmen discussed a welfare application. Motion by Randy, seconded by Francis and approved to come out of the Non-Public Meeting at 7:35 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN

Minutes of Meeting April 19, 2011

Present: Randy Morrison, Francis Muzzey, Steve Davis and Catherine Stover

Also Present: Chief Kevin Kay, Neil McIver, Larry King, Eugene Garrett Jr., Donna King, Bernie Waugh

Francis motioned to open the Meeting at 6:05 pm, seconded by Randy and approved

Chief Kay gave a status update on the department. The cruiser has had an oil change and the front brakes have been done. Chief Kay introduced the new Animal Control Officer, Wayne Godfrey. Wayne also provides services for the town of Piermont. Chief Kay stated that he has already begun to receive dog complaints. He will ride along with Chief Kay to become familiar with the town this coming weekend. Selectmen discussed procedures, costs, and boarding of animals. Chief Kay spoke of the need to educate and remind people of the laws. Wayne has the ability to hold strays for a short time, after which, if the owner cannot be located, the animal will be transported to Enfield Humane Society. The owner will be responsible for associated fees.

Neil McIver presented an updated septic design plan regarding Downing, M/L 05-01-22 for the Selectmen to sign. (previous plan was rejected by the state. The map is now updated to reflect the changes required by the state. The Board signed the updated septic design.

Selectmen discussed a letter to Cross Country Appraisal Group. Francis read aloud the following letter, and the Board signed the letter. Steve stated that he objected to the apology.

**TOWN OF WENTWORTH**

**SELECTMEN'S OFFICE**

PO BOX 2 – Wentworth, NH 03282-0002  
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[wentworth2@roadrunner.com](mailto:wentworth2@roadrunner.com)

[www.wentworth-nh.org](http://www.wentworth-nh.org)

April 17, 2011

Cross Country Appraisal Group LLC  
210 North State Street  
Concord, NH 03301  
Attn: Jeff Earls

Dear Mr. Earls,

This is a formal apology to Cross Country from the Board of Selectmen for inaccurately representing the quality of Cross Country's work due to misunderstood error rates as presented to us by the DRA. We regret any inaccurate statements or implications which may have negatively influenced public opinion of Cross Country's reputation.



We appreciated the opportunity to discuss and resolve this issue at our recent working meeting held on April 12, 2011 between the Town, DRA and Cross Country.

We look forward to completion of the 2011 revaluation process of the Town.

Very truly yours,

/s/  
\_\_\_\_\_  
Steve Davis, Selectman

/s/  
\_\_\_\_\_  
Francis Muzzey, Selectman

/s/  
\_\_\_\_\_  
Randy Morrison, Chairman

The Board discussed repair of a stone wall on East Side Road, which was damaged during the winter.

Selectmen discussed cleaning up Riverside Park, there is a broken tree on the tennis court, raking to be done, and gravel needed. The expenses to come out of the Parks and Recreation budget.

Randy discussed the Transfer Station clean up. Many of the tires have been picked up, and they spent most of the weekend gathering the electronics, remaining tires, and placing them in storage areas. Randy stated that covers/doors are needed over the storage areas. Selectmen also discussed the desire to have a table area built for the recycling area. Metal cans be disposed in the containers from Whitcher. Randy motioned, seconded by Francis and approved to allow Eugene to remove glass returnable bottles.

Donna King discussed with the Selectmen the installation of Avitar software which will offer residents the ability to pay for (via charge card) and view their property taxes online. Donna pointed out that this software was included in her budget and therefore will not increase her budget. Randy and Steve approved and signed, Francis abstained for the present time to consider. Francis stated that he is opposed to the software due to the costs, which he feels will be shared by the town for the convenience of those choosing to use a credit card as a payment as an option.

Selectmen discussed Saunders Hill Bridge project. Francis stated that he met with Dubois & King and Wesley Muzzey on Monday the 18<sup>th</sup>, to discuss relocation of Wesley's gate. They anticipate the gate to be installed soon.

The Board reviewed a letter from the DOT dated March 16, 2011, regarding Bridge posting/signage regarding the Saunders Hill Road Bridge. Randy indicated that Bobby will obtain and place the recommended signs.

Bernie Waugh from the law offices of Gardner, Fulton, and Waugh addressed the Board and those in attendance. Bernie gave a handout regarding 2010 municipal law updates and reviewed with the Board several law updates and their impact on municipalities. The Board thanked Bernie for taking the time to do this.

Selectmen reviewed and signed a letter to Dubois & King stating the Board's formal request to use their Engineering services on the Evans Bridge project scheduled to begin this year.

Selectmen reviewed and signed a letter to Holden Engineering stating the Board's formal request to use their services on the Dufour Bridge project scheduled to begin in 2012.

The Selectmen also reviewed and signed the following:

- Meeting Minutes of April 12, 2011
- Payroll & voucher checks
- Intent to cut for Comeau, M/L 13-08-01, OP # 11-475-02
- Intent to cut for Hinckley, M/L 05-03-05, OP# 11-475-03
- Timber Tax for Alberico, M/L 08-11-09, OP# 10-475-29

A reminder to all that Sam Greene, of the DRA will be in the town beginning review of properties.

Davy Williams has been contacted regarding the Town Offices sign which has fallen and is in need of repair. He stated he will begin repair of the sign this week, depending on weather.

Francis motioned, seconded by Steve and approved to cancel the regularly scheduled meeting on April 26, 2011, as both Steve Davis and Randy Morrison will be out of town for the week. The next meeting will be held on May 3, 2011.

Motion by Randy, seconded by Francis and approved to adjourn the meeting at 8:15 pm.

Respectfully submitted,

Catherine Stover

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

TOWN OF WENTWORTH NEW HAMPSHIRE  
OFFICE OF THE SELECTMEN

Minutes April 26, 2011 Meeting

*NO MEETING HELD*

Minutes accepted by \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.